

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, MAY 14, 2018 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Amber Rodas
Council Member Jerry Teigland

COUNCIL ABSENT: Council Member Tim Koppien

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Mike Bubany, Bob Danner, Byron Higgin, Jake Leighty

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$11,181.12 additional bills register, Zoning Permit – Nuytten, Richard and Burn Site relocation.

ITEM 3: ADOPT AGENDA

Teigland motioned, seconded by Gillund to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Teigland motioned, seconded by Gillund to approve the April 9, 2018 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports: (5a) - the May 8, 2018 Police report as submitted by Chief Bolt; (5b) the current Financial Report as submitted by Administrator Teigland; (5c) – April 24, 2018 Active Living Committee meeting minutes; and (6e) – Invitation to the Council to attend the Memorial Day Program & Veterans Park Dedication Program being held May 28, 2018.

ITEM 6: EXPENSES & DISBURSEMENTS

Gillund motioned, seconded by Rodas to approve the payment of \$39,269.47 (as listed on the check register summary), to approve the payment of \$20,894.22 (as listed on the payroll check register) and to approve the payment of \$11,181.12 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: GO TIF NOTE SERIES 2018A

Mike Bubany, David Drown Associates, Inc. met with the Council to review the major component costs and sources of funds, cash flow projections and a draft copy of the Tax Increment Financing Plan for Tax Increment Financing District No. 1-3. As the City's financial advisor, Mr. Bubany also reviewed his recommendations to the City for the structure and sale of General Obligation bonds associated with the Gorecki Housing Project. The City intends to use tax exempt bond proceeds to pay for the public improvements, however, the City Engineer has identified approximately \$68,000 worth of costs that take place outside of the public right of way and cannot be

funded with tax exempt bond proceeds. Staff has identified the City's Capital Project Fund as a source to cover these costs. The City will finance this project with land sales, new tax increment revenues and tax levies from a newly available tax capacity due to the decertification of TIF District 1-2. Mr. Bubany also recommended that the City issue the debt utilizing the MIDI Loan Program offered via the MN Rural Water Association and finance the project costs through the issuance of a \$698,000 General Obligation Tax Increment Financing Note. Teigland motioned, seconded by Rodas to authorize Shirley Teigland as City Administrator to submit an application to the MN Rural Water Association MIDI Loan Program on behalf of the City. MOTION PASSED UNANIMOUSLY.

ITEM 8: MN ENERGY RESOURCES

Jake Leighty, MN Energy Resources met with the Council to discuss the possibility of installing natural gas services to the City. Mr. Leighty stated that their company is in the initial stages of development, no timeline has been set and on average the process will take 2-3 years to complete. The company also plans on reaching out to local residents to survey public opinion and if there is enough interest and support, the company will move to the next step in having a feasibility report completed. Prior to installing the service the company will also need to seek approval from the MN Public Utility Commission.

ITEM 9: CONCERNED CITIZENS

Following a brief discussion with the Council about the possibility of a natural gas service in the City, Steve Traen stated that Farmer's Co-op would appreciate the opportunity to partner with MN Energy Resources in the process should they decide to move forward with installing the service.

ITEM 10: GORECKI ADDITION

Teigland motioned, seconded by Amber Rodas to open the public hearing at 7:00 p.m. to seek public comment on the proposed subdivision of a part of Outlot "T", Eighth Railway Addition, City of Minneota, Lyon County, Minnesota AND Outlots "U" and "V", Eighth Railway Addition, City of Minneota, Lyon County, Minnesota. EXCEPT that part platted as Lots One (1) and Two (2) of the Subdivision of Outlot "V" of Eighth Railway Addition to the City of Minneota, Lyon County, Minnesota, as filed and recorded in the Office of the Lyon County Recorder. MOTION PASSED UNANIMOUSLY. No interested persons were present to comment on the proposed subdivision. John Engels, City Attorney informed the Council of a utility easement that needed to be abandoned in the current addition and a new utility easement that needed to be acquired over the premises and described as follows: Beginning at the Southwest Corner of Outlot H, Eighth Railway Addition to the City of Minneota, thence northeasterly along the Southeasterly line of Monroe Street a distance of 300 feet; thence southeasterly at right angles a distance of 15 feet; thence southwesterly on a line parallel to and 15 feet distant from the Southeasterly line of said Outlot H; thence northwesterly along the Southwesterly line of said Outlot to the point of beginning. The Council also reviewed the Preliminary Plat as prepared by Bueltel-Moseng Land Surveying and the required resolution to approve and adopt the Final Plat of the Gorecki Addition. Gillund motioned, seconded by Rodas to close the public hearing at 7:40 p.m. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Rodas to authorize John Rolbiecki as Mayor and Shirley Teigland as City Administrator to sign the Utility Easement Agreement between Jane Jennen and the City of Minneota. MOTION PASSED UNANIMOUSLY. Teigland motioned, seconded by Gillund to adopt Resolution 18-07 to approve and adopt the Final Plat of the Gorecki Addition to the City of Minneota along with all conditions, easements and dedications, if any, contained in the plat. The City Council also authorizes the Mayor and City Administrator to sign the Final Plat and directs the Administrator to present the signed Final Plat to the Lyon County Recorder for recording. MOTION PASSED UNANIMOUSLY

