

Minneota Fire Department

Box 356

Minneota, MN 56264

Application for Employment: Position Firefighter

Name: _____ Social Security # _____

Address _____

Home Phone _____ Work Phone _____ Cell Phone _____

Have you submitted an application here before? _____

The City of Minneota conducts criminal history background checks on all candidates for the position of firefighter. The existence of a criminal conviction record will not automatically disqualify you from this position unless it is related to the duties of the position. Do you know of anything in your background that would preclude you from passing our background check for this position?

_____ if yes explain on separate sheet.

Employment Information:

Employer _____ Job Title _____

Address _____

Education

High School _____ Did you graduate? _____

College _____ Degree _____

Additional Information:

Do you have any physical or mental disability which would prevent you from performing the kind of work for which you are applying? _____

If yes explain _____

Are you willing to submit to a pre-employment physical examination, at the department's expense, which may include drug and alcohol testing? _____

Fire Fighter One is required to be completed in your first two years on the department, which is 140 hours of training at the department's expense. Are you Firefighter One certified? _____

If not is this training going to be a problem? _____

The department has one meeting and one drill a month, which you must be present at 75% of each for the year. Is this going to be a problem? _____

You must also be present at 35% of fire calls, which may require you to miss work. Is this going to be a problem? _____

I understand that if I am employed, any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate discharge from the employer's service, whenever it is discovered.

I give the employer the right to contact and obtain information from all references, employers, educational institutions and to otherwise verify the accuracy of the information contained in the application. I hereby release from liability the employer and its representatives for seeking, gathering and using such information and all other persons, corporations or organizations for furnishing such information.

The employer does not unlawfully discriminate in employment and no questions on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by local, state, or federal law.

This application is current for only 2 years. At the conclusion of this time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no representative of the employer, other than an authorized officer, has the authority to make any assurances to the contrary. I further understand that any such assurances must be in writing and signed by an authorized officer.

I understand it is this company's policy not to refuse to hire a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA.

I also understand that if I am hired, I will be required to provide proof of identity and legal work authorization.

I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.

Signature of Applicant _____ Date _____

City of Minnesota Volunteer Fire Department

Job Description: Volunteer Firefighter

General Duties:

The duties of this position include fire fighting, hazardous materials incidents, fire prevention, and emergency rescue response. The position requires a high level of training for firefighting activities. Volunteers are required to learn and participate in the operation of equipment and apparatus, and the performance of hazardous tasks under emergency conditions, which may require strenuous exertion in environments involving smoke, fire, heat and cramped surroundings. In addition to fire fighting and emergency rescue, primary duties include participation in monthly meetings and drills. These drills consist of practice sessions dealing with various aspects of fire fighting, rescue, and hazardous materials awareness. Volunteers are also asked to perform a wide variety of general custodial and maintenance work in the upkeep of the department equipment and station. The duties of this position are performed under the supervision of the Fire Chief or other Officers of the Fire Department.

Physical and Mental Requirements:

In addition to those physical and mental functions required to perform the duties set forth above, this position of volunteer firefighting requires the following:

1. Ability to carry a ladder weighing approximately 75 pound, to raise and extend ladder, to assist victims down ladders, and to carry fire hose and other heavy equipment up and down ladders and stairs.
2. Ability to move and advance a charged hose line, into a burning building, while standing crawling on the floor. Ability to hold flowing hose line for long periods of time and to shut off a flowing line while maintaining control of hose line.
3. Ability to enter a building under adverse fire conditions which might include smoke, extreme heat, and no visibility, in full protective clothing, including air pack with face piece. Ability to search for fire victims (sometimes searching by feel only), while walking or crawling, and if victim is found, to drag or carry the victim to safety.
4. Ability to work in high, open places and confined spaces.
5. Ability to operate a power saw in awkward positions, such as overhead cutting, cutting of a sloping roof, and cutting from a ladder.
6. Ability to use a variety of tools to remove walls and ceilings, requiring pulling and pushing motions with arms extending overhead for long periods of time, or to force entry into a building.
7. Ability to perform firefighting and rescue duties while exposed to extreme heat or cold and/or wet environmental elements.
8. Ability to operate power extrication equipment to assist in patient removals from motor vehicles. The ability to lift and carry patients over rough or uneven terrain for considerable

distances. Ability to bend, strain, stretch, contort, push, pull, twist, carry, walk with weight, or lift to remove a victim from motor vehicle and place the victim on a stretcher.

9. Once certified, have the ability to drive a large fire apparatus during both day and night, using depth perception and peripheral vision in emergency situations, in congested traffic and in unsafe road conditions caused by factors such as fog, smoke, rain, ice, and snow.
10. Ability to complete firefighter and emergency rescue functions and tasks which are physically demanding over a period of time, without breaks, recovering quickly when given a short break.
11. Ability to respond to an alarm, wake up, and go from a sound sleep to full activity and exertion within a matter of minutes.
12. Ability to hear and orally respond to verbal orders, call for assistance, and radio communications, as well as the ability to hear, identify, and appropriately respond to various sounds in an environment of substantial background noises, such as sounds produced by structural collapses, back-drafts, breaking glass, fire, other firefighters, sirens, traffic, and victims. Ability to shout orders, warnings, and responses when necessary.
13. Ability to maintain composure and confront stressful situations, and withstand the effects of repeated exposure to traumatic situations.
14. Ability to read, learn and remember new and updated detailed complex information, such as hazardous materials information or changes in policy or procedures. Ability to apply information in a logical manner.
15. Ability to communicate with a diverse range of people and deal with verbal and physical confrontations.

City of Minneota Volunteer Fire Department

Request for Check of Driving Record

I hereby authorize the release of any/all information on my driving record to the City of Minneota. I understand that this information will be used by the City of Minneota and/or their insurance company(s).

Last Name (*please print*): _____

First Name (*please print*): _____

Address: _____

Date of Birth: _____ **Driver's License Number:** _____

I have read and I understand the above statements.

Signature: _____ **Date:** _____

City of Minneota Volunteer Fire Department

Request for Criminal Background Check

The following named individual has made application with this agency for fire fighter.

Last Name (*please print*): _____

First Name (*please print*): _____

Middle (Full) (*please print*): _____

Maiden, Alias or former Name (*please print*): _____

Date of Birth: _____ **Sex** (*male or female*): _____

Social Security Number (*Optional*): _____

I authorize the Minnesota Bureau of Criminal Apprehension to disclose all criminal history record information to the Minneota Police Department for the purpose of employment as a fire fighter with this agency.

The expiration of this authorization shall be for a period no longer than one year from the date of my signature.

Signature: _____ **Date:** _____

Notary Seal:

Notary Signature: _____ **Date:** _____

Commission Expiration Date: _____

City of Minneota Volunteer Fire Department

Permission from Spouse for Applicant to Be Firefighter

I hereby certify that this application is made with my knowledge and consent. I understand that if (Applicant Name) _____ is accepted to the Minneota Volunteer Fire Department that the person will be giving part of their time to public service and that person will be expected to respond when the alarm sounds, and to attend the scheduled meetings and training drills.

Signature of Spouse _____ **Date** _____

City of Minneota Volunteer Fire Department

Permission from Employer for Employee to be a Firefighter

I hereby understand that this application is made with my knowledge and consent. I understand that if (*Applicant name*) _____ is accepted to the Minneota Volunteer Fire Department that this person will be giving part of their time to public service and that person will be expected to leave work when the alarm sounds.

Name of Company: _____

Address of Company: _____

Company Telephone Number: _____

Signature of Employee Supervisor: _____ **Date:** _____