

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, MARCH 11, 2019 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Byron Higgin

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$6,475.90 additional bills register and frozen water lines

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Koppien motioned, seconded by Reisdorfer to approve the February 11, 2019 Regular Council minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports: (5a) – March 5, 2019 Police report as submitted by Chief Bolt; (5b) - Current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) Rehab Grant Program Update; (5e) – Wastewater Facility Award – Tim DeVlaeminck

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Gillund to approve the payment of \$49,175.79 (as listed on the check register summary), to approve the payment of \$21,093.35 (as listed on the payroll check register) and to approve the payment of \$6,475.90 in additional bills (as listed on the second check register summary).

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: RESOLUTION 19-05

Gillund motioned, seconded by Rodas to adopt Resolution 19-05 accepting the donation of 21 Hi-Vis Vests from Ergodyne for the First Responders Squad. MOTION PASSED UNANIMOUSLY

ITEM 9: GORECKI HOUSING DEVELOPMENT

The Council reviewed advertisement templates for advertising lots in the Gorecki Housing Development. Rodas motioned, seconded by Gillund to use Option #2 and publish a 6” x 6” advertisement in the Mascot March 20, 2019, April 24, 2019 and May 22, 2019 at a cost of \$243.00 per advertisement. MOTION PASSED UNANIMOUSLY

ITEM 10: ZONING PERMIT

The Council reviewed a Zoning Permit and Variance Application from I.S.D. 414. All required paperwork is correctly filed and meets all City Ordinance zoning requirements. Gillund motioned, seconded by Reisdorfer to approve the I.S.D. 414’s zoning permit to build a 39’ x 82’ x 11’8” garage at 411 N Jackson Street. MOTION PASSED UNANIMOUSLY

ITEM 11: LIQUOR LICENSE

Koppien motioned, seconded by Rodas to approve a 1-Day Liquor License as applied for by St. Edward Church. The event will be held March 30, 2019. MOTION PASSED UNANIMOUSLY

ITEM 12: MUTUAL AID AGREEMENT

The Council reviewed a mutual aid agreement which is made pursuant to MN Statutes, sections 571.59 and authorizes the joint and cooperative exercises of powers common to contracting parties. The intent of the agreement is to make equipment, personnel and other resources available to governmental units from other governmental units. Lyon County asked to make one change to the agreement by adding a duration section to the agreement. Reisdorfer motioned, seconded by Rodas to authorize John Rolbiecki as Mayor and Shirley Teigland as Administrator to sign the Lyon County/City of Minneota Law Enforcement Mutual Aid Agreement as presented. MOTION PASSED UNANIMOUSLY

ITEM 13: FROZEN WATER LINES

The Administrator reported on a number of frozen water lines in town. City staff will assist in helping residents thaw frozen lines and if unable to thaw the line will provide temporary water by hooking up to hydrants or neighboring houses with permission. After thawing a line, to prevent the line from refreezing, residents will need to run a streamline of water about the thickness of a pencil. Koppien motioned, seconded by Gillund to have the Administrator develop a frozen service line policy to be reviewed by the Council at the April meeting. MOTION APPROVED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 7:07 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for April 8, 2019 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved April 8, 2019