

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, FEBRUARY 10, 2020 AT 6:30 P.M.

COUNCIL PRESENT: Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas
Mayor John Rolbiecki

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Cynthia Beisler, Robert Beisler, Matt Boettger

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$40,177.33 additional bills register and Central Specialties, Inc. pay request

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Koppien to approve the January 13, 2020 council minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 2/5/20 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Rehab Program Update

ITEM 6: EXPENSES & DISBURSEMENTS

Koppien motioned, seconded by Reisdorfer to approve the payment of \$31,462.27 (as listed on the check register summary), to approve the payment of \$18,320.68 (as listed on the payroll check register) and to approve the payment of \$40,177.33 in additional bills (as listed on the second check register summary).

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: JACKSON/GRANT PROJECT

The City applied for disaster assistance through the Public Assistance FEMA Program 083-43126-00. City Staff was available to meet with FEMA's Sight Inspection Team to answer questions and supply additional information and documentation. All required paperwork was accepted by Jerry Baggett, Jr.,

FEMA Program Director on 11-20-19. Recently, FEMA Representative Natalie Schrader indicated that due to the large number of applications received, all applicants will be required to provide additional documentation for projects and stricter regulations will be imposed by FEMA prior to final award funds being allocated.

ITEM 9: PERSONNEL POLICY

Rodas motioned, seconded by Koppien to adopt Resolution 20-03 modifying the City's Personnel Policy to read: New Hire full-time employee's vacation time will accrue at a rate of 8 hours per completed month of service over a period of 5 months and earned vacation hours may be utilized after successfully completing a 6 month probationary period. MOTION PASSED UNANIMOUSLY

ITEM 10: POOL EMPLOYEES

Reisdorfer motioned, seconded by Gillund to approve the following hourly rates for Pool Personnel: Pool Manager - \$12.00; Assistant Manager - \$11.75; Certified Pool Operator - \$13.50; Lead Lifeguard - \$11.00; Lifeguard - \$10.00; Swimming Lesson Instructor - \$10.25. MOTION PASSED UNANIMOUSLY

ITEM 11: JANITOR

Koppien motioned, seconded by Rodas to approve the hiring of Judith Waldner as Janitor to clean the Library, Fire Hall and City Hall at a rate of \$20 per hour. MOTION PASSED UNANIMOUSLY

ITEM 12: PUBLIC WORKS

Rodas motioned, seconded by Koppien to approve Tim DeVlaeminck attending the annual MPWA Water & Wastewater Technical Conference in St. Cloud, MN, March 3-5, 2020. MOTION PASSED UNANIMOUSLY

ITEM 13: SENIOR CITIZENS

Rodas motioned, seconded by Reisdorfer to approve the payment of \$7,500 to the Minneota Senior Citizens for the 1st half budget appropriation. MOTION PASSED UNANIMOUSLY

ITEM 14: GAMBLING REPORT

Koppien motioned, seconded by Gillund to approve a gambling permit as applied for by the Minneota Fire Relief Association for a raffle being held at 101 S. Jefferson, Minneota, MN on 9/13/20. MOTION PASSED UNANIMOUSLY

ITEM 15: BOUNDARY VALIDATION

Koppien motioned, seconded by Reisdorfer to authorize John Rolbiecki as Mayor to sign the 2020 Initial Boundary Program form on behalf of the City of Minneota. MOTION PASSED UNANIMOUSLY

ITEM 16: INDUSTRIAL PARK

City Staff is working with Trent Bruce and Riley Rhinehart, DGR Engineering to research possible grant opportunities for the Industrial Park Project, prioritizing all Capital Improvement Projects and updating the Capital Improvements Plan with current cost estimates. Updated information will be shared with Financial Advisor Mike Bubany and the Administrator will schedule a Special Council Meeting to facilitate a Council work session to review, discuss and approve an updated Capital Improvement Plan which will identify various capital project costs, provide a planning schedule and identify options for financing the plan.

ITEM 17: 2020 CENSUS

The Council declined establishing a Complete Count Committee but agreed to support the 2020 Census in other ways by utilizing the City's website and social media.

ITEM 18: CENTRAL SPECIALTIES, INC.

Rodas motioned, seconded by Gillund to approve Pay Request #2 in the amount of \$1,615.00 and payable to Central Specialties, Inc. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 7:15 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for March 9, 2020 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved March 9, 2020