

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JANUARY 8, 2018 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Amber Rodas
Council Member Jerry Teigland

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Darlene Dorenkamper, Rollyn Dorenkamper, Becky Esping, Janet Faris, Mike Gladis, Byron Higgin, Amber Knutson, Dave Laleman, Matt Moon, Stephanie Moon, Bruce Reyell, Betty Sandhurst, Cory Sandhurst, Keri Sandhurst

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$16,688.23 additional bills register.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Rodas, to adopt the agenda as amended with the addition as listed above.
MOTION PASSED UNANIMOUSLY

ITEM 4: PUBLIC HEARING

Teigland motioned, seconded by Koppien to open the Public Hearing at 6:31 p.m. to hear comment from the public in regards to a Conditional Use Permit application. Cory Sandhurst applied for a Conditional Use Permit to operate an auto-body shop in a residential zoned neighborhood. Mr. Sandhurst stated that he would be installing a paint booth to code and indicated that 97-98% of the paint particles would be filtered through the filtration system. Mr. Sandhurst also stated that the current location of the body shop was no longer a viable option with the required building upgrades and it has become too expensive to remain at the old location. A number of residents were present at the meeting to express their views on the Conditional Use Permit application. Stephanie Moon, 105 Adams Street stated that fumes from the business could be dangerous to her daycare children when they are in the backyard and asked what about the 2% that may not be kept from leaking outside? Matt Moon, 105 Adams Street and Darlene Dorenkamper, 111 N Washington both stated that they want to encourage business in town, but not in residential zoned areas. Beyond potential health issues the residents also expressed concerns about additional traffic and parking issues. Mayor Rolbiecki stated that the Council fully supports business and wants every business to succeed. The Council suggested working with Mr. Sandhurst to move the business to the Industrial Park. Mr. Sandhurst didn't see this as a workable option with his insurance running out in February and the lot not being ready until late spring. With no additional questions or comments, Teigland motioned, seconded by Koppien to close the public hearing at 6:50 p.m. Koppien motioned, seconded by Rolbiecki to not grant the Conditional Use Permit to Cory Sandhurst to operate an auto-body shop at 207 W 2nd Street. KOPPIEN, ROLBIECKI AND TEIGLAND VOTED YES TO NOT GRANT THE CONDITIONAL USE PERMIT WITH GILLUND AND RODAS VOTING NO. MOTION PASSED

ITEM 5: COUNCIL MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. It was noted that the adjournment motion in the December 13, 2018 printed minutes was recorded incorrectly and should be changed to Rodas motioned, seconded by Teigland to adjourn the meeting at 7:10 p.m. With the correction being made Rodas motioned, seconded by Koppien to approve the December 11, 2017 Regular Council meeting minutes and the December 13, 2017 Special Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 6: REPORTS & UPDATES

The Council reviewed the following reports: (6a) - the December 29, 2017 Police report as submitted by Chief Bolt; (6b) the current Financial Report as submitted by Administrator Teigland; (6c) – Y-T-D Budget Status Report; (6d) Revenue vs Expenses in the Water, Sewer & Garbage Enterprise Funds; (6e) – David Drown Associates Engagement Letter and Fee Schedule; (6f) – and 2017 Property/Casualty Dividend information.

ITEM 7: APPROVE DISBURSEMENTS

Teigland motioned, seconded by Rodas to approve the payment of \$267,761.76 (as listed on the check register summary), to approve the payment of \$50,031.60 (as listed on the payroll check register) and to approve the payment of \$16,688.23 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 8: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 9: HOUSING DEVELOPMENT

The Council reviewed two preliminary site plans as prepared by DGR Engineering. The Council agreed that Site Layout Plan #1 with 2 cul-de-sacs was the best plan to allow for future development to the north. Items requested to be changed on Site Layout #1 are as follows: add a sidewalk on the Monroe Street side of the development that intersects with the walking path sidewalk on the south side of the development; shorten the length of the lots on the north side of cul-de-sac #2; and relocate water and sewer lines to include stubbed connections on the northeast side of cul-de-sac #2 to enable future development. Teigland motioned, Rodas seconded to approve the above listed changes to the Site Layout #1 plan. The Administrator will notify DGR Engineering of the approved changes and ask Trent Bruce, City Engineer to prepare an updated Site Layout Plan by the next regular council meeting for final site plan considerations. MOTION PASSED UNANIMOUSLY

ITEM 10: RESOLUTION 18-01

Koppien motioned, seconded by Rodas to adopt Resolution 18-01 designating the following financial institutions - Bank of the West, Banc West Investment Services and State Bank of Taunton as official depositories of City funds and authorizes the City to deposit funds in each institution. The Council also designated the Minnesota Mascot as the Official Newspaper of the City for 2018 and the City Administrator/Clerk should publish all designated public notices in said newspaper. MOTION PASSED UNANIMOUSLY

ITEM 11: RESOLUTION 18-02

Koppien motioned, seconded by Gillund to adopt Resolution 18-02 a resolution for the annual designations and appointments as required to be made by the City Council. The following designations and appointments shall be made for 2018: John A. Engels as City Attorney for legal advising, litigation and prosecutions; Travis Gillund is appointed the acting mayor and shall preside and perform mayor duties in the absence of the Mayor; and the committees and members for 2018 shall be as follows: Ambulance & Fire: Tim Koppien, Jerry Teigland; Budget: John Rolbiecki, Amber Rodas; EDA: John Rolbiecki, Tim Koppien; Equipment: Amber Rodas, Jerry Teigland; Infrastructure: John Rolbiecki, Jerry Teigland; Nuisance: Amber Rodas, Tim Koppien; Personnel: Amber Rodas, Travis Gillund; Police: John Rolbiecki, Tim Koppien; Summer Rec & Pool: Amber Rodas, Travis Gillund; Water & Sewer Rates: Travis Gillund, Tim Koppien; Library: Amber Rodas, Jerry Teigland. MOTION PASSED UNANIMOUSLY

ITEM 12: SNOW REMOVAL

Rolbiecki motioned, seconded by Koppien to approve hiring Pat Boerboom as a part-time snow removal employee. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Gillund, to adjourn the meeting at 7:43 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for February 12, 2018 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved February 12, 2018