

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JUNE 14, 2021 AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor John Rolbiecki  
Council Member Travis Gillund  
Council Member Nancy Reisdorfer

**COUNCIL ABSENT:** Council Member Tim Koppien  
Council Member Amber Rodas

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Mike Bubany, John Noyes

**ITEM 1: CALL TO ORDER**

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

**ITEM 2: CALL FOR AGENDA ADDITIONS**

The Administrator asked that the following item be added: \$21,907.29 Extra Check Register, Zoning Permit 405 Maple Place

**ITEM 3: ADOPT AGENDA**

Gillund motioned, seconded by Reisdorfer to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

**ITEM 4: MEETING MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Gillund to approve the May 10, 2021 Council meeting minutes. MOTION PASSED UNANIMOUSLY

**ITEM 5: REPORTS & UPDATES**

The Council reviewed the following reports and had no additional questions or comments: (5a) – 6/1/21 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Golf Course Road; (5e) – 1<sup>st</sup> Responders Coverage Area; (5f) – Pool Resurfacing

**ITEM 6: EXPENSES & DISBURSEMENTS**

Koppien motioned, seconded by Gillund to approve the payment of \$169,823.01 (as listed on the check register summary), to approve the payment of \$18,786.95 (as listed on the payroll check register) and to approve the payment of \$21,907.29 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

**ITEM 7: CONCERNED CITIZENS**

No comments or requests were received either in person or in writing.

**ITEM 8: BOND REFUNDING**

City Financial Advisor Mike Bubany, David Drown & Associates was at the meeting to outline his recommendations for the structure and sale of General Obligation bonds associated with refunding the City's outstanding TIF Note of 2018 and Improvement Note of 2016. The Prior Bonds were issued with a call option that only allows prepayment on August 1<sup>st</sup> and are subject to a 1% prepayment penalty. Despite the penalties and issuance costs, the City can refinance at such lower rates to enjoy a significant amount of savings. The rates on the Prior Bonds were 4% and 2.75% respectively. The new rate on a new consolidated piece of debt is being offered at 1.5% resulting in gross savings over \$146,000. Prior to the Council making a final decision, Mr. Bubany also reviewed a payment schedule and cash flow for the new General Obligation Refunding Note. Gillund motioned, seconded by Reisdorfer to adopt Resolution 21-12 authorizing the issuance, sale and delivery of a \$1,464,000 General Obligation Refunding Note, Series 2021A. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Gillund to authorize John Rolbiecki as Mayor and Shirley Teigland as City Administrator to sign all documents in connection with the City of Minneota, MN \$1,464,000 General Obligation Refunding Note, Series 2021A. MOTION PASSED UNANIMOUSLY

**ITEM 9: FIRE DEPARTMENT**

Reisdorfer motioned, seconded by Gillund to adopt Resolution 21-13 declaring the 1977 Chevy Chassis and Pumper Truck and 1999 Intl 4000 Pumper Truck as surplus equipment and call for sealed bids to be opened at the July 12, 2021 regular council meeting. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Gillund to accept and approve a \$500 donation from the Ivanhoe Fireman's Relief Association to be used to purchase equipment for the Fire Department. MOTION PASSED UNANIMOUSLY. The Council also viewed the Minneota Fire Department Relief Association Annual Financial Report for the year ended December 31, 2020.

**ITEM 10: KESTELOOT ADDITION**

John Noyes met with the Council to discuss infrastructure costs on a proposed housing development in the Kesteloot Addition and potential tax abatement considerations. Mr. Bubany confirmed that as developer, Mr. Noyes would be responsible for the total cost of installing new infrastructure and a new plat would also need to be approved by the Council. Potential tax abatement was discussed with Mr. Bubany and he confirmed that a public hearing is required and the Council may consider passing a resolution at the July council meeting calling for such a hearing if they choose to move forward with abatement.

**ITEM 11: PUBLIC WORKS**

Reisdorfer motioned, seconded by Gillund to approve the purchase of a 2002 International Dump Truck from North Central International, Inc. for a price of \$13,778.50. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Gillund to accept Crysteel Truck Equipment's quote to replace the dump body on the 2002 International Dump Truck for a cost of \$16,065.00. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Reisdorfer to accept Pioneer Critical Power's Service Estimate Quote in the amount of \$4,003.46 to perform repair and maintenance on the KW 80 Generator. MOTION PASSED UNANIMOUSLY

**ITEM 12: ZONING PERMITS**

Rodas motioned, seconded by Gillund to approve all zoning permits as listed below. MOTION PASSED UNANIMOUSLY.

- a) Cheadle, Joseph – 403 N Washington Street – 50' x 20' x 6' wood and chain link fence
- b) Festerling, John – 200 N Madison Street – 15' x 25' Concrete Pad
- c) Sonnenburg, Todd – 504 Truman Street – 12.5" x 74' x 6" Driveway
- d) Walerius, Joel – 508 N Grant Street – Egress Window
- e) Noyes, John – 405 Maple Place – demolish current house and move in a 75' x 45' x 14' house

**ITEM 13: DONATIONS**

Gillund motioned, seconded by Reisdorfer to adopt Resolution 21-09 accepting a \$250.00 donation from the Southwestern Minnesota Dairy Association to be used by the Fire Department to purchase equipment. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Reisdorfer to accept a \$312.50 donation from Monte & Debra Yeo to be used to purchase 25 c-collars by the Minneota 1<sup>st</sup> Responders. MOTION PASSED UNANIMOUSLY.

Gillund motioned, seconded by Reisdorfer to accept a \$60,000 donation from the Minneota Pool Pals to be used for the pool resurfacing project. MOTION PASSED UNANIMOUSLY

**ITEM 14: GAMBLING PERMIT**

Gillund motioned, seconded by Reisdorfer to approve the Minneota Boxelder Bug Days Gambling Permit for a raffle being held September 12, 2021. MOTION PASSED UNANIMOUSLY

**ITEM 15: 2020 ANNUAL FINANCIAL REPORT**

The annual audit is now complete. Reisdorfer motioned, seconded by Gillund to approve the 2020 Financial Report as presented. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Reisdorfer to transfer \$92,070 from the General Fund to the Capital Outlay Fund. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Gillund to transfer \$1,213.91 from the 2010A Bond Fund to the 2012A Bond Fund. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Gillund to transfer \$0.50 from the Sewer Fund to the PFA Debt Service Fund. MOTION PASSED UNANIMOUSLY.

**ITEM 26: ADJOURNMENT**

Gillund motioned, seconded by Reisdorfer, to adjourn the meeting at 8:00 p.m. MOTION PASSED UNANIMOUSLY

*The next scheduled Regular Council Meeting is scheduled for July 12, 2021 at 6:30 p.m.*

ATTEST:

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Shirley Teigland, City Administrator

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John Rolbiecki, Mayor

Council Approved July 12, 2021