

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JANUARY 8, 2024 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: None

ITEM 1: CALL TO ORDER

Mayor Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$9,173.95 Extra Check Register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Reisdorfer to adopt the agenda as amended with the addition listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Gillund to approve the December 11, 2023 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 1/2/24 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – 12/14/23 Library Board Minutes; (5e) – Final NPDES/SDS Wastewater Permit; (5f) – Sample Analysis Report – Public Water Supply

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Rodas to approve the payment of \$245,402.96 (as listed on the check register summary), to approve the payment of \$20,898.34 (as listed on the payroll check register) and to approve the payment of \$9,173.95 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: RESOLUTION 24-01

Koppien motioned, seconded by Reisdorfer to adopt Resolution 24-01 designating the Minneota Mascot as the official newspaper, and the Minneota, BMO, State Bank of Taunton and the League of MN 4M Funds as depositories. MOTION PASSED UNANIMOUSLY

ITEM 9: RESOLUTION 24-02

Koppien motioned, seconded by Reisdorfer to adopt Resolution 24-02 for the annual designations and appointments of Engels & Larsen, PLLC as City attorneys, Travis Gillund as Acting Mayor and the following standing committees and

members: Ambulance & Fire – Tim Koppien, Nancy Reisdorfer; Budget – John Rolbiecki, Travis Gillund; EDA – John Rolbiecki, Tim Koppien; Equipment – Amber Rodas, Nancy Reisdorfer; Infrastructure – John Rolbiecki, Nancy Reisdorfer; Nuisance – Amber Rodas, Tim Koppien; Personnel – Amber Rodas, Travis Gillund; Police – John Rolbiecki, Tim Koppien; Summer Rec & Pool – Amber Rodas, Travis Gillund; Water & Sewer Rates – Travis Gillund, Tim Koppien; Library – Amber Rodas, Nancy Reisdorfer. MOTION PASSED UNANIMOUSLY

ITEM 10: RUGGED ROCK RENTAL

Koppien motioned, seconded by Rodas to not sell Parcel 28-118020-0 to Rugged Rock Rentals. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Rodas to give Rugged Rock Rentals permission to install a parking area on the parcel for approved usage. MOTION PASSED UNANIMOUSLY

ITEM 11: STREET SIGNS

Reisdorfer motioned, seconded by Koppien to approve the installation of a Yield Sign at the intersection of E. 5th Street and Grant Street. MOTION PASSED UNANIMOUSLY

ITEM 12: PUBLIC WORKS

Koppien motioned, seconded by Rodas to approve the purchase of 2014 Aquatec B10 Sewer Jet/Vac mounted on a 2014 Freightliner M2 truck. The administrator will research all funding opportunities available. MOTION PASSED UNANIMOUSLY.

ITEM 13: FIRE DEPARTMENT

Reisdorfer motioned, seconded by Gillund to adopt Ordinance 24-01 establishing fees for emergency protection fire services. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Reisdorfer to approve a 5% increase in Township per section rates to \$222.00 per section as proposed by the Fire Department Executive Board. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Gillund to authorize John Rolbiecki as Mayor and Shirley Teigland as Administrator to sign the West Central Fire Department Association Mutual Aid Agreement. MOTION PASSED UNANIMOUSLY

ITEM 14: RESOLUTION 24-03

Koppien motioned, seconded by Gillund to adopt Resolution 24-03 accepting a donation of \$2,000 for the Fire Department from the Midco Foundation. MOTION PASSED UNANIMOUSLY

ITEM 15: RESOLUTION 24-04

Gillund motioned, seconded by Rodas to adopt Resolution 24-04 directing DGR Engineering to complete a Feasibility Study for the Phase 1 Street & Utility Improvements Project. MOTION PASSED UNANIMOUSLY.

ITEM 19: ADJOURNMENT

Koppien motioned, seconded by Gillund to adjourn the meeting at 7:00 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for January 12, 2024 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved February 12, 2024