

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, OCTOBER 13, 2014 AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor Bill Ufkin  
Council Member Mary Johnson  
Council Member Tim Koppien  
Council Member Nancy Reisdorfer  
Council Member Jerry Teigland

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Larry Buysse, Bernie DeCock, Charles Hettling, Royal Hettling, Byron Higgin, Wendy Sarazyn

### **ITEM 1: CALL TO ORDER**

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

### **ITEM 2: CALL FOR AGENDA ADDITIONS**

Mayor Ufkin called for agenda additions. The Administrator asked that the following items be added: \$94,365.17 additional bills register; 326 Market Way Sewer; Charlie Hettling - library building purchase.

### **ITEM 3: ADOPT AGENDA**

Koppien motioned, seconded by Johnson, to adopt the agenda as amended with the additions listed above. MOTION PASSED UNANIMOUSLY

### **ITEM 4: APPROVE MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments, Johnson motioned, seconded by Koppien to approve the September 8, 2014 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

### **ITEM 5: REPORTS AND UPDATES**

(5a) - The Council reviewed the October 8, 2014 Police report as submitted by Chief Bolt; (5b) – the current financial reports for the City as submitted by the Administrator; (5c) - the May 20, 2014 Library Board meeting minutes; (5d) – The Administrator reviewed the additional costs for needed repair and maintenance on the main lift station motors while also confirming that final costs will be approximately \$19,710.00; and (5e) - The Administrator confirmed that the sewer line installation from Market Way to Cornelius Way has been completed as scheduled.

### **ITEM 6: APPROVE DISBURSEMENTS**

Teigland motioned, seconded by Johnson, to approve the payment of \$50,308.91 (as listed on the check register summary), to approve the payment of \$18,956.03 (as listed on the payroll check register) and to approve the payment of \$94,365.17 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

### **ITEM 7: CONCERNED CITIZENS**

No comments or requests were received either in person or in writing.

**ITEM 8: ZONING PERMITS**

- a) Danielson, James – 107 Century Drive – 3 x 4 x 3 egress window
- b) DeSmet, Doug – 409 N Monroe – 16 x 14 x 3 wood deck
- c) Myhre, Robert – 208 W 3<sup>rd</sup> Street – 8 x 12 wood deck

Teigland motioned, seconded by Reisdorfer to approve the zoning permits as listed above. MOTION PASSED UNANIMOUSLY

**ITEM 9: TENNIS COURTS**

The Council reviewed a 1984 agreement between the City of Minneota and the Minneota Independent School District #414 in regards to the tennis courts. Larry Buysse and Bernie DeCock met with the Council to initiate a conversation about the possibility of the school constructing a storage building in the area of the courts and what the City's intent might be with the tennis courts if this construction were to take place. The Council will discuss the available options for the City and will confirm what the Council's intentions are at a later date.

**ITEM 10: O. G. ANDERSON BUILDING**

Wendy Sarazyn, Friends of the Library, met with the Council regarding heating and cooling cost projections and what has been done to insulate the building. Mayor Ufkin expressed a concern about the potential heating and cooling costs for the building. After additional discussion as to whether these costs could reasonably be covered in the Library's budget, the Council asked that the Library Board meet and return to the Council with recommendations and options to handle any potential budget shortfalls due to increased costs. The Council also thanked the Friends of the Library for their hard work in restoring the building and commended them on a job well done.

**ITEM 11: WATER – SEWER – GARBAGE RATES**

The Council discussed price increases from Lincoln-Pipestone Rural Water and Olson Sanitation, LLC which will affect water and garbage rates in 2015. The Administrator also informed the Council that the last time the City made rate adjustments on sewer and garbage rates was in 2006. The consensus of the Council was that water, sewer and garbage rates will need to be adjusted to offset these increases in order to meet anticipated budget needs for the City. Mary Johnson and Nancy Reisdorfer will meet with the Administrator to review additional information and return to the Council with the committee's recommendations.

**ITEM 12: RESOLUTION 14-16**

Teigland motioned, seconded by Reisdorfer to adopt Resolution #14-16 authorizing City Officials to sign the application for flood hazard mitigation grant funding assistance for the 2015/16 levee and drainage improvements. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Teigland to authorize the Mayor and Administrator to sign the short form agreement between the City of Minneota and DeWild, Grant, Reckert and Associates d/b/a DGR Engineering to provide engineering services for the 2015/16 levee and drainage improvements. MOTION PASSED UNANIMOUSLY

**ITEM 13: ORDINANCE 14-02**

Johnson motioned, seconded by Reisdorfer to adopt Ordinance 14-02 and ordinance prohibiting exhibition driving and vehicle noise. MOTION PASSED UNANIMOUSLY

**ITEM 14: CITY CODE BOOK**

The Administrator asked the Council members if they had any questions, concerns or changes they would like to be made in the Title I and Title II of the new City Code Book. The Council did not have any questions or comments and the Administrator will instruct City Attorney John Engels to work on additional sections for the Council's review.

**ITEM 15: LIBRARY BUILDING**

Charlie Hettling was present at the meeting to discuss the current library location and ask whether the City would be selling the building in the near future. The Council informed him that no decisions have been made at this time.

**ADJOURNMENT**

Koppien motioned, seconded by Johnson, to adjourn the meeting at 8:04 p.m. MOTION PASSED UNANIMOUSLY.

*The next Regular Council Meeting is scheduled for November 10, 2014 at 6:30 p.m.*

ATTEST:

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Bill Ufkin, Mayor

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Shirley Teigland, City Administrator

Council Approved November 10, 2014