

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, FEBRUARY 14, 2022 AT 6:30 P.M.

COUNCIL PRESENT: Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

COUNCIL ABSENT: Mayor John Rolbiecki

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Jeff Sussner

ITEM 1: CALL TO ORDER

Acting Mayor Travis Gillund called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$6,330.67 Extra Check Register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Reisdorfer to adopt the agenda as amended with the addition as listed above.
MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Rodas to approve the January 10, 2022 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 2/8/22 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – St. Edward Church AED recipient

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Rodas to approve the payment of \$49,838.27 (as listed on the check register summary), to approve the payment of \$19,682.15 (as listed on the payroll check register) and to approve the payment of \$6,330.67 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: FIRE DEPARTMENT

Subsequent to purchasing a new 2021 Rosenbauer Pumper Truck, the City advertised and called for bids on the following surplus equipment: 1997 IH Pumper Truck. Due to unusually high inventories of used pumper trucks, the only bid received was from Klute Equipment, Bradshaw, NE. Koppien motioned, seconded by Rodas to accept Klute Truck Equipment's bid in the amount of \$22,000. MOTION PASSED UNANIMOUSLY.

Rodas motioned, seconded by Reisdorfer to adopt Resolution 22-04 accepting a donation from Otter Tail Power Company Foundation in the amount \$1,000 to be used in purchasing a defibrillator. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Reisdorfer to adopt Resolution 22-05 accepting a donation from the Lyon County Farm Bureau for the purchase of a grain auger. MOTION PASSED UNANIMOUSLY. Fire Chief Sussner also updated the Council of the department's intention to use A.R.P. Funds to update the heating system, windows and walk-in doors in the Fire Hall Building.

ITEM 9: HIGHWAY SIGNAGE

The Council reviewed a letter from Randall Lindstrom, MN D.O.T. Transportation Specialist regulating the placement of signs within their road right of ways. The letter stated that the Minneota High School signs on MN Highway 68 are 24 years old and are now past time to renew to bring them up to standards. To meet these requirements, the City may apply for replacement of 2 signs by completing the enclosed application and sending a check to the Commissioner of Transportation in the amount of \$1,033.76. Rodas motioned, seconded by Reisdorfer to purchase 2 new signs. MOTION PASSED UNANIMOUSLY

ITEM 10: ZONING PERMITS

Koppien motioned, seconded by Reisdorfer to approve the following zoning permits listed below. MOTION PASSED UNANIMOUSLY

- a) Mead, Tony – 200 N. Wilson Street – 16' x 30' x 16' House Addition
- b) Moe, Charles – 303 E. Lyon Street – Demolish fire damaged house and build new 24' x 50' x 9' House

ITEM 11: CITY ASSESSOR

Rodas motioned, seconded by Reisdorfer to approve a contract designating Erik Skogquist as City Assessor for the tax years 2022 and 2023 in the amount of \$12,700 per annum. MOTION PASSED UNANIMOUSLY

ITEM 12: SENIOR CITIZENS CENTER

Rodas motioned, seconded by Koppien to pay the Senior Citizens Center \$7,500 for the 1st half budget appropriation. MOTION PASSED UNANIMOUSLY

ITEM 13: BOUNDARY VALIDATION

Rodas motioned, seconded by Reisdorfer to approve the 2021 Initial Boundary Validation confirming that the Census Bureau's legal boundary data for the City of Minneota is correct. MOTION PASSED UNANIMOUSLY

ITEM 14: CITY CODE BOOK

Koppien motioned, seconded by Reisdorfer to table action on Title-01, Title-03, Title-05 & Title-07 chapters for the updated City Code Book until the next Regular Council Meeting. MOTION PASSED UNANIMOUSLY

ITEM 14: ADJOURNMENT

Koppien motioned, seconded by Reisdorfer to adjourn the meeting at 6:55 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for March 14, 2022 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved March 14, 2022