

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, SEPTEMBER 12, 2022 AT 6:30 P.M.

COUNCIL PRESENT: Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer

COUNCIL ABSENT: Council Member Amber Rodas and Mayor John Rolbiecki

STAFF PRESENT: Bill Bolt, Chesney Panka, Shirley Teigland

OTHERS PRESENT: Ann Anundson, Keith Anundson, Kevin Anundson, Donna Bertamus, Matt Boettger, Donna Buysse, MaryAnn E. Buysse, Carol Driemeyer, Amanda Engels, John Engels, LuAnn Fier, Karen Hettling, LeeAnne Hoffman, Scott Josephson, Darlene LeGare, Bob Nelson, Linette Nelson, John Noyes, Mary Noyes, Barb Okrina, Lynn Okrina, Becky Peterson, Marlin Peterson, Cindy Sanow, Mike Sanow, Mary Ann Sarazyn, Bonita VanMoorlehem, Roger VanMoorlehem, Gayle VanVooren, Lisa Welsh

ITEM 1: CALL TO ORDER

Acting Mayor Travis Gillund called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$13,286.06 Extra Check Register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Reisdorfer to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Koppien to approve the August 8, 2022 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 9/7/22 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Koppien to approve the payment of \$189,577.68 (as listed on the check register summary), to approve the payment of \$43,703.19 (as listed on the payroll check register) and to approve the payment of \$13,286.06 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: GENERAL REGULATIONS - DOGS

City Attorney John Engels and Police Chief Bolt attended the meeting to review and discuss the City's current ordinance 501 which applies to general regulations concerning dogs. Both Mr. Engels and Chief Bolt answered several questions asked by community members and advised them that they are currently reviewing and investigating each of the concerns expressed by those in attendance. Chief Bolt explained that some of the issues raised are a 4th amendment issue and dogs are considered property. To remove an animal, there is a very detailed process that must be followed along with a burden of proof needing to be met or the City can be held liable. Mr. Engels confirmed that the current City Ordinance does address dangerous dogs but requires an entirely different process with State Laws, Ordinances and mandatory procedures that must be followed. The City faces other practical challenges in that presently there is no place in town available to impound a dog and a SPCA approved facility would require a sizeable investment by the City of \$50,000+ along with 24/7 staffing. Chief Bolt has issued 8 citations that are currently being processed in the Court System and the Council continues to work on updating the entire City Code Book which will have an updated animal ordinance among other things.

ITEM 9: MAPLE PLACE HOUSING

Tom Myhre asked to be on the agenda to speak with the Council about projected housing on Maple Place. Mr. Myhre was not present at the meeting. Mr. Myhre is welcome to attend a future meeting if he still wishes to speak with the Council.

ITEM 10: CITY CODE

The Council reviewed Title I: General Provisions, 10. General Provisions and Title III: Administration, 30. General Provisions, 31. Departments, Boards and Commissions, 32. Emergency Management. The Council will continue the process of reviewing all Titles in upcoming meetings as the City proceeds with adopting a new City Code Book.

ITEM 11: VETERANS PARK

The Council reviewed a plan to build and install a 12' x 16' Utility Shed in Veteran's Park. Universal Forest Products, LLC will donate the lumber for the project and Legion members will build the shed. Reisdorfer motioned, seconded by Koppien giving permission to the American Legion to build and install the Utility Shed. MOTION PASSED UNANIMOUSLY

ITEM 12: 2023 PRELIMINARY BUDGET

Administrator Teigland reviewed the 2022 Preliminary budget considerations and significant impacts for 2023. The preliminary budget projects an increase of \$48,619 or 7.42% in a total property tax levy of \$704,269 for all funds. Koppien motioned, seconded by Reisdorfer to adopt Resolution 22-16 approving the Proposed 2022 Tax Levy collectible in 2023 with the following sums of money levied upon the taxable property in the City of Minneota for the following purposes: General Fund - \$511,953; Fire Fund - \$78,340; 2012 LPRW 2005 Sewer Imp Bond Fund - \$62,328; 2016A GO Bond Fund - \$36,378; 2018 GO Bond Fund - \$15,270. MOTION PASSED UNANIMOUSLY. The Administrator will evaluate all funds to determine additional modifications and cuts that can be made to the budget prior to the Council certifying a final levy in December.

ITEM 13: ZONING PERMITS

Reisdorfer motioned, seconded by Koppien to approve all Zoning Permits as listed below. MOTION PASSED UNANIMOUSLY

- a) Ag Plus – 301 E 1st Street – New Signage
- b) Drown, Kathleen – 202 E Lyon Street – Egress Window
- c) Hulzebos, Michael – 409 E Lyon Street – 16' x 13' Composite Deck
- d) Jerzak, Jack – 309 N Adams – 60' x 6' Vinyl Fence
- e) Longtin-Christensen, Mary Ann – 300 E 2nd Street – 32' x 28' x 10' Garage
- f) Winters, DeAnn – 302 E 1st Street – 4' x 70' Sidewalk and 4' x 10' Pad

ITEM 14: RESOLUTION 22-15

Koppien motioned, seconded by Reisdorfer to adopt Resolution 22-15 accepting a \$500 donation from the Ivanhoe

Firemen Relief Association for the Minneota Fire Department to put towards any purchases the department may be seeking. MOTION PASSED UNANIMOUSLY

ITEM 15: INSURANCE WAIVER

Koppien motioned, seconded by Reisdorfer to not waive the monetary tort liability established by Minn. Stat. § 466.04. MOTION PASSED UNANIMOUSLY

ITEM 16: SW INITIATIVE FOUNDATION

Reisdorfer motioned, seconded by Koppien to include \$454 in the City's budget to partner with the Southwest Initiative Foundation's economic development work. MOTION PASSED UNANIMOUSLY

ITEM 17: ADJOURNMENT

Koppien motioned, seconded by Reisdorfer to adjourn the meeting at 8:40 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for October 10, 2022 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

Travis Gillund, Acting Mayor

Council Approved October 10, 2022