

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, NOVEMBER 19, 2018 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Amber Rodas
Council Member Jerry Teigland

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: John Engels, Jason Olson, Jeff Olson

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$12,109.82 additional bills register.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Teigland motioned, seconded by Koppien to approve the October 8, 2018 Regular Council minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports: (5a) - the November 2, 2018 Police report as submitted by Chief Bolt; (5b) the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget

ITEM 6: EXPENSES & DISBURSEMENTS

Teigland motioned, seconded by Rodas to approve the payment of \$68,544.86 (as listed on the check register summary), to approve the payment of \$29,785.29 (as listed on the payroll check register) and to approve the payment of \$12,109.82 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: 1st RESPONDER UNIT

City Attorney John Engels informed the Council that he has been in contact with Rick Wagner, Outstate Director, North Ambulance, to discuss what type of an ambulance North Memorial will be returning to the City. Mr. Wagner confirmed that the ambulance currently located here is not the vehicle that will be transferred. Rick Wagner will send Mr. Engels the exact specs of the vehicle prior to the ambulance contract ending.

Teigland motioned, seconded by Gillund to approve the payment of all EMR Training costs and ask those being trained to make a 2 year commitment to serve as a volunteer on the 1st Responder Crew. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Gillund to set 1st Responder pay as follows: \$12.00 per call; \$2.00 per volunteer responding to the Fire Hall but not going on call; \$12.00 per meeting; \$12.00 per drill / training. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Gillund to subscribe to the I Am Responding Service and purchase 2 new radios. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Gillund to hire Laura Swedzinski and Emily Coequyt as Co-Directors of the 1st Responder Unit and set pay for each director as follows: \$3,500 base salary plus \$12.00 per call, \$12.00 per meeting and \$12.00 per drill / training. MOTION PASSED UNANIMOUSLY

ITEM 9: OLSON SANITATION INC.

The Council reviewed a proposal from Olson Sanitation Inc. to provide for the collection of garbage and recyclable material from all residents, commercial and industrial establishments within the City and to provide for the disposal of the same in compliance with all health, pollution and other regulations of the State of MN and its agencies. Teigland motioned, seconded by Rodas to accept Olson Sanitation's Contract Proposal with the following terms: dumping/landfill fees of \$50 per ton, monthly hauling fees of \$5,542.83 to be increased 1% in 2019, 2% in 2020, 2% in 2021 and authorize John Rolbiecki as Mayor and Shirley Teigland as Administrator to sign the contract on behalf of the City for contracted garbage services. MOTION PASSED UNANIMOUSLY

ITEM 10: RESOLUTION 18-15

Teigland motioned, seconded by Gillund to adopt Resolution 18-15 certifying the results of the 2018 Municipal Election held November 6, 2018. MOTION PASSED UNANIMOUSLY. The abstract of votes cast in the precinct of the City of Minneota as compiled from the official returns is as follows: Total votes cast for Mayor: John Rolbiecki 542, write in votes 6; Total votes cast for Council members: Timothy Koppien 448, Nancy Reisdorfer 404, write in votes 19.

ITEM 11: 2019 PRELIMINARY BUDGET

The Administrator presented a modified preliminary budget for the Council's consideration that includes cuts being made in all departments to lower the proposed levy from 12.1% to 2.5%. All other options will be explored prior to adopting a final budget and levy at the December 10, 2018 regular council meeting.

ITEM 12: GORECKI HOUSING DEVELOPMENT

Teigland motioned, seconded by Gillund to approve Payment #5 in the amount of \$5,889.52 payable to Duininck, Inc. for work completed through October 31, 2019 on the Gorecki Housing Development. MOTION PASSED UNANIMOUSLY

ITEM 13: PUBLIC WORKS - UTV

The Council discussed not contracting with an outside company to spray for weeds and apply fertilizer in parks, ditches, along the walking path, the levee and other City properties. Expense comparisons indicate that moving these maintenance tasks to in-house will show a reasonable rate of return while also giving the public works crew greater control and flexibility in scheduling tasks. This equipment will also be available for additional tasks. The Council reviewed quotes for a UTV and sprayer from (1) Action Sports - \$14,345 and (2) Marshall Small Engine - \$12,430. Koppien motioned, seconded by Rodas to accept Marshall Small Engine's quote of \$12,430 and approve the purchase of a 2019 Prowler Pro XT and 60 gallon 5.5 GPM low profile Sprayer in place of purchasing a 2018 Honda Rancher ATV and sprayer as originally approved by the Council October 8, 2018. MOTION PASSED UNANIMOUSLY.

ITEM 14: POOL RESURFACE

Teigland motioned, seconded by Rodas to accept Horizon Commercial Pool Supply's quotation to resurface and replace water line tile on both wading pools as specified for a cost of \$36,375 and authorize Shirley Teigland as Administrator to sign the proposal on behalf of the City. MOTION PASSED UNANIMOUSLY

ITEM 15: GRANT LIFT STATION

The Council reviewed an email from Bryan Goehring, W. W. Goetsch Associates, discussing the existing pumps in the Grant lift station that are obsolete and parts are no longer available. The pumps are badly worn; need impellers, wear rings and mechanical seals. W. W. Goetsch Associates can offer complete replacement pumps manufactured by Hydromatic. The proposed model replacement is a Hydromatic S4MVXP Vortex impeller pump, 3 hp, 1200 rpm, 230/3, 12.0 FLA, 50' power cord, sized to closely match the hydraulic conditions of the original pumps. Cost for this model is \$6,144 each plus labor to remove old pump and install new pump. No action was taken by the Council.

ITEM 16: STREET LIGHT

Rodas motioned, seconded by Teigland to authorize adding a street light at the intersection of Lyon Street and Golf Course Road. GILLUND, RODAS, ROLBIECKI AND TEIGLAND VOTED YES, KOPPIEN VOTED NO. MOTION PASSED

ITEM 17: RESOLUTION 18-14

Rodas motioned, seconded by Gillund to adopt Resolution 18-14 accepting the donation of a 1995 Custom Signal Speed Trailer from the West Hennepin Public Safety Department. MOTION PASSED UNANIMOUSLY

ITEM 18: RESOLUTION 18-16

Rodas motioned, seconded by Koppien to adopt Resolution 18-16 accepting a \$500 donation from the Shaokatan Sportsmen Club for pool operation expenses. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Gillund, to adjourn the meeting at 8:57 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for December 10, 2018 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved December 10, 2018