

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, MARCH 12, 2018 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Jerry Teigland

COUNCIL ABSENT: Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Trent Bruce, Byron Higgin

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$53,961.22 additional bills register; mosquito control license recertification; and dump truck replacement.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund, to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: COUNCIL MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Teigland motioned, seconded by Koppien to approve the February 12, 2018 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports: (5a) March 5, 2018 Police report as submitted by Chief Bolt; (5b) Current Financial Report as submitted by Administrator Teigland; (5c) Y-T-D Budget Status Report; (5d) – Projected Revenue vs Expenses Water, Sewer and Garbage Reports; (5e) Preliminary plans for a proposed grading CSAH 3 project; (5f) 2018 City Local Board of Appeal and Equalization date schedule; and (5g) Water drainage issues.

ITEM 6: APPROVE DISBURSEMENTS

Koppien motioned, seconded by Teigland to approve the payment of \$45,994.05 (as listed on the check register summary), to approve the payment of \$19,773.72 (as listed on the payroll check register) and to approve the payment of \$53,961.22 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: HOUSING DEVELOPMENT

Trent Bruce reviewed the bid summary and breakdown of all bids opened March 8, 2018 for the Gorecki Addition Improvements Project No. 666500. After careful review of each of the bids, DGR Engineering recommended that the Council award the project to the low bidder, Duininck Inc. of Prinsburg, MN and approve signing three (3) copies of the Notice of Award. Teigland motioned, seconded by Koppien to authorize John Rolbecki as Mayor to sign the Notice of Award on behalf of the City accepting Duininck Inc.'s March 8, 2017 bid in the amount of \$598,656.75 for the Gorecki Improvements Project No. 666500. MOTION PASSED UNANIMOUSLY. Mr. Bruce also reviewed the preliminary plat for the Gorecki Addition and all easements required for the project. Teigland motioned, seconded by Rolbiecki to approve the preliminary plat as prepared by Daniel L. Bueltel, Bueltel-Moseng Land Surveying, Inc. MOTION PASSED UNANIMOUSLY

ITEM 9: EMPLOYEE TRAINING

The Council reviewed a number of requests for employee training. Koppien motioned, seconded by Gillund to approve the following employee training requests: Wastewater Operations Conference, March 21-23, 2018 attended by Tim DeVlaeminck; AAWA Waterworks Seminar, April 11, 2018 attended by Tim DeVlaeminck and Jeff Yeo; Safety & Loss Control Workshop attended by Bill Bolt; Mosquito Control Seminar attended by Tim DeVlaeminck and Jeff Yeo; Mosquito Control License Recertification attended by Tim DeVlaeminck and Jeff Yeo. MOTION PASSED UNANIMOUSLY

ITEM 10: MOSQUITO SPRAYING

Jim Pesch contacted the Administrator and asked if the City of Taunton could hire our city crew to spray for mosquitoes in Taunton this year. Although the Council would like to make this service available to a neighboring community there are additional questions and insurance requirements that need to be researched prior to entering into a contract. The Council also agreed that the city's employees should complete at least one season of spraying in the city prior to considering additional spraying contracts. Teigland motioned, seconded by Rolbiecki to not spray mosquitoes this year in the City of Taunton. MOTION PASSED UNANIMOUSLY

ITEM 11: ANNUAL EMPLOYEE REVIEWS

The Administrator will complete annual employee performance reviews prior to the next scheduled council meeting and prepare all paperwork for the Council's review.

ITEM 12: DUMP TRUCK

The Council reviewed a vehicle condition report as presented by Chuck Vlaminck Repair and the need to replace the 1987 Chevy Dump Truck. The Council instructed the Administrator to begin the process of researching prices and availability of trucks on the market.

ADJOURNMENT

Koppien motioned, seconded by Gillund, to adjourn the meeting at 7:35 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for April 9, 2018 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved April 9, 2018