

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, MAY 9, 2022 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Matt Boettger, Mark Buysse, Audrey Chitwood, Spencer Henline, Barb Knutson, Erik Skogquist, Jerry Teigland, Steve Traen

ITEM 1: CALL TO ORDER

Mayor Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$6,976.61 Extra Check Register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: PUBLIC HEARING

Koppien motioned, seconded by Reisdorfer to open the Local Board of Appeals & Equalization public hearing at 6:32 p.m. to provide a fair and objective forum for property owners to appeal their valuation or classification of property taxes. MOTION PASSED UNANIMOUSLY. For the 2022 assessment, Minneota had 24 transactions with a preliminary sales ratio of 74.48%. The assessment level for all properties in all jurisdictions in Minneota is 100%, with an acceptable median ratio falling within the range of 90 to 105 percent. With the statutory requirement being met and after analysis of all neighborhoods and properties within the City of Minneota, newer homes saw roughly a 16% increase, older homes saw roughly a 26% increase and apartments saw roughly a 6% increase. All other properties and property types did not see any adjustments other than new construction and/or depreciation. Koppien motioned seconded by Reisdorfer to close the Local Board of Appeals & Equalization public hearing at 7:15 p.m. Koppien motioned, seconded by Gillund to make no change to the property value on Parcel No. 28-106011-0. MOTION PASSED UNANIMOUSLY. Koppien motioned, seconded by Gillund to reduce the property value on Parcel No. 28-110042-0 from \$231,500 to \$203,700. MOTION PASSED UNANIMOUSLY.

ITEM 5: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Koppien to approve the April 11, 2022 and April 18, 2022 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 6: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (6a) – 5/2/22 Police report as submitted by Chief Bolt; (6b) - current Financial Report as submitted by Administrator Teigland; (6c) – Y-T-D Budget; (6d) – 1/11/22 Library Board Minutes; (6e) – 2022 Redistricting Plan for Lyon County; (6f) – Sample Analysis Results for the Minneota Public Water Supply

ITEM 7: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Gillund to approve the payment of \$51,430.74 (as listed on the check register summary), to approve the payment of \$33,260.07 (as listed on the payroll check register) and to approve the payment of \$6,976.61 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 8: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 9: PUBLIC WORKS

Rodas motioned, seconded by Gillund to hire Robert Matherly for the seasonal part-time mower position paying \$14.00 per hour. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Reisdorfer to approve a \$100 per truck load fee for commercial tree services dumping branches at the burn site. MOTION PASSED UNANIMOUSLY

ITEM 10: POOL STAFF

Koppien motioned, seconded by Gillund to approve hiring the following pool staff with corresponding wages: Kathrin Walerius – Manager - \$12.50/hr., Kim Gades – Swimming Lesson Instructor - \$15.00/hr., Barb Knutson – Certified Pool Operator - \$13.80/hr., Regan Bierschenk, Reagan – Lifeguard II - \$11.50/hr., Grace Hennen – Lifeguard II - \$11.50/hr., Kaitlyn Ludwikowski – Lifeguard II - \$11.50/hr., Faith Myhre – Lifeguard II - \$11.50/hr., Jordyn Tolk – Lifeguard I - \$11.25/hr., Lydia Coequyt – Lifeguard I - \$11.25/hr., Jaelin Anderson – Lifeguard I - \$11.25/hr., Tiffany Gronke – Lifeguard I - \$11.25/hr., Eli Gruenes – Lifeguard I - \$11.25/hr., Brody Larson – Lifeguard I - \$11.25/hr. MOTION PASSED UNANIMOUSLY

ITEM 11: ZONING PERMITS

Koppien motioned, seconded by Gillund to approve all Zoning Permits as listed below. MOTION PASSED UNANIMOUSLY

- a) Baumgard, Keith – 107 N Grant Street – Demolish House
- b) Johnson, Devynne – 606 N Grant Street – 62’ x 100’ x 6’ Wooden Fence
- c) Okrina, Lynn – 111 Golf Course Road – 12’ x 24’ x 9’ Shop Addition

ITEM 12: LIQUOR LICENSE

Koppien motioned, seconded by Reisdorfer to approve a liquor license for the Minneota Mudhens. MOTION PASSED UNANIMOUSLY

ITEM 13: GAMBLING PERMIT

Gillund motioned, seconded by Reisdorfer to approve a gambling permit for the Minneota Fire Relief Association raffle being held October 9, 2022. MOTION PASSED UNANIMOUSLY

ITEM 14: CITY CODE BOOK

Gillund motioned, seconded by Rodas to review Title 01 - General Provisions; Title 03 – Administration; Title 05 – Public Works and Title 07 - Traffic Code at future council meetings. MOTION PASSED UNANIMOUSLY.

ITEM 15: ADJOURNMENT

Koppien motioned, seconded by Reisdorfer to adjourn the meeting at 7:45 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for June 13, 2022 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor