

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, MAY 11, 2015 AT 6:30 P.M.

COUNCIL PRESENT: Mayor Bill Ufkin
Council Member Mary Johnson
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Jerry Teigland

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Byron Higgin, Rodney Stensrud, Chris Swoboda

ITEM 1: CALL TO ORDER

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

Mayor Ufkin called for agenda additions. The Administrator asked that the following items be added: \$4,486.04 additional bills register; Lincoln-Pipestone Rural Water – proposed water restrictions; Golf Course Road update; On-Sale Liquor License – Minneota Amateur Baseball Association.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Johnson, to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: APPROVE MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments, Johnson motioned, seconded by Teigland to approve the April 13, 2015 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS AND UPDATES

(5a) - The Council reviewed the May 6, 2015 Police report as submitted by Chief Bolt; (5b) – the current financial reports for the City; (5c) – Mead & Hunt – levee certification update; (5d) - 2014 Annual Financial Statement; and (5e) – Lincoln-Pipestone Rural Water proposed water restrictions. The Council decided that it will not be necessary for Steve Haugen to meet with the Council to review the annual financial statement. The Administrator also informed the Council that there will be a meeting May 19, 2015 at 7:00 p.m. in the Community Center with Lincoln-Pipestone Rural Water representatives who will answer questions and discuss any concerns that individuals may have on the proposed water use restrictions policy.

ITEM 6: APPROVE DISBURSEMENTS

Koppien motioned, seconded by Reisdorfer, to approve the payment of \$62,628.94 (as listed on the check register summary), to approve the payment of \$18,059.78 (as listed on the payroll check register) and to approve the payment of \$4,486.04 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: LAND PURCHASE – OUTLOT J

Chris Swoboda met with the Council to discuss purchasing a small tract of land which is part of Outlot J and currently owned by the City. The Council agreed that prior to taking action Mr. Swoboda will need to have his lot surveyed at his expense. The Administrator will also contact City Attorney John Engels to verify set-back distances, confirm whether there is an alley platted near this tract of land, and review all other statutes that may affect this property.

ITEM 9: GOLF COURSE ROAD

Rodney Stensrud, County Commissioner, met with the Council to discuss the County’s preliminary plan to upgrade Golf Course Road. Mr. Stensrud said that there is support from other commissioners to potentially move forward with the project. The County Board and County Engineer will communicate additional information to the City as the process moves forward.

ITEM 10: LAND PURCHASE – OUTLOT D – OUSMAN ADDITION

Reisdorfer motioned, seconded by Teigland to sell Outlot D, a vacated portion of Federal Street, to Dale and Nancy Buysse. The sq ft price will be based on the City’s cost to develop Lots 1, 2 and 3 in the Wyffels-Novotny Addition. The sale agreement for this outlot will also include a driveway easement on the final plat for Lot 1. MOTION PASSED UNANIMOUSLY

ITEM 11: WYFFELS-NOVOTNY ADDITION

Koppien motioned, seconded by Johnson to call for a public hearing June 8, 2015 to consider subdivision of the Novotny-Wyffels addition and review the preliminary plat. MOTION PASSED UNANIMOUSLY

ITEM 12: 405 MAPLE PLACE - CAMPERS

The Administrator informed the Council that a number of residents had expressed concerns about campers being parked on property located at 405 Maple Place. After reviewing the current City Code with Attorney John Engels it was confirmed that there are no ordinances that would prohibit this on privately owned property. No action was taken by the Council.

ITEM 13: HIGHWAY 68 STORM SEWER PROJECT

Johnson motioned, seconded by Reisdorfer to authorize Administrator Teigland to sign a construction agreement with Thompson Excavating for the Highway 68 - Konold Corner storm sewer project. MOTION PASSED UNANIMOUSLY

ITEM 14: 2015 POOL EMPLOYEES

Reisorfer motioned, seconded by Teigland to hire the following pool personnel for the 2015 season: Certified Pool Operator - Barb Knutson, Head Lifeguard – Kim Gades, Assistant Head Lifeguard – Kalley Kloos, Lifeguards: Kelsea Anderson, Payton Boerboom, Grace Brewers, Hannah Buysse, Ashley Grengs, Laura Knutson, Rachel Knutson, Taylor Reiss, Brooke Sorensen and Taylor Thooft. MOTION PASSED UNANIMOUSLY

ITEM 15: ZONING PERMITS

- a) Bitker, Jocelyn – 207 E 5th Street – 101 x 34 x 4 fence
- b) Festerling, John – 200 N Madison Street – 28 x 10 deck
- c) Henline, Debra – 504 E 6th Street – 10 x 14 deck

Teigland motioned, seconded by Johnson to approve all zoning permits as listed above. MOTION PASSED UNANIMOUSLY

ITEM 16: ORDINANCE 304 - MEMORANDUM

Minneota City Ordinance #304.03, Subd. 2 states that the municipal police department may authorize the possession and consumption of alcoholic beverages within municipal parks. The Council also reviewed a memorandum from Chief Bolt stating “be it hereby known that such permission is forever granted until it is revoked for due cause to include but not limited to the following violations: disorderly conduct, disturbing the peace, littering, obstructing of legal process, trespassing.” No additional action was needed by the Council.

ITEM 17: DEDUCT METERS

The Administrator informed the Council that only 2 meters remain to be installed and then all water customers will be connected to the Galaxy remote-read water meter system. Since staff will no longer be reading meters the Council will need to decide what policy will be followed for customers who choose not to purchase a lawn meter but wish to continue using a deduct meter. Koppien motioned, seconded by Johnson to allow residents to continue using the old style deduct meters with the stipulation that residents will need to contact the Administrative Office with current meter readings prior to the end of each quarter in order to receive credit. MOTION PASSED UNANIMOUSLY

ITEM 18: LIQUOR LICENSE

Teigland motioned, seconded by Koppien to approve Minneota Amateur Baseball Association’s 2015 on-sale liquor license. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 7:33 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for June 8, 2015 at 6:30 p.m.

ATTEST:

Bill Ufkin, Mayor

Shirley Teigland, City Administrator

Council Approved June 8, 2015