

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, AUGUST 13, 2018 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Amber Rodas
Council Member Jerry Teigland

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Wayne Erbes, Byron Higgin, Dan Popowski, David Moriarty

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$6,379.19 additional bills register, Liability Coverage Waiver Form and Resolution 18-06.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: PUBLIC HEARING

Koppien motioned, seconded by Gillund to open the public hearing at 6:35 p.m. to obtain citizen input, comments, recommendations and suggestions regarding progress of the Minnesota Small Cities Development Program Grant. MOTION PASSED UNANIMOUSLY. The Small Cities Development Program Grant is a federally funded program administered through the MN Department of Employment and Economic Development. The primary purpose of this grant is to preserve and improve homes and commercial buildings in Minneota. In order to be eligible for funding a homeowner must be both income eligible and reside in the house in which the rehab needs meet the federal rehab-eligibility requirements. Commercial building rehab is not based on income but must meet the federal rehab-eligible requirements. Building Inspector Dan Popowski, Development Services was available to answer questions. No comments or requests were received either in person or in writing. Rodas motioned, seconded by Koppien to close the public hearing at 7:20 p.m. MOTION PASSED UNANIMOUSLY

ITEM 5: PUBLIC WORKS – MOWER

Wayne Erbes, Wayne's Tractor Repair, reviewed a trade-in program that their company offers on mowers purchased from their company. The program is based on the average hours used and can be considered each year. No action was taken by the Council.

ITEM 6: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Teigland motioned, seconded by Rodas to approve the July 9, 2018 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 7: REPORTS & UPDATES

The Council reviewed the following reports: (7a) - the August 7, 2018 Police report as submitted by Chief Bolt; (7b) the current Financial Report as submitted by Administrator Teigland; (7c) – Y-T-D Budget; (7d) – League of MN Cities Legislators of Distinction for 2018; and (7e) – July 24, 2018 Active Living Committee Minutes.

ITEM 8: EXPENSES & DISBURSEMENTS

Teigland motioned, seconded by Gillund to approve the payment of \$348,166.03 (as listed on the check register summary), to approve the payment of \$37,865.85 (as listed on the payroll check register) and to approve the payment of \$6,379.19 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 9: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 10: AMBULANCE SERVICE

The Council discussed scheduling an Ambulance Committee meeting with North Memorial Representatives to continue with negotiations related to the current Ambulance Service Contract. Rick Wagner has confirmed that he would be available the week of August 20th. The Council asked that the meeting be scheduled for August 20, 2018 at 6:30 p.m. Each City and Township will be notified of the meeting and will be invited to attend.

ITEM 11: GORECKI ADDITION

Teigland motioned, seconded by Rodas to approve Gorecki Addition Change Order #1 to relocate water and sewer services for the Esping property located on the south end of the project site and add items for miscellaneous water and sewer fittings as needed. The Change Order will increase the total contract price \$6,972.50. MOTION PASSED UNANIMOUSLY. Teigland motioned, seconded by Rodas to approve Payment Application #2 and authorize payment to Duininck, Inc. in the amount of \$186,009.53. MOTION PASSED UNANIMOUSLY

ITEM 12: ANNUAL FINANCIAL REPORT

Koppien motioned, seconded by Gillund to approve the Annual Financial Report for the year ended December 31, 2017 and publish the annual summary reports as presented by the auditors. MOTION PASSED UNANIMOUSLY

ITEM 13: INSURANCE

The Council reviewed an email from SWWC Service Cooperative stating that the City’s individual employee health insurance premium will increase 28% in 2019. The Administrator will explore what other options the City may have for more reasonably priced health insurance and return to the Council with findings at the next regular council meeting. Teigland motioned, seconded by Koppien to select the “Regular Premium Option” for the Standard Workers’ Compensation Insurance premium and submit the completed form. MOTION PASSED UNANIMOUSLY. Teigland motioned, seconded by Koppien to authorize John Rolbiecki as Mayor to sign the League of MN Cities Liability Coverage Waiver on behalf of the City stating that the City of Minneota does not waive the monetary limits on municipal tort liability established by MN Statutes, Section 466.04. MOTION PASSED UNANIMOUSLY

ITEM 14: RESOLUTION 18-11

Teigland motioned, seconded by Gillund to approve Resolution 18-11 accepting a \$10,000 donation from Daren Gislason to be used for the new light service at Kompelien Field. MOTION PASSED UNANIMOUSLY

ITEM 15: RESOLUTION 18-12

Rodas motioned, seconded by Gillund to adopt Resolution 18-12 declaring that October 15, 2018 is and shall be proclaimed Pregnancy & Infant Loss Remembrance Day in the City of Minneota. MOTION PASSED UNANIMOUSLY

ITEM 16: SOUTHWEST INITIATIVE FOUNDATION

The Council considered a request by Greg Jodzio, SW Initiative Foundation Development Officer to include a \$454 donation in the 2019 Budget. Gillund motioned, seconded by Gillund to include a \$454 donation as requested in the 2019 Budget in partnership with the Southwest Initiative Foundation to support economic development in Minneota and southwest Minnesota. MOTION PASSED UNANIMOUSLY

ITEM 17: LIQUOR LICENSE

Teigland motioned, seconded by Gillund to approve a 1-day liquor license for St. Edward Church for an event being held September 16, 2018. MOTION PASSED UNANIMOUSLY

ITEM 18: GAMBLING PERMIT

Teigland motioned, seconded by Koppien to approve the following Gambling Permits: Minneota Boxelder Bug Days September 9, 2018 Raffle and St. Edward Church September 16, 2018 Raffle. MOTION PASSED UNANIMOUSLY

ITEM 19: ZONING PERMITS

- a) Gorecki, Dean – 312 N Jefferson – Driveway & Parking Lot Improvements
- b) Kimpe, Jordan – 114 E Lyon – Move in 12’ x 20’ Garage
- c) Reider, Shane – 407 N Jackson – 11’ x 10’ Concrete Patio
- d) Sershen, Cindy – 303 N Jackson – 12’ x 28’ x 12’ Utility Shed

Rodas motioned, seconded by Gillund to approve all other zoning permits as listed above. MOTION PASSED UNANIMOUSLY

ITEM 20: FIREMEN RELIEF ASSOCIATION

Rodas motioned, seconded by Gillund to approve the donation of collected rental fees of \$455 for the Fire Hall to the Minneota Firemen Relief Association. MOTION PASSED UNANIMOUSLY

ITEM 21: EASEMENT – KOMPელიEN FIELD

Authorize John Rolbiecki as Mayor and Travis Gillund as Council Member to sign an Underground Line Easement Agreement to assign a perpetual and irrevocable 10’ wide easement for electrical line purposes over, under and across part of Outlot K in the Sixth Railroad Addition to the Town of Minneota, which is located in the Southeast Quarter (SE ¼ NW ¼) of section 25, Township 113 North, Range 43 West of the 5th Principal Meridian, Lyon County, Minnesota. MOTION PASSED UNANIMOUSLY

ITEM 22: RESOLUTION 18-06

Koppien motioned, seconded by Gillund to adopt Resolution 18-6 accepting a \$535.00 donation from Shaokatan Sportsmen Club for the purpose of pool operation expenses. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Rodas, to adjourn the meeting at 7:40 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for September 10, 2018 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved September 10, 2018