

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, DECEMBER 10, 2018 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Jerry Teigland

COUNCIL ABSENT: Council Member Tim Koppien
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Jim Fink, Byron Higgin, Mike Lamb

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$57,176.13 additional bills register; Operation Round-up Grant; Water system leak

ITEM 3: ADOPT AGENDA

Teigland motioned, seconded by Gillund to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: TRUTH IN TAXATION

Gillund motioned, seconded by Teigland to open the Truth in Taxation Public Hearing at 6:30 p.m. to discuss the City's Final Budget and the amount of money to be levied for the current year and collectible in 2019 upon taxable property in the City of Minneota. MOTION PASSED UNANIMOUSLY

The Administrator presented a modified budget for the Council's consideration that included cuts being made in all departments to lower the proposed levy of 10.45% to a final levy of 2.5%. No interested persons were present to comment on items pertaining to the budget and levy. Gillund motioned, seconded by Teigland to close the Truth in Taxation Hearing at 7:05 p.m. MOTION PASSED UNANIMOUSLY

ITEM 5: RESOLUTION 18-17

Teigland motioned, seconded by Gillund to adopt Resolution 18-17 approving the Final 2018 Tax Levy and the following sums of money to be levied for the current year, collectible in 2019 upon taxable property in the City of Minneota for the following purposes: General Fund - \$382,787; Fire - \$73,751; 2010A Bond Fund - \$15,400; 2012 LPRW Bond Fund - \$48,124; 2016 Go Bond Fund - \$7,000. MOTION PASSED UNANIMOUSLY

ITEM 6: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Gillund motioned, seconded by Teigland to approve the November 19, 2018 Regular Council minutes. MOTION PASSED UNANIMOUSLY

ITEM 7: REPORTS & UPDATES

The Council reviewed the following reports: (7a) - the November 30, 2018 Police report as submitted by Chief Bolt; (7b) - the current Financial Report as submitted by Administrator Teigland; (7c) – Y-T-D Budget; (7d) - Lyon County Historical Society Letter; (7e) - MN Department of Health Letter; (7f) – December 4, 2018 Sanitary Survey Report; (7g) – Operation Round-up Grant

ITEM 8: EXPENSES & DISBURSEMENTS

Teigland motioned, seconded by Gillund to approve the payment of \$26,959.88 (as listed on the check register summary), to approve the payment of \$45,727.43 (as listed on the payroll check register) and to approve the payment of \$57,176.13 in additional bills (as listed on the second check register summary).

ITEM 9: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 10: VETERANS PARK

Jim Fink, American Legion, met with the Council to ask that they consider budgeting for additional expenses in Veterans Park beyond the normal expenses the City currently covers for maintenance, repairs and supplies. Recent changes to the park greatly increased the number of flags on display and the annual replacement costs for the flags will also increase substantially. Mr. Fink asked the Council to add an annual flag replacement cost of \$600 to the park budget to cover this expense. Teigland motioned, seconded by Gillund to pay the annual flag replacement cost and add the item to future park budget costs. MOTION PASSED UNANIMOUSLY

ITEM 11: LIQUOR LICENSES

- a) American Legion – On-Sale Beer; Set-up
- b) City Hall Bar & Grill – Combination Liquor; Sunday Liquor
- c) Countryside Golf Club – Combination Liquor; Sunday Liquor
- d) Dalager’s Convenience Store – Off-Sale Beer
- e) Hwy 68 Liquor – Off-Sale Liquor; Sunday Liquor

Teigland motioned, seconded by Gillund to approve all 2019 liquor licenses as listed above. MOTION PASSED UNANIMOUSLY

ITEM 12: ORDINANCE 18-01

The Administrator reviewed revenue vs expense comparisons and projected cost increases in the water, sewer and garbage funds. Data shows that a 3% increase in water & sewer rates and a 5% increase in commercial garbage rates are needed to address an increase in operation and maintenance expenses, anticipated capital expenses, ensure adequate debt coverage and cover all debt payments for current bonds. Teigland motioned, seconded by Gillund to adopt Ordinance 18-01 establishing fees and charges for water, sewer and garbage services for the City of Minneota effective January 1, 2019. MOTION PASSED UNANIMOUSLY

ITEM 13: EMPLOYEE COMPENSATION

The Council reviewed the latest Consumer Price Index. Over the last 12 months, the all items index rose 2.5 percent. In accordance with the City’s current compensation policy Gillund motioned, seconded by Teigland to approve a 2.5 percent Cost of Living Adjustment raise for full time employees. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Teigland to approve the 2019 city contribution to employee HSA accounts of \$1,500 for single health insurance and \$3,000 for family health insurance. MOTION PASSED UNANIMOUSLY

ITEM 14: LIBRARY BOARD

Teigland motioned, seconded by Gillund to approve the appointment of Karen Golden to the Library Board. MOTION PASSED UNANIMOUSLY

ITEM 15: RESOLUTION 18-18

Gillund motioned, seconded by Teigland to adopt Resolution 18-18 designating the City's annual polling place for elections as required by MN State Statute 240B.16. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Teigland motioned, seconded by Gillund, to adjourn the meeting at 7:10 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for January 14, 2019 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved January 14, 2019