

# MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN SPECIAL SESSION IN THE CITY COUNCIL CHAMBERS ON TUESDAY, SEPTEMBER 3, 2019 AT 6:00 P.M.

**COUNCIL PRESENT:** Mayor John Rolbiecki  
Council Member Travis Gillund  
Council Member Tim Koppien  
Council Member Nancy Reisdorfer  
Council Member Amber Rodas

**STAFF PRESENT:** Shirley Teigland

**ITEM 1: CALL TO ORDER**

Mayor John Rolbiecki called the special meeting to order at 6:00 p.m.

**ITEM 2: ADOPT AGENDA**

Gillund motioned, seconded by Rodas to adopt the agenda as presented. MOTION PASSED UNANIMOUSLY

**ITEM 3: CLERK INTERVIEW PAPERWORK**

The Council reviewed the clerk job description, rating scale, interview questions, benefits list and wage step scale. With no questions or additional comments the Council asked to meet with each of the candidates.

**ITEM 4: CITY CLERK INTERVIEWS**

The Council interviewed each of the following candidates: Angela Kern, Laurie Laleman, Jodi Merritt, Jeri Whortenbury and Michelle Williams.

**ITEM 5: CLOSE MEETING**

Koppien motioned, seconded by Rodas to close the meeting at 7:40 p.m. to conduct a strategy session in preparation for job negotiations with one or more City Clerk candidates. MOTION PASSED UNANIMOUSLY

**ITEM 6: OPEN MEETING**

Koppien motioned, seconded by Reisdorfer to open the closed session at 7:50 p.m. MOTION PASSED UNANIMOUSLY. No action was taken by the Council.

**ADJOURNMENT**

Koppien motioned, seconded by Gillund, to adjourn the meeting at 8:00 p.m. MOTION PASSED UNANIMOUSLY.

ATTEST:

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Shirley Teigland, City Administrator

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John Rolbiecki, Mayor