

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, MAY 11, 2020 AT 6:30 P.M.

**COUNCIL PRESENT:** Council Member Travis Gillund  
Council Member Tim Koppien  
Council Member Nancy Reisdorfer  
Council Member Amber Rodas  
Mayor John Rolbiecki

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Bruce Bossuyt, Jamie Bossuyt

### **ITEM 1: CALL TO ORDER**

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

### **ITEM 2: CALL FOR AGENDA ADDITIONS**

The Administrator asked that the following items be added: \$20,705.75 additional bills register, Zoning Permit Applications: 204 N Jackson Street & 411 N Washington Street

### **ITEM 3: ADOPT AGENDA**

Koppien motioned, seconded by Reisdorfer to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

### **ITEM 4: MEETING MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Rodas to approve the March 24, 2020, April 13, 2020, April 14, 2020 and April 20, 2020 Council meeting minutes. MOTION PASSED UNANIMOUSLY

### **ITEM 5: REPORTS & UPDATES**

The Council reviewed the following reports and had no additional questions or comments: (5a) – 5/4/20 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – City Engineer Update Report as submitted by Trent Bruce

### **ITEM 6: EXPENSES & DISBURSEMENTS**

Koppien motioned, seconded by Reisdorfer to approve the payment of \$33,242.93 (as listed on the check register summary), to approve the payment of \$16,288.40 (as listed on the payroll check register) and to approve the payment of \$20,705.75 in additional bills (as listed on the second check register summary).

### **ITEM 7: CONCERNED CITIZENS**

No comments or requests were received either in person or in writing.

### **ITEM 8: DOG LEASH POLICY**

The Council reviewed a resident's letter of concern in regard to dogs not on leashes when outside. A request was made for the Council to consider implementing a leash policy. After reviewing the letter and current City Ordinance the Council referred the issue to Chief Bolt, asking that he return to the next regular council meeting with additional options for their consideration.

**ITEM 9: 909 – 9<sup>TH</sup> STREET CIRCLE**

Rodas motioned, seconded by Reisdorfer to execute a Warranty Deed to convey and warrant to Julie Pohlen, a single person, real property in Lyon County, Minnesota legally described as follows: Lot 5, Block 1, Gorecki Addition to the City of Minneota, according to the recorded plat thereof. MOTION PASSED UNANIMOUSLY Gillund motioned, seconded by Koppien to adopt Resolution 20-04 authorizing John Rolbiecki as Mayor and Shirley Teigland as City Administrator to execute a Warranty Deed to convey real estate from the City of Minneota to Julie Pohlen. The purchase price for the property shall be \$30,000 with an incentive price reduction of \$10,000 if a single family home is substantially completed on the property on or before December 1, 2021. The conveyance shall be subject to protective covenants as approved by the City Council which shall be attached and incorporated into the deed of conveyance. MOTION PASSED UNANIMOUSLY

**ITEM 10: SMALL CITIES REHAB**

Koppien motioned, seconded by Gillund to approve a Small Cities Rehab Loan/Grant to Phillip & Donna Nuy in the amount of \$4,256 repayable over a period of 4 years with a 2% interest rate. MOTION PASSED UNANIMOUSLY

**ITEM 11: LETTER OF RESIGNATION**

Rodas motioned, seconded by Reisdorfer to accept a resignation letter from Scott Holien effective May 31, 2020. MOTION PASSED UNANIMOUSLY. The Council thanks Mr. Holien for 40+ years of service with the City and wishes him continued success in his retirement.

**ITEM 12: RESOLUTION 20-05**

Koppien motioned, seconded by Gillund to adopt Resolution 20-05 modifying the City's Personnel Policy and amending Section 8 as follows: "Vacation Accruals and Personal Sick Leave at the request of an employee who resigns or retires may be paid in two installments in consecutive years with the first installment paid in the year the employee resigns or retires". MOTION PASSED UNANIMOUSLY

**ITEM 13: SUMMER RECREATION**

Gillund motioned, seconded by Rodas to approve the hiring of the following Summer Recreation staff - Baseball Coaches: Chad Johnston, Grady Moore, Jackson Stauffacher, Justin Sampson, Keven Larson, Bill Bradley, Carter Schuelke, Jason Myhre and Mike Luke; Softball Coaches: Jessica Swedzinski, Patty Myrvik, Sydney Larson, Ava Larson, Emily Hennen, Abby Hennen and Heather Anderson; Summer Rec Director: Dave VanWaterMeulen. MOTION PASSED UNANIMOUSLY. Due to Covid-19 restrictions and policies Little Vikes & T-Ball activities are cancelled this season. Staff will wait for additional direction from Governor Walz and the State of MN Health Department prior to scheduling baseball & softball activities.

**ITEM 14: MUNICIPAL POOL**

Administrator Teigland informed the Council that the City has not received enough applications to fill the required number of lifeguard positions and those needing certification are not able to get the required training due to Covid-19 restrictions. The Governor's Stay Safe MN requirements Phase III allows for a phased opening with capacity restrictions and social distancing but does not indicate a date when this phase will open. Additional direction and guidance from the Governor and MN State Health Department will be needed prior to opening the pool.

**ITEM 15: ZONING PERMITS**

Rodas motioned, seconded by Reisdorfer to approve the following Zoning Permit as listed below. MOTION PASSED UNANIMOUSLY

- a) Doug DeSmet – 409 N Monroe – 17' x 50' Concrete Driveway
- b) Yvette Kloos – 227 N Jefferson – 36' x 30' x 10' Garage & 14' x 12' House Addition
- c) Cody Meyer – 410 N Jefferson – 30' x 40' x 9' Garage
- d) Dallas Muhl – 400 E 5<sup>th</sup> Street – 10' x 16' Deck
- e) Julie Pohlen – 909 – 9<sup>th</sup> Street Circle – 48' x 62' x 9' New Home
- f) SW Center Independent Living – 702 Prosperity Boulevard – 12' x 20' x 8' Utility Shed
- g) William Ufkin – 3473 Hwy 68 – 10' x 20' x 10' Storage Shed

Koppien motioned, seconded by Reisdorfer to approve the following Zoning Permit as listed below. KOPPIEN, REISDORFER AND ROLBIECKI VOTED YES AND GILLUND AND RODAS ABSTAINED. MOTION PASSED

- a) Amber Rodas – 506 E Lyon – 30’ x 30’ Patio and Landing
- b) Deborah Gilbertson – 10’ x 16’ x 9’ Storage Shed

**ITEM 16: OUSMAN ADDITION LOT**

Bruce and Jamie Bossuyt met with the Council to discuss a proposal for purchasing Block 1, Lot 3, Ousman Addition. Koppien motioned, seconded Reisdorfer to sell the lot to Bruce and Jamie Bossyt for \$7,500 plus all legal fees. GILLUND, KOPPIEN, REISDORFER AND RODAS VOTED YES AND ROLBIECKI ABSTAINED. MOTION PASSED

**ADJOURNMENT**

Koppien motioned, seconded by Gillund, to adjourn the meeting at 7:50 p.m. MOTION PASSED UNANIMOUSLY.

*The next scheduled Regular Council Meeting is scheduled for June 8, 2020 at 6:30 p.m.*

ATTEST:

---

Shirley Teigland, City Administrator

---

John Rolbiecki, Mayor

Council Approved June 8, 2020