

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JUNE 13, 2022 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Amber Rodas

COUNCIL ABSENT: Council Member Nancy Reisdorfer

STAFF PRESENT: Bill Bolt, Tim DeVlaeminck, Hsa Law Eh, Trent Hennen, Hsa Khee Lar, Chesney Panka, Ardy Sorensen

OTHERS PRESENT: Matt Boettger

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: ADOPT AGENDA

There is no formal written agenda but items discussed by the Council and Staff are recorded below.

ITEM 3: ADMINISTRATOR

The Council was updated on Administrator Teigland who is currently in the hospital. All functions for the City will continue as normal and there will be no interruption to any services.

ITEM 4: BANK SIGNATURE CARDS

Koppien motioned, seconded by Rodas to authorize Travis Gillund as Acting Mayor to be added to the Bank of the West Signature Cards granting him the authority to sign Expense and Payroll checks for the City of Minneota. MOTION PASSED UNANIMOUSLY

ITEM 5: SWIMMING POOL

With the City experiencing severe weather in the past few weeks there has been extensive damage done to the Pump House at the Pool along with other storm damage that destroyed the Summer Rec Storage Shed. A new Pump House with additional space to accommodate storage for Summer Rec is being constructed and will be completed this week. Filters and pumps in the building were not damaged. 12 lifeguards have been hired and certified and are ready to begin as soon as cleaning is done in the main pool house. Filters, pumps and all other equipment will be tested to confirm that all systems are working properly and all chemicals in the pool will be adjusted and equalized to ensure everyone's safety in and around the pool. Chief Bolt will post updates on Facebook to keep community members informed.

ITEM 6: BURN SITE

Public Works employees informed the Council that people who live outside City limits have been bringing debris to the burn site. Because the Burn Site is available for residents of the City only, employees have attempted to address this issue with those who aren't residents of the City, yet many continue to disregard this guideline. Signs have been ordered and will be posted to inform the public of all regulations and requirements that will be enforced. Setting hours for the burn site was mentioned and the subject will be discussed at a future Council meeting. Public Works employees will be at the next Regular Council meeting to discuss with the Council how things are going at the Burn Site and will also be available to answer any questions the Council may have with regard to the quotes the City has received for future improvements to the Lift Stations.

ITEM 7: LIFT STATIONS

The Council was updated on the City’s lift stations and each of their current working capacities. Presently, the Grant Lift Station is running only 1 pump and Staff has been in contact with W.W. Goetsch to get a 2nd pump up and running. The City’s Pond Permit requires back up generators and this issue will be addressed at a future Council Meeting. Staff from Public Works, Police and First Responders will be present at the next Regular Council Meeting to review each department’s equipment funding requests. Grant money is available to the City from two different sources – State and Local Fiscal Recovery Funds in the amount of \$74,093.35 and American Rescue Plan Act dollars in the amount of \$200,000. If the Council is agreeable to seeking money from the County for Lift Station upgrades, City staff will prepare a detailed funding request for ARPA Funds explaining the Lift Station Project objectives, purpose, significance and costs for review and consideration by the Lyon County Board Commissioners. With approval of the funding request by the County Commissioners ARPA funds will be distributed to the City once the project improvements have been paid for.

ITEM 8: RIVERSIDE PARK

There are a total of 13 trees in Riverside Park that need to be removed but are too large for City staff and equipment to remove. Bids from outside contractors have been called for and the Council will review the bids at the next regular council meeting.

ITEM 9: ADMINISTRATIVE OFFICE

Administrative Staff will continue to enter bills into the system and once Travis Gillund is on the Bank of the West signature cards, checks will be issued and ready to be signed by Mr. Gillund.

ITEM 10: HOLIDAY

On June 19, 2021 President Biden declared Juneteenth a Federal Holiday. The Council discussed adding this holiday to the City’s observed holidays. Gillund motioned, seconded by Koppien to make June 19th a Floater holiday for all full-time staff. MOTION PASSED UNANIMOUSLY

ITEM 11: EXPENSES & DISBURSEMENTS

The Council reviewed the Final Pay Request #1 for DGR Project #671006 - Riverbank Stabilization and Flood Damage & Mitigation Improvements payable to Thompson Excavating in the amount of \$12,056.98. City Engineer Trent Bruce confirmed that the final payment request is correct and should be paid out. Koppien motioned, seconded by Gillund to pay Thompson Excavating \$12,056.98 to finalize the project. MOTION PASSED UNANIMOUSLY. Koppien motioned, seconded by Gillund to approve the payment of \$81,340.07 (as listed on the check register summary), to approve the payment of \$24,043.24 (as listed on the payroll check register) and to approve the payment of \$410.69 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 12: ADJOURNMENT

Koppien motioned, seconded by Gillund, to adjourn the meeting at 7:45 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for July 11, 2022 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor