

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, SEPTEMBER 10, 2018 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Amber Rodas
Council Member Jerry Teigland

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Tim Champagne, John Engels, Jim Fink, Cilla Hughes, Mark Klema, Chris Nienaber

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$15,928.37 additional bills register, Zoning Permit – Hamerlinck and Warranty Deed and Resolution 12-13 for Lot 1, Wyffels-Novotny Addition.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Rodas to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Rodas motioned, seconded by Koppien to approve the August 13, 2018 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports: (5a) - the September 4, 2018 Police report as submitted by Chief Bolt; (5b) the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – League of MN Cities ADA Survey; (5e) – Future Budget Consideration Report; (5f) – Adams Street sidewalk; and (5g) Active Living Committee bike-ped counters.

ITEM 6: EXPENSES & DISBURSEMENTS

Teigland motioned, seconded by Koppien to approve the payment of \$168,607.57 (as listed on the check register summary), to approve the payment of \$30,056.29 (as listed on the payroll check register) and to approve the payment of \$15,928.37 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: CIVIL DEFENSE SIREN

The City has a schedule in place to update the civil defense sirens of 1 every 3 years. Tim Champagne asked the Council to consider purchasing a new siren a year ahead of the schedule due to the new Gorecki housing district being completed this year. The Council did not take any action but will consider it as they continue to review the 2019 budget.

ITEM 9: VETERANS PARK

Jim Fink met with the Council and asked that the City consider contributing to the cost of the landscaping which is being added to the park as part of the memorial paver project. The Council questioned the lack of detail in the projected cost as presented by Greenwood Nursery stating that they would like to see more detail prior to spending additional funds. Mr. Fink stated that the Legion was prepared to cover the landscaping cost but is asking the City to share a portion of that cost or consider adding an annual maintenance cost to the City's budget for flag replacement and other general maintenance costs. The Council will consider Mr. Fink's request at a future meeting as the City continues to move through the budget process.

ITEM 10: SUMMER RECREATION

Jason Myhre spoke with the Council about the school possibly running the Summer Rec program rather than the City providing the program. The Council was also asked that if the school were to run the Summer Rec program would the City consider removing the remainder of the old tennis court surface and redevelop the area so it can be used for other activities. The Council stated that the City would consider the request if the school decides to move forward. No other action was taken.

ITEM 11: HIGHWAY 68 PROJECT

Chris Nienaber, Project Manager, MN DOT reviewed aspects of the 2021 project to widen the shoulders and replace culverts on Highway 68 from N Grant Street in Minneota to Marshall. The Project cost is \$10.5 million and will improve drainage and enhance safety on approximately 11 miles of highway. Construction is expected to begin spring of 2021 and be completed in 2021. Representatives from MN DOT will hold an informational meeting September 13, 2018 in the Community Center to review the project and answer additional questions.

ITEM 12: PROPERTY/CASUALTY INSURANCE

Cilla Hughes, Doyle Insurance Services was at the meeting to review the League of MN Cities renewal property/casualty premium summary. The premium is slightly higher this year due to an increase premium cost for volunteer firefighters and the League's change to its rating methodology for auto physical damage coverage. Teigland motioned, seconded by Rodas to accept the renewal premium summary as presented with a total cost of \$24,535 effective September 22, 2018. MOTION PASSED UNANIMOUSLY

ITEM 13: HEALTH INSURANCE

The Council reviewed a proposal from the Minnesota Public Employees Insurance Program (PEIP) for Health, Dental and Life Coverage. The proposal for health insurance from MN PEIP quoted a single plan premium of \$492.54 compared to SW Co-op's single plan premium price \$856.50. MN PEIP family plan premium is \$1,315.06 and SW Co-op's family plan premium is \$2,657.50. Teigland motioned, seconded by Gillund to accept the MN Public Employees Insurance Program health insurance proposal dated August 23, 2018 and authorize Administrator Teigland to sign all necessary paperwork on behalf of the City. MOTION PASSED UNANIMOUSLY

ITEM 14: RESOLUTION 18-12

The Council reviewed the 2019 Preliminary budget as presented by the Administrator. The preliminary budget projects a 12.10% increase in a total property tax levy of \$567,929 for all funds. Koppien motioned, seconded by Rodas to adopt Resolution 18-12 approving the 2018 Tax Levy collectible in 2018 and schedule the 2018 Truth & Taxation Hearing for December 10, 2018 at 6:30 p.m. MOTION PASSED UNANIMOUSLY. Increases are driven by additional items such as resurfacing the baby and toddler pools, purchasing a new civil defense siren and additional costs for the ambulance service. The Budget Committee will meet with the Administrator at a future date to review all modifications and cuts that can be made to the budget prior to the Council certifying a final levy in December.

ITEM 15: GORECKI ADDITION

Teigland motioned, seconded by Rodas to approve Payment Request #3 payable to Duinick, Inc. in the amount of \$71,710.59. MOTION PASSED UNANIMOUSLY

ITEM 16: BURN SITE

The Council reviewed quotations for site work to strip, stockpile & spread topsoil and common excavation at the new burn site area. Teigland motioned, seconded by Rodas to accept Thompson Excavating’s quote in the amount of \$86,790 and authorize John Rolbiecki as Mayor to sign the Construction Agreement between the City and Thompson Excavating. MOTION PASSED UNANIMOUSLY

ITEM 17: AMBULANCE

The Ambulance Committee comprised of representatives from the Ghent, Minneota & Taunton Fire Departments, Township Boards and each City covered under the current North Memorial Ambulance Service Contract met with representatives from North Memorial on August 20, 2018 to review and discuss options as presented by Rick Wagner, North Memorial Director Outstate Ambulance Services. The Committee also met on August 27, 2018 to further discuss options and decide what they as a Committee will recommend to the City of Minneota in regard to the Ambulance Service. The Council called for a Special Council Meeting to be scheduled for Monday, September 24, 2018 at 6:30 p.m. to inform the public of the Committee’s recommendations.

ITEM 18: ZONING PERMITS

- a) Gorecki, Dean – 510 Federal Street – 98’ x 36’ x 9’ New House and Garage
- b) Hamerlinck, James – 102 S Jefferson Street – Building Removal

Teigland motioned, seconded by Rodas to approve all zoning permits as listed above. MOTION PASSED UNANIMOUSLY

ITEM 19: LEASE AGREEMENT

Koppien motioned, seconded by Gillund to authorize John Rolbiecki as Mayor and Shirley Teigland as Administrator to sign a Lease Agreement between the City of Minneota and Swede Farms and pay annual rent in the amount of \$2,500 for Quonset storage. MOTION PASSED UNANIMOUSLY

ITEM 20: RESOLUTION 18-13

Gillund motioned, seconded by Koppien to adopt Resolution 18-13 to execute a Deed to Convey real estate from the City of Minneota to Dean Gorecki and Susanne Gorecki. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Gillund to authorize John Rolbiecki as Mayor and Shirley Teigland and Administrator to sign a Warranty Deed to convey to Dean and Susanne Gorecki real property legally described as Lot One (1) Block (1) Wyffels Novotny Addition to the City of Minneota, MN according to the recorded plat thereof and subject to the attached Restrictive Covenant. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Gillund, to adjourn the meeting at 8:20 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for October 8, 2018 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved October 8, 2018