

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JULY 8, 2019 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Mel Breyfogle, Byron Higgin, Glen Petersen, Riley Rinehart

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$13,255.20 additional bills register and Fire Department new hires.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Koppien motioned, seconded by Gillund to approve the June 10, 2019 Regular Council minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – July 1, 2019 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget

ITEM 6: EXPENSES & DISBURSEMENTS

Koppien motioned, seconded by Reisdorfer to approve the payment of \$260,322.39 (as listed on the check register summary), to approve the payment of \$29,354.95 (as listed on the payroll check register) and to approve the payment of \$13,255.20 in additional bills (as listed on the second check register summary).

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: ADMINISTRATIVE NOTICE

Attorney Glen Petersen met with the Council to discuss the Administrative Notice of code violations letter delivered to Melvin Breyfogle, property owner at 408 Jefferson Street North. To keep the process moving forward, Mr. Petersen advised the Council to sign the next required Administrative Notice and schedule additional discussions to take place at the next regular council meeting. Rolbiecki motioned, seconded by Gillund to sign the Administrative Notice. GILLUND, REISDORFER, RODAS ROLBIECKI VOTED YES WITH KOPPIEN ABSTAINING. MOTION PASSED

ITEM 9: JACKSON / GRANT RECONSTRUCTION

The Council reviewed the 3 bids received at the bid opening on July 2, 2019 for the Jackson and Grant Street reconstruction project. The low bid was submitted by Central Specialties, Inc. of Alexandria, MN totaling \$237,289 for the full contract. The lowest bid is approximately 18% over the Engineer's estimate of \$200,000. Trent Bruce, City Engineer recommends that the Council consider the following options: (1) proceed with awarding the full contract to the low bidder, Central Specialties, Inc., (2) proceed with awarding the contract to the low bidder but remove the miscellaneous concrete work from the project or (3) reject all bids and rebid the project this fall/winter for 2020 construction. Reisdorfer motioned, seconded by Koppien to delay the decision on awarding the bid to the next scheduled Special Council Meeting being held Monday, July 24, 2019 at 6:00 p.m. MOTION PASSED UNANIMOUSLY

ITEM 10: CAPITAL FINANCIAL PLANNING

Koppien motioned, seconded by Rodas to schedule a Special Council Meeting to be held Wednesday, July 24, 2019 at 6:00 p.m. MOTION PASSED UNANIMOUSLY

ITEM 11: POOL INSPECTION

The Council reviewed the Southwest Health & Human Services pool inspection report dated July 1, 2019. The report contained 2 new orders: Provide a pump capable of delivering the required recirculation rate of flow specified in MN Rule 4717.2750 Sub 4 and install new drain covers per MN Statute 144.1222, Sub 1c. The Administrator informed the Council that both orders are being addressed by Staff. No action was taken by the Council.

ITEM 12: RIVERSIDE PARK SHELTER

Gillund motioned, seconded by Koppien to accept Bruce Laleman Construction's estimate #201 to remove the old picnic shelter and build a new 20' x 32' shelter for a total cost of \$14,090. MOTION PASSED UNANIMOUSLY

ITEM 13: WATER PUMPS

Gillund motioned, seconded by Rodas to accept Their Well's estimate for labor to pull, inspect, repair, disinfect, install drop pipe and new 3 HP submersible pump and motor in well 3 for an estimated cost of \$5,516.60 and labor to pull, inspect, repair, disinfect, install drop pipe and new 15HP 230 Hitachi pump motor in well 5 for an estimated cost of \$8,379.29. MOTION PASSED UNANIMOUSLY

ITEM 14: DONATION

Koppien motioned, seconded by Reisdorfer to donate \$500 to the Minneota First Responders. MOTION PASSED UNANIMOUSLY

ITEM 15: ZONING PERMITS

Koppien motioned, seconded by Reisdorfer to approve the Zoning Permits as listed below. MOTION PASSED UNANIMOUSLY

- a) Pedersen, Tim – 115 Railroad Drive – 14' 12' Deck
- b) Denney, Brice – 111 E Lyon Street – 41' x 6' Privacy Fence

ITEM 16: SENIOR CITIZENS

Rodas motioned, seconded by Gillund to approve payment of the 2nd Half Budget Appropriation to the Senior Citizens in the amount of \$7,500. MOTION PASSED UNANIMOUSLY

ITEM 17: LETTER OF RECOGNITION

Chief Bill Bolt talked to the Council about the newly established Hope Award designed to recognize individuals who give hope to others when it seems that hope no longer exists while also noting that the strength of our community is not in our knowledge or skills but rather in our hearts and care for others. Chief Bolt additionally updated the Council on a recent incident involving a woman in labor who was unable to reach the nearest hospital and stopped their vehicle in the City Hall parking lot. In a very short period of time, a number of individuals arrived to provide emergency help in delivering a healthy baby boy. Chief Bolt asked the Council to recognize each of these individuals for their care and help in this incident. The Council agreed and was very pleased to recognize Officer Austin Thompson, Assistant Fire Chief Brad Minnehan, First Responders – Seth Myhre, Justin Pesch and David Moriarty for their outstanding contribution to our community.

ITEM 18: FIRE DEPARTMENT

Rodas motioned, seconded by Reisdorfer to approve the hiring of Joseph Buysse and Shane Rieder as volunteer firemen pending passing a physical. MOTION PASSED UNANIMOUSLY

ITEM 19: CLOSED SESSION

Koppien motioned, seconded by Reisdorfer to close the meeting at 7:25 p.m. for an employee review. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Rodas to open the closed meeting at 7:43 p.m. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Reisdorfer to approve the employee contract with Police Chief Bill Bolt as presented. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Rodas, to adjourn the meeting at 7:45 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for August 12, 2019 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved August 12, 2019