

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, MARCH 14, 2022 AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor John Rolbiecki  
Council Member Tim Koppien  
Council Member Nancy Reisdorfer  
Council Member Amber Rodas

**COUNCIL ABSENT:** Council Member Travis Gillund

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Jeff Buysse, Tom Skorczewski

### **ITEM 1: CALL TO ORDER**

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

### **ITEM 2: CALL FOR AGENDA ADDITIONS**

The Administrator asked that the following item be added: \$18,492.66 additional bills register

### **ITEM 3: ADOPT AGENDA**

Koppien motioned, seconded by Rodas to adopt the agenda as amended with the addition as listed above.  
MOTION PASSED UNANIMOUSLY

### **ITEM 4: MEETING MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Rodas to approve the February 14, 2022 Council meeting minutes.  
MOTION PASSED UNANIMOUSLY

### **ITEM 5: REPORTS & UPDATES**

The Council reviewed the following reports and had no additional questions or comments: (5a) – 3/4/22 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Economic Development – Chris Swedzinski

### **ITEM 6: EXPENSES & DISBURSEMENTS**

Reisdorfer motioned, seconded by Koppien to approve the payment of \$48,538.02 (as listed on the check register summary), to approve the payment of \$20,721.91 (as listed on the payroll check register) and to approve the payment of \$18,492.66 in additional bills (as listed on the second check register summary).  
MOTION PASSED UNANIMOUSLY

### **ITEM 7: CONCERNED CITIZENS**

No comments or requests were received either in person or in writing.

### **ITEM 8: KOMPELIEN FIELD**

Jeff Buysse & Tom Skorczewski met with the Council to discuss a long-term agreement between the City and the Public School in regards to leasing the City's park land for athletic events and other school functions. The Infrastructure Committee will meet with Public School board members and will return to the Council with an updated lease for additional consideration.

**ITEM 9: PUBLIC WORKS**

Reisdorfer motioned, seconded by Koppien to call for a Special Council Meeting to be held Monday, April 18, 2022 to discuss proposed construction of the following improvements: sanitary sewer replacement, sanitary sewer extension, lift station rehabilitation, waste water treatment facility updates, storm sewer system replacement, watermain replacement and watermain looping. MOTION PASSED UNANIMOUSLY. Koppien motioned, seconded by Rodas to approve the purchase of a Hydrant Buddy from Ferguson Waterworks for the quoted price of \$4,250.00. MOTION PASSED UNANIMOUSLY

**ITEM 10: CITY CODE**

Koppien motioned, seconded by Reisdorfer to table action in approving the following City Code chapters – Title I: General Provisions, Title III: Administration, Title V: Public Works and Title VII: Traffic Code until the next scheduled regular council meeting. MOTION PASSED UNANIMOUSLY

**ITEM 11: RESOLUTION 22-06 AND RESOLUTION 22-07**

Koppien motioned, seconded by Reisdorfer to adopt Resolution 22-06 accepting Coronavirus Local Fiscal Recovery Funds as established under the American Rescue Plan Act in the amount of \$145,837.30. MOTION PASSED UNANIMOUSLY. Koppien motioned, seconded by Reisdorfer to adopt Resolution 22-07 to accept the redistribution of unrequested Coronavirus Local Fiscal Recovery Funds as established under the American Rescue Plan Act in the amount of \$2,349.42. MOTION PASSED UNANIMOUSLY

**ITEM 12: RESOLUTION 22-08**

Reisdorfer motioned, seconded by Rodas to adopt Resolution 22-08 establishing precinct boundaries and verifying the City of Minneota’s combined voting precinct and polling place location as City Hall, 129 E First Street, Minneota, MN. MOTION PASSED UNANIMOUSLY

**ITEM 13: MORTGAGE & DEFERRED SUBORDINATION**

Koppien motioned, seconded by Rodas to authorize John Rolbiecki as Mayor and Shirley Teigland as Administrator to sign Subordination Agreements between the City of Minneota and United States of America acting through the Rural Housing Service or successor agency, United States Department of Agriculture with its main office located at 4300 Goodfellow Blvd. bld 105 E. St. Louis, MO 63120. The lien holder is the beneficiary/mortgagee under a deed of trust/mortgage dated the 5<sup>th</sup> day of August, 2012 and the 20<sup>th</sup> of August, 2019, executed by Judy Belaen. MOTION PASSED UNANIMOUSLY

**ITEM 14: ARBOR DAY**

Reisdorfer motioned, seconded by Rodas to approve the Proclamation of April 29, 2022, as Arbor Day and the month of May, 2022 as Arbor Month in the City of Minneota. MOTION PASSED UNANIMOUSLY

**ITEM 15: ADJOURNMENT**

Koppien motioned, seconded by Rodas, to adjourn the meeting at 7:07 p.m. MOTION PASSED UNANIMOUSLY

*The next scheduled Regular Council Meeting is scheduled for April 11, 2022 at 6:30 p.m.*

ATTEST:

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Shirley Teigland, City Administrator

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John Rolbiecki, Mayor