

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, AUGUST 8, 2022 AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor John Rolbiecki  
Council Member Travis Gillund  
Council Member Tim Koppien  
Council Member Nancy Reisdorfer  
Council Member Amber Rodas

**STAFF PRESENT:** Tim DeVlaeminck, Shirley Teigland

**OTHERS PRESENT:** John Engels, Caryn Hetland, Scott Monsen

### **ITEM 1: CALL TO ORDER**

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

### **ITEM 2: CALL FOR AGENDA ADDITIONS**

The Administrator asked that the following item be added: \$34,706.67 Extra Check Register

### **ITEM 3: ADOPT AGENDA**

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

### **ITEM 4: PUBLIC HEARING**

Koppien motioned, seconded by Gillund to open the public hearing at 6:33 p.m. to discuss and consider changes to the City's Floodplain Ordinance to comply with standards of the National Flood Insurance Program including adoption of the effective Flood Insurance Rate Map and Flood Insurance Study report. No comments or requests were received either in person or in writing. Reisdorfer motioned, seconded by Rodas to close the public hearing at 8:05 p.m. MOTION PASSED UNANIMOUSLY. Koppien motioned, seconded by Rodas to adopt Ordinance 22-01, an Ordinance amending the City's floodplain regulations to comply with the standards of the National Flood Insurance Program (NIFP) including adoption of the effective Flood Insurance Rate Map (FIRM) an Flood Insurance Study (FIS) report. MOTION PASSED UNANIMOUSLY

### **ITEM 5: MEETING MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Rodas to approve the July 11, 2022 Council meeting minutes. MOTION PASSED UNANIMOUSLY

### **ITEM 6: REPORTS & UPDATES**

The Council reviewed the following reports and had no additional questions or comments: (6a) – 7/5/22 Police report as submitted by Chief Bolt; (6b) - the current Financial Report as submitted by Administrator Teigland; (6c) – Y-T-D Budget; (6d) – Library Minutes

### **ITEM 7: EXPENSES & DISBURSEMENTS**

Reisdorfer motioned, seconded by Rodas to approve the payment of \$109,035.62 (as listed on the check register summary), to approve the payment of \$31,132.91 (as listed on the payroll check register) and to approve the payment of \$34,706.67 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

**ITEM 8: CONCERNED CITIZENS**

No comments or requests were received either in person or in writing

**ITEM 9: MINNEOTA PUBLIC SCHOOL**

Scott Monsen, Minneota Public School Superintendent introduced himself and talked about his family while also briefly discussing his past employment history. Mr. Monson has been in education for 31 years and is very happy to once again be a superintendent and working with the students, staff and community. His main focus is making sure the school is safe, that the students get a good education and he keeps the school district always moving forward. The Council thanked Mr. Monson for taking the time to meet with them and welcomed him to the community.

**ITEM 10: CITY ORDINANCES**

City Attorney John Engels was present at the meeting to offer recommendations to the Council on the current ordinances governing dogs, nuisances and noise. Mr. Engels stated that the ordinances are sufficient in their current form and are meant to address issues at the time they occur. The Council also discussed chapters needing to be approved for an updated Code Book. It was agreed that the Council will review Title I: General Regulations and Title III: Administration and be prepared to discuss and approve at the next scheduled regular council meeting.

**ITEM 11: PUBLIC WORKS**

The Council reviewed and discussed a number of items pertaining to the Public Works Department: Burn Site Fees; Burn Site Camera; Burn Site Hours; Lagoon Shoreline Repair and Lagoon Pond Treatment. Gillund motioned, seconded by Koppien to approve a \$20 per load dumping fee for non-residents of the City and \$100 per load dumping fee for commercial contractors. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Reisdorfer to post operation hours for the Burn Site as follows: Open Wednesday through Sunday, closed Monday and Tuesday. MOTION PASSED UNANIMOUSLY. The Council reviewed a quote from Pete's Electric Motor for a live-feed/recording camera to be placed at the Burn Site. Gillund motioned, seconded by Reisdorfer to accept Pete's Motor Electric Quote #22335 in the amount of \$5,299.60. GILLUND, REISDORFER, RODAS AND ROLBIECKI VOTED YES, KOPPIEN VOTED NO. MOTION PASSED. The Council reviewed Sonar Sludge Survey results completed by Team Lab on both ponds at the lagoon. Volume of sludge in the ponds is 6,183 tons. The average cost to remove the sludge is 7¢ per gallon or \$323,746. The City will use a designed Bio-augmentation Program designed by Team Lab to treat the ponds and reduce the sludge at an annual cost of \$15,000. MOTION PASSED UNANIMOUSLY. Koppien motioned, seconded by Reisdorfer to accept a quote from Thompson Excavating to repair the shoreline on Pond #2 for a cost of \$6,190. MOTION PASSED UNANIMOUSLY

**ITEM 12: ZONING PERMITS**

Gillund motioned, seconded by Reisdorfer to approve all Zoning Permits as listed below. MOTION PASSED UNANIMOUSLY

- a) Bierschenk, Brenda – 401 E 6<sup>th</sup> Street – 12' x 3' Sidewalk and 25' x 10' Driveway
- b) DeVlaeminck, Hilary – 312 W 3<sup>rd</sup> Street – 4' x 6' Entry and 8' x 12' Open Porch with Roof
- c) Downing, Alice – 109 Cornelius Way – 72' x 6' x 32' x 4' Fence
- d) Friedrichs, Chad – 211 S Jefferson Street – 40' x 60' x 100' x 5' Fence
- e) Rugged Rock Rentals – Maple Place Drive – 27' x 40' Century Home

**ITEM 13: EMPLOYMENT CONTRACT**

The Council has reached an agreement on various terms and conditions of employment as more fully set out in an Employment Agreement between the City of Minneota and Police Chief William Bolt. Koppien motioned, seconded by Gillund to authorize John Rolbiecki as Mayor and Shirley Teigland as Administrator to sign the August 8, 2022 Employment Agreement on behalf of the City. MOTION PASSED UNANIMOUSLY

**ITEM 14: CLERK ACADEMY**

Gillund motioned, seconded by Rodas to approve Chesney Panka attending the League of Minnesota 2022 Clerks Academy put in Staples, MN on September 15 & 16, 2022. MOTION PASSED UNANIMOUSLY

**ITEM 15: ADJOURNMENT**

Koppien motioned, seconded by Reisdorfer to adjourn the meeting at 8:55 p.m. MOTION PASSED UNANIMOUSLY

*The next scheduled Regular Council Meeting is scheduled for September 12, 2022 at 6:30 p.m.*

ATTEST:

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Shirley Teigland, City Administrator

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John Rolbiecki, Mayor

Council Approved September 12, 2022