

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JANUARY 10, 2022 AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor John Rolbiecki  
Council Member Travis Gillund  
Council Member Tim Koppien  
Council Member Nancy Reisdorfer

**COUNCIL ABSENT:** Council Member Amber Rodas

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Matt Boettger, John Engels, Tom Runholt

### **ITEM 1: CALL TO ORDER**

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

### **ITEM 2: CALL FOR AGENDA ADDITIONS**

The Administrator asked that the following items be added: \$15,569.11 Extra Check Register and Fire Department Officers

### **ITEM 3: ADOPT AGENDA**

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the additions as listed above.  
MOTION PASSED UNANIMOUSLY

### **ITEM 4: MEETING MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Koppien to approve the December 13, 2021 Council meeting minutes.  
MOTION PASSED UNANIMOUSLY

### **ITEM 5: REPORTS & UPDATES**

The Council reviewed the following reports and had no additional questions or comments: (5a) – 1/3/22 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget

### **ITEM 6: EXPENSES & DISBURSEMENTS**

Reisdorfer motioned, seconded by Gillund to approve the payment of \$246,866.03 (as listed on the check register summary), to approve the payment of \$21,314.03 (as listed on the payroll check register) and to approve the payment of \$15,569.11 in additional bills (as listed on the second check register summary).  
MOTION PASSED UNANIMOUSLY

### **ITEM 7: CONCERNED CITIZENS**

No comments or requests were received either in person or in writing.

**ITEM 8: DIGITAL SIGN**

John Engels informed the Council that due to declining membership, club members voted to disband the Rotary Club. Mr. Engels also confirmed that the Rotary has collected approximately \$9,000 which has been earmarked for the purchase of a digital sign. Mr. Engels asked if the Council is interested in moving forward with the project and whether the City is able to budget an additional \$25,000 for the purchase. The Council indicated that with large Infrastructure Projects in their final stages of planning it is difficult to consider additional projects at this time. Koppien motioned, seconded by Reisdorfer to postpone final consideration of item #8 to a future meeting. MOTION PASSED UNANIMOUSLY

**ITEM 9: LIBRARY**

The Council considered a request to review the current wages for an assistant librarian. After reviewing a number of wage step scales from area libraries, the Council agreed that the City pays on average a higher wage and the City’s policy of giving an annual COLA increase is reasonable and competitive. No additional action was taken by the Council.

**ITEM 10: RESOLUTION 22-01**

Koppien motioned, seconded by Reisdorfer to adopt Resolution 22-01 declaring the 1987 Chevy Truck as surplus equipment and property and instructing staff to sell the surplus item for the best available price. MOTION PASSED UNANIMOUSLY

**ITEM 11: RESOLUTION 22-02**

Koppien motioned, seconded by Gillund to adopt Resolution 22-02 designating the Minneota Mascot as the official newspaper, and the Minneota, MN Branch Bank of the West, Banc West Investment Services, State Bank of Taunton and the League of MN 4M Funds as depositories. MOTION PASSED UNANIMOUSLY

**ITEM 12: RESOLUTION 22-03**

Gillund motioned, seconded by Koppien to adopt Resolution 22-03 for the annual designations and appointments of Engels & Larsen, PLLC as City attorneys, Travis Gillund as Acting Mayor and the following standing committees and members: Ambulance & Fire – Tim Koppien, Nancy Reisdorfer; Budget – John Rolbiecki, Travis Gillund; EDA – John Rolbiecki, Tim Koppien; Equipment – Amber Rodas, Nancy Reisdorfer; Infrastructure – John Rolbiecki, Nancy Reisdorfer; Nuisance – Amber Rodas, Tim Koppien; Personnel – Amber Rodas, Travis Gillund; Police – John Rolbiecki, Tim Koppien; Summer Rec & Pool – Amber Rodas, Travis Gillund; Water & Sewer Rates – Travis Gillund, Tim Koppien; Library – Amber Rodas, Nancy Reisdorfer. MOTION PASSED UNANIMOUSLY

**ITEM 13: FIRE DEPARTMENT**

Reisdorfer motioned, seconded by Gillund to approve Justin Pesch as 2<sup>nd</sup> Assistant Chief, Josh Swedzinski as Captain and Joe Thostenson as Director. MOTION PASSED UNANIMOUSLY

**ITEM 14: ADJOURNMENT**

Koppien motioned, seconded by Reisdorfer to adjourn the meeting at 7:15 p.m. MOTION PASSED UNANIMOUSLY

*The next scheduled Regular Council Meeting is scheduled for February 14, 2022 at 6:30 p.m.*

ATTEST:

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Shirley Teigland, City Administrator

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John Rolbiecki, Mayor