

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, NOVEMBER 14, 2022 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Nancy Reisdorfer
Council Member Amber Rodas

COUNCIL ABSENT: Council Member Travis Gillund
Council Member Tim Koppien

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: None

ITEM 1: CALL TO ORDER

Mayor Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$19,439.04 Extra Check Register

ITEM 3: ADOPT AGENDA

Reisdorfer motioned, seconded by Rodas to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Rodas to approve the May 9, 2022 and October 10, 2022 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 11/07/22 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – 10/12/22 Library Board Minutes; (5e) – Sample Analysis Results for Community Water Supply; (5f) – MN Dept of Health Compliance Evaluation Inspection Report; (5g) – Facility Plan MPCA Preliminary Approval; (5h) – Bill Holm Legacy Project

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Rodas to approve the payment of \$99,876.73 (as listed on the check register summary), to approve the payment of \$21,468.16 (as listed on the payroll check register) and to approve the payment of \$19,439.04 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: KOMP FIELD LEASE

Reisdorfer motioned, seconded by Rodas to approve a 50 year lease between the City of Minneota and Independent School District 414 for real estate referred to as K. P. Kompelien Field. MOTION PASSED UNANIMOUSLY

ITEM 9: MAPLE DRIVE DEVELOPMENT

The Council reviewed instructions from Mike Bubany, City Financial Director in regard to tax abatement for the Maple Drive Development. Reisdorfer motioned, seconded by Rodas to request Mike Bubany to prepare a formal schedule and resolution calling a Public Hearing. MOTION PASSED UNANIMOUSLY

ITEM 10: EMPLOYEE COMPENSATION

Administrator Teigland reviewed several quotes for group health insurance with the Council. Reisdorfer motioned, seconded by Rodas instructing the Administrator to send a letter to MN PEIP requesting removal from MN Public Employee Insurance Program effective 12/31/2022 and enroll in the Blue Cross Blue Shield Minnesota Plan 653PD as proposed by Mike Felcyn, Group Benefits Account Manager, United Prairie Insurance. MOTION PASSED UNANIMOUSLY. After reviewing the most recent Consumer Price Index showing an all-items index increase of 8.2 percent, Reisdorfer motioned, seconded by Rodas to approve a 4 percent increase in the City's Wage Step Scale effective January 1, 2023. MOTION PASSED UNANIMOUSLY

ITEM 11: INDUSTRIAL PARK THIRD ADDITION

Reisdorfer motioned, seconded by Rodas to authorize John Rolbiecki as Mayor to sign the Purchase and Sale Agreement between the City of Minneota and UFP Real Estate, LLC for ± acres of land in the Minneota Industrial Park Third Addition. MOTION PASSED UNANIMOUSLY

ITEM 12: RESOLUTION 22-19

Koppien motioned, seconded by Rodas to adopt Resolution 22-19 to certify the assessment of delinquent utility accounts to the Lyon County Auditor for collection with the payable real estate taxes in 2023. MOTION PASSED UNANIMOUSLY

ITEM 13: LIBRARY PROJECT

Reisdorfer motioned, seconded by Rodas to instruct Bob Mickelson, ISG to update dates, schedules and specifications on the plan sheets, conduct a Prebid meeting and call for new bids on the Library Repointing Project. The cost for this service is \$3,500. MOTION PASSED UNANIMOUSLY

ITEM 14: 2023 LIQUOR LICENSES

Rodas motioned, seconded by Reisdorfer to approve all 2023 Liquor Licenses as listed below. MOTION PASSED UNANIMOUSLY

- a) American Legion Post 199: On-Sale Liquor License
- b) City Hall Bar & Grill: Combination Liquor and Sunday Liquor Licenses
- c) Countryside Golf Club: Combination Liquor and Sunday Liquor Licenses
- d) Highway 68 Liquor: Off Sale and Sunday Liquor Licenses

ITEM 15: ZONING PERMITS

Rodas motioned, seconded by Reisdorfer to approve the Zoning Permit as listed below. MOTION PASSED UNANIMOUSLY

- a) Myhre, Terri – 116 Wilson Circle – 12' x 14' x 8' Utility Shed

ITEM 16: AUDITOR AGREEMENT

Reisdorfer motioned, seconded by Rodas to authorize, and sign an agreement with Katie M. Jacobson, CPA auditing services for the year ended December 31, 2022. MOTION PASSED UNANIMOUSLY

ITEM 17: MUTUAL AID AGREEMENT

Rodas motioned, seconded by Reisdorfer to sign, and execute a Law Enforcement Mutual Aid Agreement between the City of Minneota and Lyon County. MOTION PASSED UNANIMOUSLY

ITEM 18: RESOLUTION 20-20

Reisdorfer motioned, seconded by Rodas to adopt Resolution 20-20 certifying the results of the 2022 General Election. MOTION PASSED UNANIMOUSLY

ITEM 19: CODE BOOK

The Council discussed the new Code Book Title IX – General Regulations: 90 – Abandoned Property, 91 – Animals, 92 – Health and Safety, Nuisances and Code Book Title XV – Land Usage: 50 – General Provisions, 151 – Zoning, 152 – Subdivision Control and 153 – Anti-Blight Regulations along with comments from Council Member Travis Gillund and Public Works Employee Tim DeVlaeminck. Suggestions were noted and the Council will continue to review additional Code Book Titles going forward.

ITEM 20: ADJOURNMENT

Reisdorfer motioned, seconded by Rodas to adjourn the meeting at 7:20 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for December 12, 2022 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved December 12, 2022