

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JANUARY 14, 2019 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Matt Boettger, Andrea Hess, Byron Higgin, John Marshall

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: OATH OF OFFICE

The Oath of Office was administered to newly elected Council Members Tim Koppien and Nancy Reisdorfer

ITEM 3: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$65,385.52 additional bills register; Operation Round-up Grant; Water system leak

ITEM 4: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 5: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Gillund motioned, seconded by Rodas to approve the December 10, 2018 Regular Council minutes. MOTION PASSED UNANIMOUSLY

ITEM 6: REPORTS & UPDATES

The Council reviewed the following reports: (6a) – January 4, 2019 Police report as submitted by Chief Bolt; (6b) - the current Financial Report as submitted by Administrator Teigland; (6c) – Y-T-D Budget; (6d) P/C Insurance Dividend; (6e) – Lincoln-Pipestone Rural Water Rate Increase; (6f) – 2018 Water Supply Plan

ITEM 7: EXPENSES & DISBURSEMENTS

Koppien motioned, seconded by Reisdorfer to approve the payment of \$250,032.32 (as listed on the check register summary), to approve the payment of \$21,960.12 (as listed on the payroll check register) and to approve the payment of \$65,385.52 in additional bills (as listed on the second check register summary).

ITEM 8: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 9: LYON COUNTY MUSEUM

Andrea Hess and John Marshall, Lyon County Historical Society met with the Council to give an update on the Lyon County Museum’s project “Making Lyon County Home”. Mr. Marshall stated that the project has been awarded a MN Historical & Cultural Heritage Grant in the amount of \$265,585 for the fabrication and installation of their new exhibit gallery. Through generous financial support from all 11 cities, several townships and local businesses they have also been able to raise an additional \$144,000. The total cost of the project is \$440,000. The project will begin in January 2019 with the intention of being completed in January 2020.

ITEM 10: 1ST RESPONDERS UNIT

Gillund motioned, seconded by Koppien to accept and approve the transfer of a 2010 Chevy Crestline Ambulance - VIN 1GB6G2BG6A1115178 including equipment & supplies to the City of Minneota as per terms of the January 8, 2007 contract with North Memorial Health Care. MOTION PASSED UNANIMOUSLY

ITEM 11: POOL

The Council discussed the 2019 repairs and resurfacing on the 2 small pools and the need to resurface the lap pool prior to opening in 2020. Amber Rodas updated the Council on community involvement by the Pool Pals & Active Living Committee. There were also questions raised as to whether the EDA could be an additional resource and if setting up a Community Foundation should be researched. No action was taken by the Council

ITEM 12: LIFT STATIONS

The Council reviewed a quote from W. W. Goetsch Associates for needed repairs on the Main and Grant Lift Stations. Rodas motioned, seconded by Gillund to purchase a Hydromatic S4MVXP Vortex Impeller Motor, 3hp, 1200 rpm 230/3, 12.0 FLA 50’ cord at a cost of \$6,144 plus labor to remove and install the new pump in the Grant Lift Station. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Reisdorfer to purchase 3 new impellers for the existing pumps at the Main Lift Station at a cost of \$2,656 each plus freight and installation. MOTION PASSED UNANIMOUSLY

ITEM 13: RESOLUTION 19-01

Rodas motioned, seconded by Gillund to adopt Resolution 19-01 designating the following financial institutions as official depositories of City funds: Bank of the West, Banc West Investment Services, Inc. and State Bank of Taunton. The Council also designated the Minneota Mascot as the Official Newspaper of the City. MOTION PASSED UNANIMOUSLY

ITEM 14: RESOLUTION 19-02

Koppien motioned, seconded by Reisdorfer to adopt Resolution 19-02 designating John A. Engels as City Attorney, Travis Gillund as acting Mayor and the following Council members for 2019 Committees: Ambulance & Fire – Tim Koppien, Nancy Reisdorfer; Budget – John Rolbiecki, Travis Gillund; EDA – John Rolbiecki, Tim Koppien; Equipment – Amber Rodas, Nancy Reisdorfer; Infrastructure – John Rolbiecki, Nancy Reisdorfer; Nuisance – Amber Rodas, Tim Koppien; Personnel – Amber Rodas, Travis Gillund; Police – John Rolbiecki, Tim Koppen; Summer Rec & Pool – Amber Rodas, Travis Gillund; Water & Sewer Rates – Travis Gillund, Tim Koppien; Library – Amber Rodas, Nancy Reisdorfer. MOTION PASSED UNANIMOUSLY

ITEM 15: AUDITOR AGREEMENT

Gillund motioned, seconded by Rodas to authorize John Rolbiecki as Mayor or Shirley Teigland as Administrator to sign on behalf of the City an agreement with Bradley R. Bergerson, CPA for auditor services for the year ending December 31, 2018. MOTION PASSED UNANIMOUSLY

ITEM 16: RESOLUTION 19-03

Rodas motioned, seconded by Reisdorfer to adopt Resolution 19-03 granting Chief of Police Bill Bolt the authority to sign the Master Subscriber Agreement for MN Court Data Services and the Request for MN Governmental Access (MGA) Login Account Form. MOTION PASSED UNANIMOUSLY

ITEM 17: ACCOUNTING SOFTWARE

Administrator Teigland informed the Council that the accounting and billing software being used by the City is 20 years old and due to recent software incompatibility the City will need to update the software. The Council reviewed a Software Purchase Agreement from Civic Systems, LLC to upgrade the City's Caselle software to the most recent version Connect at a cost of \$18,375 to be paid over a period of 3 years. Connect is Software for Life and provides the assurance that the City will never have to purchase another upgrade at any point in the future. As a result, the City will always be on the latest version of the software. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 7:15 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for February 11, 2019 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved February 11, 2019