MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, NOVEMBER 10, 2025, AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Chris Swoboda

COUNCIL ABSENT: Council Member Nancy Reisdorfer

STAFF PRESENT: Chesney Guetter

OTHERS PRESENT: Riley Rinehart, Edward Moorse, Joseph Beisler

ITEM 1: CALL TO ORDER
Mayor Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS
Administrator Guetter asked to add fire department staffing to the agenda.

ITEM 3: ADOPT AGENDA
Koppien motioned, seconded by Swoboda to adopt the agenda with the addition listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES
The Council reviewed the prior month minutes. With no questions or additional comments Gillund motioned, seconded by Swoboda to approve the October 13, 2025 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES
The Council reviewed the following reports and had no additional questions or comments: (5a) – Police Report; (5b) – the current Financial Report as submitted by Interim Administrator Guetter; (5c) – Y-T-D Budget; (5d) – Wastewater Treatment Facility Report; (5e) – Walk Audit Draft; (5f) – SCDP Annual Report

ITEM 6: EXPENSES & DISBURSEMENTS
Gillund motioned, seconded by Koppien to approve the payment of $551,801.29 (as listed on the check register summary); approve the payment of $23,122.47 (as listed on the payroll check register). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS
No concerned citizens were present.

ITEM 8: E LYON STREET PROJECT
(8a&b) Riley Rinehart of DGR Engineering provided a progress report on the E Lyon Street Project and presented Pay Application #9. He reported that Duininck is projecting a June 15, 2026 completion date. The project is currently under budget. Topsoil, mailbox, and other outstanding issues will be addressed prior to project completion. (8c) Gillund motioned, seconded by Koppien to acknowledge receipt of the Certificate of Substantial Completion. MOTION PASSED UNANIMOUSLY

ITEM 9: EMPLOYEE COMPENSATION

Gillund motioned, seconded by Swoboda to accept the quote from United Prairie Insurance Agency for Employee Health Insurance Plan – Blue Cross Blue Shield HSA Plan 653 with ~20% increase. MOTION PASSED UNANIMOUSLY

ITEM 10a: SPECIAL ASSESSMENTS

(10a) – Gillund motioned, seconded by Swoboda to adopt Resolution 25-11 certifying the assessments listed below to the Lyon County Auditor for collection if not paid in full. MOTION PASSED UNANIMOUSLY

a) Parcel No. R28.102002.0 in the amount of $300.00
b) Parcel No. R28.100052.0 in the amount of $977.93

(10b) – Gillund motioned, seconded by Swoboda to adopt Resolution 25-12 re-certifying assessments in the amount of $10,959.00 on Parcel No. R28.106055.0 to the Lyon County Auditor for collection if not paid in full. MOTION PASSED UNANIMOUSLY

ITEM 11: ZONING PERMIT

Gillund motioned, seconded by Swoboda to approve all Zoning Permits as listed below. MOTION PASSED UNANIMOUSLY

a) Little Explorer's Childcare Center – 903 9th Street Circle – 181' x 10' x 27' Daycare Building

ITEM 12: SUMMER REC DIRECTORS

Gillund motioned, seconded by Swoboda to approve Barry & Jessica Gronke as Summer Rec directors for 2026. MOTION PASSED UNANIMOUSLY

ITEM 13: STORAGE BUILDING LEASE

Gillund motioned, seconded by Swoboda to authorize John Rolbiecki as Mayor and Chesney Guetter as Administrator to sign the 1-year storage lease agreement with Swede Farms. MOTION PASSED UNANIMOUSLY

ITEM 14: TREES

(14a) – Council discussed the plan for trees along E Lyon Street. Riley Rinehart recommended waiting one year after the project is fully completed before addressing tree planting to allow time for lawn reseeding to be finished and established; (14b) – The maintenance department requested that the City remove black walnut trees located on boulevards, noting they are a safety concern and can clog the storm sewer system. After discussion, the Council asked that more information be gathered before moving forward, citing the need for cost estimates and a clearer replacement plan.

ITEM 15: CITY STAFFING

Gillund motioned, seconded by Swoboda to approve Dylan Vlaminck as volunteer firefighter. MOTION PASSED UNANIMOUSLY

ITEM 16: ADJOURNMENT

Koppien motioned, seconded by Gillund to adjourn the meeting at 7:22 p.m. MOTION PASSED UNANIMOUSLY

The next regular Council Meeting is scheduled for December 8, 2025 @ 6:30 p.m.

ATTEST:

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Chesney Guetter, City Administrator John Rolbiecki, Mayor

Council approved December 8, 2025