

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, DECEMBER 14, 2020 AT 6:30 P.M.

COUNCIL PRESENT: Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

COUNCIL ABSENT: Mayor John Rolbiecki

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Doug DeSmet

ITEM 1: CALL TO ORDER

Acting Mayor Travis Gillund called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$11,701.07 additional bills register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Reisdorfer to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: TRUTH & TAXATION HEARING

Koppien motioned, seconded by Rodas to open the Truth & Taxation Hearing at 6:32 p.m. MOTION PASSED UNANIMOUSLY. Administrator Teigland summarized for the Council a modified budget that included cuts in all departments to lower the proposed levy of 9.53% to 6.5%. Expenses having the greatest impact on the budget are \$75,000 to complete the new burn-site and increased costs to the pool repair project of more than \$100,000. Comparisons between the 2020 & 2021 final budgets indicate a decrease in expenses in General Admin and Public Works budgets, no change in the Police and Library budget expenses and increases in Bond, Summer Rec, Pool, Fire and 1st Responders budget expenses. No interested persons were present to comment on items pertaining to the budget and levy. Koppien motioned, seconded by Reisdorfer to close the public hearing at 7:05 p.m. MOTION PASSED UNANIMOUSLY

ITEM 5: RESOLUTION 20-15

Koppien motioned, seconded by Reisdorfer to adopt Resolution 20-15 with the following sums of money being levied for the current year, collectible in 2021 upon the taxable property in the City of Minneota for the following purposes: General Fund - \$461,912; Fire Fund - \$76,536; 2012 LPRW 2005 Sewer Imp Bond - \$63,580 and 2016 GO Bond - \$22,400. MOTION PASSED UNANIMOUSLY

ITEM 6: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Koppien to approve the November 9, 2020 and November 13, 2020 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 7: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (7a) – 12/1/20 Police report as submitted by Chief Bolt; (7b) - the current Financial Report as submitted by Administrator Teigland; (7c) – Y-T-D Budget; (7d) – 2020 Property/Casualty Insurance Dividend; (7e) – Lincoln-Pipestone Rural Water 3% rate increase

ITEM 8: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Rodas to approve the payment of \$83,837.22 (as listed on the check register summary), to approve the payment of \$61,472.13 (as listed on the payroll check register) and to approve the payment of \$11,701.17 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 9: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 10: MINNEOTA FIRE RELIEF ASSOCIATION

Koppien motioned, seconded by Reisdorfer to approve the Minneota Fire Relief Association Bylaws, revised November - 2020, with changes being made to Article XI – Ancillary Benefits – additional flexibility for disability benefits and Appendix B – Compensation – salary increases for the President, Secretary, Treasurer and Vice President. MOTION PASSED UNANIMOUSLY

ITEM 11: ORDINANCE 20-03

Koppien motioned, seconded by Rodas to adopt Ordinance 20-03 establishing fees and charges for water, sewer and garbage services effective January 1, 2021. MOTION PASSED UNANIMOUSLY. Summary of approved changes are as follows: Water and Sewer Service Rates will increase 3% and all other services will remain unchanged.

ITEM 12: POOL RESURFACE

Rodas motioned, seconded by Reisdorfer to approve the Go Get Fred Commercial Pool Services Change Order # 1 in the amount of \$104,495 to repair roughly 53’ x 53’ area removing the layer of concrete down to the shell from the transition line (diving well) to the shallow wall, clean/acid wash area, water proof cold joints around the perimeter and other areas with cold joints, set dowels every 12” per spec and set with epoxy, run rebar and tie in, BondKote area to accept new shotcrete, shotcrete and raise floor and cut to appropriate level and water proof over cold joints. MOTION PASSED UNANIMOUSLY

ITEM 13: LAND LEASE

The Council reviewed the current Farm Lease for legally described property: All that part of the North Half of the Southwest Quarter (N1/2SW1/4), Section 24, Township 113, Range 43, Lyon County, Minnesota. Reisdorfer motioned to increase the rent to \$175 per acre. Motion not seconded; motion failed. Rodas motioned, seconded by Reisdorfer to table the Farm Lease Rental Agreement until the next regular council meeting. MOTION PASSED UNANIMOUSLY

ITEM 14: LIQUOR LICENSES

Rodas motioned, seconded by Reisdorfer to approve the following 2021 Liquor Licenses: American Legion On-Sale Beer License, Set-up License; City Hall Bar & Grill – Combination On-Off Sale Liquor License, Sunday Liquor License; Countryside Golf Club - Combination On-Off Sale Liquor License, Sunday Liquor License; Highway 68 Liquor – Off-Sale Liquor License, Sunday Liquor License. GILLUND, REISDORFER AND RODAS VOTED YES, KOPPIEN ABSTAINED. MOTION PASSED

ITEM 15: SURPLUS EQUIPMENT

The Council reviewed one sealed bid for the advertised surplus equipment. Koppien motioned, seconded by Reisdorfer to accept Robert DePestel’s bid of \$1,153 for the 1986 F250 Ford Pickup. Sale shall be final and is sold “as is” “where is”. MOTION PASSED UNANIMOUSLY

ITEM 16: HIGHWAY 68 PROJECT

The State of MN, acting through its Department of Transportation (MN DOT) is purchasing an interest in City property for improvements to Highway 68. To complete the process the Council reviewed maps, certified appraisal amounts and requests for temporary construction easements for each parcel. Rodas motioned, seconded by Reisdorfer to approve the Fee Acquisition for Parcel 58, Fee Acquisition and Temporary Construction Easement for Parcel 59, Temporary Construction Easement for Parcel 201M, Fee Acquisition and Temporary Construction Easement for Parcel 203C and Temporary Construction Easement for Parcel 204A. MOTION PASSED UNANIMOUSLY

ITEM 17: RIGHT OF WAY

The Council planned to discuss a transfer of a small amount of right of way property to Chris Swoboda. John Engels, City Attorney was not able to get the required paperwork completed and published. The Council asked that this matter be added to the January 11, 2021 agenda.

ITEM 18: WAGE STEP SCALE

Koppien motioned, seconded by Rodas to approve a 2% C.O.L.A. increase in the Wage Step Scale based on the most current Consumer Price Index and in accordance with past practice. MOTION PASSED UNANIMOUSLY

ITEM 19: ZONING PERMIT

Koppien motioned, seconded by Reisdorfer to approve the Zoning Permit as listed below. MOTION PASSED UNANIMOUSLY

- a) Chandler, Adam – 4504 Vans Street – 24’ x 16’ x 5’ ADA Modular Ramp and Landing

ITEM 20: RESOLUTION 20-16

Reisdorfer motioned, seconded by Rodas to adopt Resolution 20-16 accepting a donation of \$800 from the Skillings family to be used to purchase books in memory of Jaquelyn Skillings. MOTION PASSED UNANIMOUSLY

ITEM 21: ADJOURNMENT

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 7:55 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for January 11, 2021 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

Travis Gillund, Acting Mayor

Council Approved January 11, 2021