

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, APRIL 11, 2016 AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor Bill Ufkin  
Council Member Mary Johnson  
Council Member Nancy Reisdorfer  
Council Member Jerry Teigland

**COUNCIL ABSENT:** Council Member Tim Koppien

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Byron Higgin, Jeanette Hoberg, Robert Pazdernik, Erik Skogquist, Carolyn Runholt, Sherri Kitchenmaster

### **ITEM 1: CALL TO ORDER**

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

### **ITEM 2: CALL FOR AGENDA ADDITIONS**

The Administrator asked that the following items be added: \$74,983.23 additional bills register, Land Purchase Settlement Statement and Zoning Permit – Susan Jacobson.

### **ITEM 3: ADOPT AGENDA**

Reisdorfer motioned, seconded by Johnson, to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

### **ITEM 4: APPROVE MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Teigland motioned, seconded by Reisdorfer to approve the March 9, 2016 Regular Council meeting minutes, March 14, 2016 Regular Council meeting minutes and March 30, 2016 Special Council meeting minutes. MOTION PASSED UNANIMOUSLY

### **ITEM 5: REPORTS AND UPDATES**

(5a) - The Council reviewed the April 4, 2016 Police report as submitted by Chief Bolt; (5b) – the current Financial Report as submitted by Administrator Teigland; and (5c) – a letter from Jason Overby, General Manager Lincoln Pipestone Rural Water stating the following: “The Lincoln Pipestone Rural Water System Board of Commissioners has completed a review of proposed revenues and expenses for our system and as a result of this review, the Board has determined that water rates must be adjusted to meet anticipated budget needs. The Board of Directors approved a \$0.05 per thousand gallon increase in municipal water rates and the new rates will be effective June 1, 2016.”

### **ITEM 6: APPROVE DISBURSEMENTS**

Reisdorfer motioned, seconded by Johnson to approve the payment of \$64,164.23 (as listed on the check register summary), to approve the payment of \$18,139.29 (as listed on the payroll check register) and to approve the payment of \$74,983.23 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

**ITEM 7: CONCERNED CITIZENS**

No comments or requests were received either in person or in writing.

**ITEM 8: PUBLIC HEARING**

Mayor Ufkin opened the public hearing at 7:00 p.m. Assessor Erik Skogquist reviewed a number of properties with the Council he had conducted physical inspections on and based on his findings he recommended that the Council consider reducing the property value on each of these parcels as follows: Parcel 28-100129-0, 205 N Monroe Street - \$192,600 to \$185,000; Parcel 28-106025-0, 305 N Jefferson Street - \$50,600 to \$40,500; Parcel 28-106026-0, 305 N Jefferson Street - \$7,800 to \$7,000; Parcel 28-106032-0, 304 N Adams Street - \$98,200 to \$90,000; No. 28-114002-0, 208 N Grant Street - \$71,500 to \$59,600; Parcel 28-124003-0, 104-108 Elm Place - \$117,000 to \$86,600. Reisdorfer motioned, seconded by Johnson to make the adjustments on all 6 properties as listed above. JOHNSON, REISDORFER, AND UFKIN VOTED AYE, WITH TEIGLAND ABSTAINING. MOTION PASSED. Reisdorfer motioned, seconded by Johnson to close the public hearing at 7:35 p.m. MOTION PASSED UNANIMOUSLY

**ITEM 9: RESOLUTION 16-07**

Johnson motioned, seconded by Teigland to adopt Resolution 16-07 a resolution to advertise for bids and schedule the bid opening for the Adams Street Improvements. MOTION PASSED UNANIMOUSLY

**ITEM 10: SUMMER REC DIRECTOR**

Johnson motioned, seconded by Reisdorfer to hire Tyson Sonnenberg as the Summer Rec Director for the 2016 season. MOTION PASSED UNANIMOUSLY

**ITEM 11: ZONING PERMITS**

- a) Bethel Fellowship – 210 E 1<sup>st</sup> Street – 22’ x 18’ x 8’ Utility Shed
- b) Thostenson, Joe – 410 E 2<sup>nd</sup> Street – 10’ x 12’ x 8’ Utility Shed
- c) Jacobson, Susan – 303 E 2<sup>nd</sup> Street – 10’ x 12’ x 8’ Patio

Johnson motioned, seconded by Reisdorfer to approve all zoning permits as listed above. MOTION PASSED UNANIMOUSLY

**ITEM 12: GAMBLING PERMIT**

Reisdorfer motioned, seconded by Teigland to approve Minneota Boxelder Bug Days June 11, 2016 raffle permit. MOTION PASSED UNANIMOUSLY

**ITEM 13: LAND RENTAL AGREEMENT**

The Council reviewed a farm lease agreement between the City of Minneota and Greg Moorse to plow and put in crops not less than 6.36 acres in Section Number 36, Township Number 113, Range 43W. Teigland motioned, seconded by Johnson to authorize Bill Ufkin as Mayor and Shirley Teigland as Administrator to sign the agreement on behalf of the City. MOTION PASSED UNANIMOUSLY Teigland motioned, seconded by Johnson to increase the rent amount to \$100 per acre. MOTION PASSED UNANIMOUSLY

**ITEM 14: BROADBAND SIGNAL POLE**

MN Transmission Technology Network, LLC submitted a standard form application for a proposed new utility infrastructure facility in the City of Minneota to meet the growing demand for connectivity and deploy a hybrid transport network that provides high-speed, high-connectivity to the internet, including but not limited to, driverless and connected vehicles providers, remote weather stations and mobile service providers. The transport utility pole and facility is not dedicated to any particular customer, and, to the extent of capacity on the structure is available, are available to be used by other entities. The Council did not take any action and requested additional information.

**ITEM 15: BUILDING REMOVAL**

Teigland motioned, seconded by Johnson to remove and dispose of a small building located near the 1<sup>st</sup> baseline on the baseball field at K.P. Kompelien Field. MOTION PASSED UNANIMOUSLY

**ITEM 16: LAND PURCHASE**

Reisdorfer motioned, seconded by Johnson to authorize Bill Ufkin as Mayor and Shirley Teigland as Administrator to sign the Settlement Statement for purchase of Outlot T, U and V, 8<sup>th</sup> Railway Addition on behalf of the City. MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Johnson motioned, seconded by Reisdorfer, to adjourn the meeting at 7:35 p.m. MOTION PASSED UNANIMOUSLY.

*The next scheduled Regular Council Meeting is scheduled for May 9, 2016 at 6:30 p.m.*

ATTEST:

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Bill Ufkin, Mayor

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Shirley Teigland, City Administrator

Council Approved May 9, 2016