

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, NOVEMBER 8, 2021 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer

COUNCIL ABSENT: Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: None

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$6,829.14 Extra Check Register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Reisdorfer to adopt the agenda as amended with the addition as listed above.
MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Gillund to approve the October 11, 2021 Council meeting minutes.
MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 11/1/21 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Lyon County 5-year Highway Plan

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Rodas to approve the payment of \$392,630.65 (as listed on the check register summary), to approve the payment of \$33,157.32 (as listed on the payroll check register) and to approve the payment of \$6,829.14 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: NEW BURN SITE

The Council reviewed the American Engineering Testing Field Density Test Report confirming four compaction tests and two roll tests were conducted, all of which met the specified requirements for this site. Koppien motioned, seconded by Reisdorfer to approve Payment #1 and Final Payment to Tolk Graveling, LLC for aggregate surfacing improvements on the new burn site in the amount of \$99,121.38. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Gillund to accept American Fence Company's bid in the amount of \$42,338.60 to supply and install a woven wire fence 8' tall including all required posts, footings, appurtenances and 20' wide double vehicular chain link swing gate. MOTION PASSED UNANIMOUSLY

ITEM 9: RIVERSIDE STABILIZATION PROJECT

The Council reviewed the scope of work the DNR will authorize for the Riverbank Stabilization and Flood Damage and Mitigation Improvements to be completed at Riverside Park. The contract price of the awarded contract is \$11,587.00 and will be covered by FEMA grant funding. No additional action is needed by the Council.

ITEM 10: GROUP HEALTH INSURANCE

Administrator Teigland updated the Council on a 9% increase in premium costs for the City's 2022 group health insurance as enrolled in the MN Public Employee Insurance Program. Although the increase is disappointing, based on the City's past year's premium costs vs claim pay-outs the increase would have been much larger in a smaller membership pool. Because the MN PEIP membership pool is very large, the pool risks are spread out more evenly across all members of the plan therefore the City may benefit from a more predictable and stable premium cost. No action was needed by the Council.

ITEM 11: ZONING PERMITS

Koppien motioned, seconded by Gillund to approve all zoning permits as listed below. MOTION PASSED UNANIMOUSLY.

- a) Buysse, Andy – 103 S Wilson Street – 38' x 39' driveway and porch addition
- b) Thomsen, Barbie – 305 N Washington Street – 12' x 12' cement slab, dog kennel and fence

ITEM 12: NEW FIRE TRUCK

The City purchased a 2021 Rosenbauer Pumper Truck and chassis costing \$385,533. Prior to this purchase, the City was awarded a \$50,000 grant and a \$227,000 loan from the USDA Community Facility Program, along with receiving a \$60,000 donation from the Minneota Firemen Relief Association. The remaining capital outlay amount of \$48,533 will be covered by a combination of funds from the sale of the old pumper truck and the Fire Department's cash in the bank. Reisdorfer motioned, seconded by Gillund to transfer additional cash and or CD's from the Fire Department Fund as needed to the General Fund to cover all non-financed costs. MOTION PASSED UNANIMOUSLY

ITEM 13: RESOLUTION 21-19

Koppien motioned, seconded by Gillund to adopt Resolution 21-19 designating the City of Minneota Community Center as one single, accessible, combined polling place as agreed upon by the City of Minneota, Nordland Township and Westerheim Township for the 2022 Elections. MOTION PASSED UNANIMOUSLY

ITEM 14: PROCLAMATION

Reisdorfer motioned, seconded by Gillund to approve a proclamation by Mayor Rolbiecki commemorating Minneota School Choice Week January 23 – January 29, 2022. MOTION PASSED UNANIMOUSLY

ITEM 15: LIQUOR LICENSE

Reisdorfer motioned, seconded by Gillund to approve all 2022 liquor licenses as listed below. MOTION PASSED UNANIMOUSLY

- a) American Legion Post 199 – On-Sale Liquor License
- b) City Hall Bar & Grill – Combination Liquor License and Sunday Liquor License
- c) Countryside Golf Club – Combination Liquor License and Sunday Liquor License
- d) Highway 68 Liquor – Off-Sale Liquor License and Sunday Liquor License

ITEM 16: AUDITOR LETTER

Koppien motioned, seconded by Gillund to authorize John Rolbiecki as Mayor to sign an Engagement Letter with Katie M. Jacobson, CPA for audit services for the year ended December 31, 2021 MOTION PASSED UNANIMOUSLY

ITEM 17: ADJOURNMENT

Koppien motioned, seconded by Gillund to adjourn the meeting at 6:55 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for January 10, 2022 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved December 13, 2021