

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, OCTOBER 12, 2015 AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor Bill Ufkin  
Council Member Mary Johnson  
Council Member Tim Koppien  
Council Member Nancy Reisdorfer  
Council Member Jerry Teigland

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Byron Higgin

### **ITEM 1: CALL TO ORDER**

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

### **ITEM 2: CALL FOR AGENDA ADDITIONS**

Mayor Ufkin called for agenda additions. The Administrator asked that the following items be added: \$8,984.72 additional bills register.

### **ITEM 3: ADOPT AGENDA**

Koppien motioned, seconded by Johnson, to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

### **ITEM 4: APPROVE MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments, Johnson motioned, seconded by Koppien to approve the September 14, 2015 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

### **ITEM 5: REPORTS AND UPDATES**

(5a) - The Council reviewed the September 9, 2015 Police report as submitted by Chief Bolt; (5b) – The Council reviewed a quote from the Traffic Safety Store with options for 2 or 3 – 6’ Reflective, Heavy Duty Recycled Rubber Speed Bumps w/18” Galvanized Steel Spikes. Johnson motioned, seconded by Koppien to purchase 3 Speed Bumps at a cost of \$2,043.42. MOTION PASSED UNANIMOUSLY; (5c) – Current Financial Report; (5d) – The Council reviewed a memo from the Administrator stating that there is money remaining in the budget to purchase a manifold and 3 thermostats for potential repair on the pool heater. The consensus of the Council was to move forward with the repairs. Council Member Johnson also asked that a complete review of propane prices be done prior to using the heater if staff is able to repair the unit.

### **ITEM 6: APPROVE DISBURSEMENTS**

Johnson motioned, seconded by Reisdorfer, to approve the payment of \$59,488.30 (as listed on the check register summary), to approve the payment of \$19,500.02 (as listed on the payroll check register) and to approve the payment of \$8,984.72 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

### **ITEM 7: CONCERNED CITIZENS**

No comments or requests were received either in person or in writing.

**ITEM 8: 2016 LIQUOR LICENSE FEES**

Administrator Teigland reviewed changes that need to be made to the City's current liquor license fees to ensure compliance with current MN State Statutes and State Liquor License Regulations. The Council did not take action on the fee schedule but asked that each member indicate their suggestions for potential license fee changes to the Administrator for additional discussion at the November 12, 2015 regular meeting.

**ITEM 9: ADAMS STREET PROJECT**

The Council reviewed paperwork as presented by the Administrator concerning utility rates, water & sewer fund balances and the approved loan and grant money information from the MN Public Facilities Authority. Currently the City's utility rates are well below similar sized communities. As the City evaluates and plans necessary future capital projects it is clear that rate adjustments will be needed. Failure to do so will result in the Enterprise Funds operating in a negative position. Johnson motioned, seconded by Reisdorfer to raise water, sewer and garbage rates by 10% beginning January 1, 2016. MOTION PASSED UNANIMOUSLY

**ITEM 10: ORDINANCE 15-02**

Johnson motioned, seconded by Reisdorfer to adopt Ordinance 15-02, an ordinance amending section 901.04, Subd 16, of Ordinance 11/2/09-B adopted on 11-2-09 and titled "an ordinance relating to defining and prohibiting nuisances". MOTION PASSED UNANIMOUSLY

**ITEM 11: RESOLUTION 15-19**

Teigland motioned, seconded by Reisdorfer to adopt Resolution 15-19 authorizing Bill Ufkin as Mayor and Shirley Teigland as City Administrator to execute a deed to convey real estate to Brian Buysse and Lynn Buysse. MOTION PASSED UNANIMOUSLY. Teigland motioned, seconded by Reisdorfer to convey and warrant to Brian Buysse and Lynn Buysse, husband and wife, real property in Lyon County, Minnesota, legally described as follows: Lot 3, Block 1, of the Wyffels-Novotny Addition to the City of Minneota, Minnesota according to the recorded plat thereof. MOTION PASSED UNANIMOUSLY

**ITEM 12: ZONING PERMITS**

- a) Obe, Brian – 307 E. 3<sup>rd</sup> Street – 20' x 32' x 8' Garage

Reisdorfer motioned, seconded by Koppien to approve the zoning permit as listed above. MOTION PASSED UNANIMOUSLY

**ITEM 13: RESOLUTION 15-18**

Johnson motioned, seconded by Reisdorfer to adopt Resolution 15-18 accepting \$2,077.60 donation from the Christmas Decoration Fundraiser. MOTION PASSED UNANIMOUSLY

**ITEM 14: TRUTH & TAXATION MEETING**

Teigland motioned, seconded by Koppien to call for a Public Hearing on Monday, December 14, 2014 at 7:00 p.m. to discuss the City's 2016 budget and the amount of property taxes it is proposing. MOTION PASSED UNANIMOUSLY

**ITEM 15: RECORDS DESTRUCTION – RESOLUTION 15-20**

Koppien motioned, seconded by Johnson to adopt Resolution 15-20 authorizing the City Clerk to destroy applicable records as listed on Resolution 15-20 attached paperwork in accordance with Minneota's Records Retention Schedule. MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 6:55 p.m. MOTION PASSED UNANIMOUSLY.

*The next scheduled Regular Council Meeting is scheduled for October 12, 2015 at 6:30 p.m.*

ATTEST:

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Bill Ufkin, Mayor

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Shirley Teigland, City Administrator

Council Approved October 12, 2015