

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, AUGUST 14, 2023 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Amber Rodas

COUNCIL ABSENT: Nancy Reisdorfer

STAFF PRESENT: Tim DeVlaeminck, Trent Hennen, Shirley Teigland

OTHERS PRESENT: John Noyes

ITEM 1: CALL TO ORDER

Mayor Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$7,919.69 Extra Check Register and Zoning Permit for Maybe Estates.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Rodas motioned, seconded by Gillund to approve the July 10, 2023 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 8/3/23 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Plum Creek Library Annual Meeting

ITEM 6: EXPENSES & DISBURSEMENTS

Koppien motioned, seconded by Rodas to approve the payment of \$171,500.34 (as listed on the check register summary), to approve the payment of \$31,024.08 (as listed on the payroll check register) and to approve the payment of \$7,919.69 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: PUBLIC WORKS

Tim DeVlaeminck and Trent Hennen met with the Council to discuss various issues with the City's current Tree and Sidewalk ordinances. City Staff will review in greater detail current policies and any suggested changes to ordinances or policies will be presented to the Council for approval. The City Council will also approve updated chapters of the Code Book as prepared by John Engels, City Attorney at the September 14, 2023 meeting.

ITEM 9: LAND LEASE

The Council reviewed a red-line draft edition of the land lease agreement between the City of Minnesota and ISD 414 containing edits as made by ISD 414. Rodas motioned, seconded by Gillund to approve the lease agreement and all edits as presented. MOTION PASSED UNANIMOUSLY

ITEM 10: PROPERTY/CASUALTY AND WORKERS COMP INSURANCE

The Council reviewed the renewal premium summaries for the Property/Casualty and Workers Comp Insurances as insured by the League of MN Cities Insurance Trust. Policy effective dates are September 8, 2023 and September 22, 2023. Gillund motioned, seconded by Rodas to accept the renewal premium options and not waive the monetary limits on municipal tort liability established by Minn Stat. 6 § 466.04. MOTION PASSED UNANIMOUSLY.

ITEM 11: BANK RATES

Rodas motioned, seconded by Gillund to authorize Administrator Teigland to transfer \$121,217.62 from the General Fund regular checking account to the BOW Brokerage account, close the BOW Brokerage account and move \$428,147.38 to 13-month CDs with 5/1% APY rates and move \$225,366.44 from the Capital Outlay Money Market to a 13-month CD with 5/1% APY rate. MOTION PASSED UNANIMOUSLY

ITEM 12: ZONING PERMITS

Koppien motioned, seconded by Gillund to approve all Zoning Permits as listed below. MOTION PASSED UNANIMOUSLY

- a) Bot, Alice – 406 N Adams Street – 4’ x 28’ Wood Deck and Ramp
- b) DeVlaeminck, Doug – 107.5 Washington Street – 32’ x 40’ x 12’ Steel Building
- c) Martinez, Nancy – 106 Elm Place – (2) 14’ x 20’ Garages and 12’ x 28’ Storage Unit
- d) Tolk, Bob – 206 W First Street – 8’ x 8’ Wood Deck
- e) Maybe Estates – Vans Street – Move in 28’ x 80’ x 8’ Trailer Home

ITEM 13: GAMBLING PERMIT

Koppien motioned, seconded by Rodas to approve a Gambling Permit for the St. Edward Church raffle event being held November 19, 2023. MOTION PASSED UNANIMOUSLY

ITEM 14: INFRASTRUCTURE PROJECT

Administrator Teigland presented a summary of the Infrastructure Team Meeting held August 11, 2023. The \$12 million project will be split into 3 phases: 2024 Construction – E. Lyon Street, Wilson Street & Lift Station and Wastewater Treatment Facility Improvements; 2026 Construction – Grant Street, 2nd Street, 3rd Street & Jackson Street; 2028 Construction – Kennedy Street & Kennedy Circle. Administrator Teigland also informed the Council that Mike Bubany will be at September’s Council meeting to review the City’s updated Capital Financial Plan.

ITEM 15: ADJOURNMENT

Koppien motioned, seconded by Gillund to adjourn the meeting at 7:30 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for September 11, 2023 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved September 11, 2023