

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, OCTOBER 8, 2018 AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor John Rolbiecki  
Council Member Travis Gillund  
Council Member Tim Koppien  
Council Member Amber Rodas  
Council Member Jerry Teigland

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Katie Boettger, Dan DeSmet, Byron Higgin, Jenny Kirk, David Moriarty, Padraic Moriarty, Eric Wallen

### **ITEM 1: CALL TO ORDER**

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

### **ITEM 2: CALL FOR AGENDA ADDITIONS**

The Administrator asked that the following items be added: \$78,886.20 additional bills register, Gambling Permit – St. Edward Church, Zoning Permit – Jerome Bottelberghe and Liquor License – St. Edward Church.

### **ITEM 3: ADOPT AGENDA**

Koppien motioned, seconded by Teigland to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

### **ITEM 4: MEETING MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Teigland motioned, seconded by Koppien to approve the August 6, 2018 Special Council minutes, September 10, 2018 Regular Council minutes and September 24, 2018 Special Council minutes. MOTION PASSED UNANIMOUSLY

### **ITEM 5: REPORTS & UPDATES**

The Council reviewed the following reports: (5a) - the October 1, 2018 Police report as submitted by Chief Bolt; (5b) the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Water – Sewer – Garbage YTD; and (5e) – Library Board Minutes

### **ITEM 6: EXPENSES & DISBURSEMENTS**

Koppien motioned, seconded by Teigland to approve the payment of \$145,970.69 (as listed on the check register summary), to approve the payment of \$24,667.50 (as listed on the payroll check register) and to approve the payment of \$78,886.20 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

### **ITEM 7: CONCERNED CITIZENS**

No comments or requests were received either in person or in writing.

**ITEM 8: LYON COUNTY SHERIFF**

Eric Wallen met with the Council to introduce himself as a candidate for Lyon County Sheriff.

**ITEM 9: AMBULANCE SERVICE**

Mayor Rolbiecki referred to the Special Council Meeting held on Monday, September 24, 2018 and stated that the Ambulance Committee's unanimous recommendation to the Council is for the City to forfeit the PSA Ambulance License back to the EMSR Board and establish a 1<sup>st</sup> Responder Unit. Koppien motioned, seconded by Gillund to forfeit Ambulance License #0162 to the State of Minnesota and notify Tony Spector, Executive Director, EMSR Board of said action. MOTION PASSED UNANIMOUSLY. Teigland motioned, seconded by Gillund to have the City organize and establish a 1<sup>st</sup> Responder Unit and schedule customized EMR training through Ridgewater College at a cost of \$475 per student. The classes will be conducted in Minnesota and the City will cover the cost of the training. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Koppien to approve a 3 month refund of ambulance contract costs to Alta Vista, Eidsvold, Island Lake, Nordland Omro and Westerheim Townships, the City of Ghent and the City of Taunton. MOTION PASSED UNANIMOUSLY

**ITEM 10: GORECKI ADDITION**

Rodas motioned, seconded by Gillund to approve Pay Request #4 payable to Duinick, Inc. in the amount of \$68,822.11 for work completed through September 30, 2018 on the Gorecki Addition Improvements project. MOTION PASSED UNANIMOUSLY

**ITEM 11: PUBLIC WORKS**

The Council reviewed a quote from Action Sports for a 2018 Honda Rancher ATV in the amount of \$7,150. After additional discussion about the current contract with Total Lawn Service for spraying the City parks and Levee it was pointed out that if spraying was done by the Public Works Staff the City will save money while giving the staff greater control and flexibility in scheduling the work. Rodas motioned, seconded by Teigland to purchase the 2018 Honda Rancher ATV and sprayer from Action Sports. RODAS, ROLBIECKI AND TEIGLAND VOTED YES, GILLUND AND KOPPIEN VOTED NO. MOTION PASSED. Koppien motioned, seconded by Gillund to pay Tim DeVlaeminck \$500 rent for the use of his personal ATV to spray additional areas on the walking trail, lift stations, lagoon, west & south wells, shop, Railroad Drive ditch & triangle, Federal lot 1 and the Hwy 68 drainage ditch. GILLUND, KOPPIEN, RODAS AND TEIGLAND VOTED YES AND ROLBIECKI ABSTAINED. MOTION PASSED

**ITEM 12: DENTAL INSURANCE**

Rodas motioned, seconded by Gillund to add a Delta Preventative Dental Plan for full time employees through the Minnesota Public Employee Insurance Plan at a cost of \$11.30 per month per employee. MOTION PASSED UNANIMOUSLY

**ITEM 13: HEALTH INSURANCE**

The Council reviewed a memo from the League of MN Human Resource Department about the City's contribution towards employee family medical insurance and MN Sure insurance eligibility. No action was taken by the Council.

**ITEM 14: GAMBLING PERMIT**

Teigland motioned, seconded by Rodas to approve the following gambling permits: Minneota-Taunton VFW – September 8, 2019 Raffle; Southwest Sportsmen Club – February 16, 2019 Bingo & Raffle; St. Edward Church – October 13, 2018 Bingo. MOTION PASSED UNANIMOUSLY

**ITEM 15: ZONING PERMITS**

Teigland motioned, seconded by Rodas to approve the following zoning permits: Robert Anderson – 309 W 4<sup>th</sup> Street – landing and ramp; Todd Boerboom – 400 N Madison – 10' x 14' x 8' Utility Shed; David Moriarty – 102 W 5<sup>th</sup> Street – 10' x 16' Utility Shed & Fence. MOTION PASSED UNANIMOUSLY. Teigland motioned, seconded by Gillund to approve a zoning permit the following zoning permit: Jerome Bottelberghe – 400 E 3<sup>rd</sup> Street – 24' x 29' x 10' Garage. GILLUND, KOPPIEN, ROLBIECKI AND TEIGLAND VOTED YES AND RODAS ABSTAINED. MOTION PASSED.

**ITEM 16: LEVEE SYSTEM**

The Council reviewed the U.S. Army Corps of Engineers Levee System Summary used to communicate risk assessment results to the public and the City's efforts to address the following levee concerns such as evacuation effectiveness measures, closure procedures and culvert inspections. The report states that the Minneota levee system was designed with a top of levee flood frequency near the 500 year event and has a 0.2% chance of occurring or being exceeded in any one year. There are no credible failure modes for the system and consequences are considered to be very low. The report also states that the City maintains the levee system and there are no serious deficiencies noted in the most recent Corps inspection report.

**ITEM 17: VETERANS PARK**

The Council reviewed a request by Jim Fink to allocate funds in the annual budget for the replacement of flags currently displayed in the park. No action was taken.

**ITEM 18: LIQUOR LICENSE**

Teigland motioned, seconded by Koppien to approve a one day liquor license for a special event being held by St. Edward Church October 13, 2018. MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Koppien motioned, seconded by Rodas, to adjourn the meeting at 7:25 p.m. MOTION PASSED UNANIMOUSLY.

*The next scheduled Regular Council Meeting is scheduled for November 19, 2018 at 6:30 p.m.*

ATTEST:

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Shirley Teigland, City Administrator

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John Rolbiecki, Mayor

Council Approved November 19, 2018