

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, OCTOBER 10, 2022 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer

COUNCIL ABSENT: Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Jessica Foley, John Engels, Christy Lundberg, John Noyes

ITEM 1: CALL TO ORDER

Mayor Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$54,118.54 Extra Check Register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the addition as listed above.
MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Gillund to approve the September 12, 2022 Council meeting minutes.
MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 10/1/22 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Water System Sample Analysis Results

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Gillund to approve the payment of \$72,596.65 (as listed on the check register summary), to approve the payment of \$36,316.56 (as listed on the payroll check register) and to approve the payment of \$54,118.54 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: SMALL CITIES REHAB PROGRAM

Jessica Foley, Development Specialist, DSI met with the Council to discuss the 2023 Small Cities Development grant for the community. The scope of the 2023 SCDP application focused on owner-occupied housing rehab and rental housing rehab. Ms. Foley informed the Council that the Preliminary Proposal was favorably reviewed by DEED and DSI will provide services for completing and submitting a Full Application to DEED with Council

approval. Koppien motioned, seconded by Gillund to have DSI complete and submit a Full Application to DEED. GILLUND, KOPPIEN AND ROLBIECKI VOTED YES AND REISDORFER ABSTAINED. MOTION PASSED. Gillund motioned, seconded by Koppien to approve the Citizen Participation Plan. GILLUND, KOPPIEN AND ROLBIECKI VOTED YES AND REISDORFER ABSTAINED. MOTION PASSED. Koppien motioned, seconded by Gillund to authorize the commitment of local matching funds in the amount of \$20,000. GILLUND, KOPPIEN AND ROLBIECKI VOTED YES AND REISDORFER ABSTAINED. MOTION PASSED. Gillund motioned, seconded by Koppien to authorize John Rolbiecki as Mayor to sign the Final Application. GILLUND, KOPPIEN AND ROLBIECKI VOTED YES AND REISDORFER ABSTAINED. MOTION PASSED. Koppien motioned, seconded by Gillund to authorize a Public Hearing January 9, 2023 to identify community development and housing needs, including the needs of very low and low-income persons, as well as other needs in the community that might be addressed through the Small Cities Development Program. At the hearing, the Council will also review the proposed SCDP activities, their benefiting location(s), overall cost, proposed financing, and the implementation schedule. GILLUND, KOPPIEN AND ROLBIECKI VOTED YES AND REISDORFER ABSTAINED. MOTION PASSED.

ITEM 9: MAPLE PLACE HOUSING

The Council reviewed an email from City Engineer Trent Bruce which discussed providing water and sewer service along Maple Place which would allow the currently undeveloped property in that area for single family housing. The only option to provide sewer service along Maple Place with sufficient depth is by connecting to the existing line on Railroad Drive and installing a new line along Maple Place from the east. The proposed water main along Maple Place would connect to the existing water mains on both west and east ends and will provide for a looped system in this area. Prior to work being done in this area the developer is required to have plans reviewed and approved by City Engineer Trent Bruce. Mr. Noyes also asked the Council to consider tax abatement as previously discussed. Administrator Teigland will work with the City's Financial Advisor Mike Bubany and return to the Council with additional information and direction from Mr. Bubany.

ITEM 10: EMPLOYEE HEALTH INSURANCE

Currently, the City participates in the Public Employees Insurance Program (PEIP). Renewal rates will increase 50% in January 2023. The Council also reviewed a proposal from Tori Birkeland Insurance and the Administrator confirmed that there will be additional quotes to review at the November meeting prior to making a decision.

ITEM 11: CITY CODE

The Council reviewed Title V: Public Works and Title VII: Traffic Code. The Council will continue the process of reviewing all Titles in upcoming meetings as the City proceeds with adopting a new City Code Book.

ITEM 12: RESOLUTION 22-17

Koppien motioned, seconded by Gillund to adopt Resolution 22-17 rescinding limited sewer back-up clean up and property damage protection for municipal sewer customers. MOTION PASSED UNANIMOUSLY

ITEM 13: INDUSTRIAL PARK ADDITION II

Koppien motioned, seconded by Reisdorfer to approve the sale of approximately 7 acres of land located in Industrial Park Addition II to Universal Forest Products for the price of \$125,000. MOTION PASSED UNANIMOUSLY

ITEM 14: ZONING PERMITS

Reisdorfer motioned, seconded by Koppien to approve all Zoning Permits as listed below. MOTION PASSED UNANIMOUSLY

- a) Larry DeVos – 502 E 5th Street – 21' x 24' Cement Pad
- b) Rugged Rock Rentals – 407 Maple Place – 52' x 48' House

ITEM 15: FARMLAND LEASE

Gillund motioned, seconded by Koppien to approve a \$150 per acre Farmland lease between the City of Minneota and Tom & Rodney Abraham. MOTION PASSED UNANIMOUSLY

ITEM 16: GAMBLING PERMIT

Reisdorfer motioned, seconded by Gillund to approve a Gambling Permit as applied for by the VFW Post 5334 for a raffle being held on September 10, 2023. MOTION PASSED UNANIMOUSLY

ITEM 17: TRAILER COURT

The Council reviewed several Administrative Notices of Violation of City Codes with the required action for abatement of violations within 30 days of the date the notice is received. Jason Kloss, R.S. Environmental Health Manager, Southwest Health and Human Services also provided the Council with a copy of Inspection Report M2701221027 addressing 7 additional issues in the Serenity Estates Mobile Home Community.

ITEM 18: GENERAL REGULATIONS - DOGS

Gillund motioned, seconded by Reisdorfer to approve an Order for Impoundment and Destruction of three dogs (unknown names) as Dangerous Animals in accordance with Minnesota City Ordinance 501.17 and Minnesota Police Department Case #202200013055. MOTION PASSED UNANIMOUSLY

ITEM 19: ADJOURNMENT

Koppien motioned, seconded by Gillund to adjourn the meeting at 8:25 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for November 14, 2022 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved November 14, 2022