ITEM 11: PART TIME PERSONNEL

Teigland motioned, seconded by Gillund to hire Gerald Bot for the part time mower position and approve a base wage of \$12.00 per hour. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Rodas to hire Kim Gades as Head Life Guard, Kalley Kloos as Assistant Head Life Guard, Barb Knutson as Certified Pool Operator and Nolan Boerboom, Ali DeVlaeminck, Elizabeth Gillingham, Emily Gillingham, Anna Gruenes, Jared Josephson, Baily Kaas, Morgan Kockelman, Laura Knutson, Sydney Larson, Brooklyn Nelson and Emily Pohlen as Lifeguards. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Gillund to hire Austin Buysse as Grounds Keeper for Summer Rec. MOTION PASSED UNANIMOUSLY

ITEM 12: UTILITY PERMIT

Teigland motioned, seconded by Rodas to approve a permit as applied for by South Dakota Network, LLC, d/b/a SDN Communications for placing underground construction and boring a 2 x 1¼” duct for 1¼” HDPE conduit, 48-ct fiber optic feed in the Jefferson Street and 4th Street right-of-way to the Public School. MOTION PASSED UNANIMOUSLY

ITEM 13: ZONING PERMITS

- a) Nuytten, Richard – 303 N Adams – 128’ x 58’ 4-Unit Residential Building
- b) Rodas, Amber – 402 E 3rd Street – 26” x 3’10” Deck Addition
- c) St. Edward Convent – 404 N Washington – 35’ x 86’ Parking Lot & Sidewalk
- d) Thostenson, Joe – 410 E 2nd Street – 12’ x 12’ Deck

Gillund motioned, seconded by Teigland to approve the zoning permit application by Amber Rodas for a deck addition. GILLUND, KOPPIEN, ROLBIECKI AND TEIGLAND VOTED YES WITH RODAS ABSTAINING. MOTION PASSED. Rodas motioned, seconded by Teigland to approve all other zoning permits as listed above. MOTION PASSED UNANIMOUSLY

ITEM 14: MORTGAGE SATISFACTION

Rodas motioned, seconded by Gillund to authorize John Rolbiecki as Mayor and Shirley Teigland as City Administrator to sign a Satisfaction of Combination Mortgage & Deferred Loan Agreement made and executed by Mortgagor Stephanie Vlaminc, owner, d/b/a Prairie Winds Wellness and the City of Minneota, MN as grantor, filed for record in the office of the County Recorder in and for the County of Lyon, and State of MN, and entered as Document No. 191898 on August 23, 2011. MOTION PASSED UNANIMOUSLY

ITEM 15: LIQUOR LICENSE

Teigland motioned, seconded by Gillund to approve an On-Sale Liquor License for the Minneota Amateur Baseball Team Association to sell 3.2 Malt Liquors within the confines of KP Kompelien Field. MOTION PASSED UNANIMOUSLY

ITEM 16: MOSQUITO SPRAYING

Gillund motioned, seconded by Rodas to approve public works staff to spray for mosquitoes at the SW Sportsmen Club at a cost of \$100 per spray. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Rodas motioned, seconded by Gillund, to adjourn the meeting at 7:56 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for June 11, 2018 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved June 11, 2018