

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, APRIL 8, 2024 AT 6:30 P.M.

COUNCIL PRESENT: Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

COUNCIL ABSENT: Mayor John Rolbiecki

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Mark Buysse, Erik Skogquist, Amber Scholten, Braden Wyffels

ITEM 1: CALL TO ORDER

Acting Mayor Gillund called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$7,033.04 Extra Check Register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Reisdorfer to adopt the agenda as amended with the addition as listed above.
MOTION PASSED UNANIMOUSLY

ITEM 4: PUBLIC HEARING – LOCAL BOARD OF APPEALS

Koppien motioned, seconded by Reisdorfer to open the public hearing at 6:32 p.m. for the purpose of the Local Board of Appeal and Equalization to provide a fair and objective forum for property owners to appeal their valuation or classification of property taxes. Per Mark Buysse, Lyon County Assessor, for the 2024 assessment, Minneota had 14 sales transactions with a preliminary sales ratio of 99.80%. The assessment level for all property types in all jurisdictions in Minnesota is 100%, with an acceptable median ratio falling within the range of 90 to 105 percent. With the statutory requirement being met and after analysis of all neighborhoods and properties within the City of Minneota, all residential property saw on average no change overall. All other properties and property types did not see any adjustments other than new construction and/or depreciation. Koppien motioned, seconded by Gillund to close the public hearing at 7:05 p.m. MOTION PASSED UNANIMOUSLY. No comments or requests by property owners were received either in person or in writing.

ITEM 5: PUBLIC HEARING – ZONING VARIANCE

Koppien motioned, seconded by Reisdorfer to open the public hearing at 6:58 p.m. to obtain citizen input and comments regarding a Zoning Permit Variance Application as filed by Caryn Hetland, 601 N Madison Street. Rodas motioned, seconded by Gillund to close the public hearing at 7:05 p.m. MOTION PASSED UNANIMOUSLY. No comments or requests were received either in person or in writing. Reisdorfer motioned, seconded by Rodas to approve the Zoning Permit and variance allowing Caryn Hetland to build a 75' privacy fence on the lot line. MOTION PASSED UNANIMOUSLY

ITEM 6: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Koppien motioned, seconded by Reisdorfer to approve the March 11, 2024 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 7: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (7a) – 4/1/24 Police report as submitted by Chief Bolt; (7b) - the current Financial Report as submitted by Administrator Teigland; (7c) – Y-T-D Budget; (7d) – March 19, 2024 Library Board Minutes; (7e) – Wastewater Treatment Facility Operational Award presented to Minneota WWTP and its staff; (7f) – MN Dept of Health Water Quality Parameters Sample Analysis Results

ITEM 8: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Koppien to approve the payment of \$92,592.98 (as listed on the check register summary), to approve the payment of \$36,886.54 (as listed on the payroll check register) and to approve the payment of \$7,033.04 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 9: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 10: ZONING PERMITS

Koppien motioned, seconded by Reisdorfer to approve the following Zoning Permits: LuAnn Fier – 207 W 3rd Street – 35’ x 55’ Driveway; Rugged Rock Rentals – 404 Maple Drive – 24’ x 36’ House; Southwest Housing, LLC – 410 N Jackson Street – 11’ x 13’ x 8’ Addition. MOTION PASSED UNANIMOUSLY

ITEM 11: POOL FEES

Rodas motioned, seconded by Koppien to approve the following Pool Fees: Daily Pass - \$5.00; Single Pass - \$80.00; 2-4 Family Member Pass - \$130.00; 5+ Family Member Pass - \$150.00; Group Swimming Lessons - \$45.00; Private Swimming Lessons - \$80.00. MOTION PASSED UNANIMOUSLY

ITEM 12: LIQUOR LICENSE

Koppien motioned, seconded by Reisdorfer to approve an On-Sale Beer License for the Minneota Mudhens.. MOTION PASSED UNANIMOUSLY

ITEM 13: FARM LEASE

Reisdorfer motioned, seconded by Koppien to approve an Annual Farm Lease with Greg Moore for 4+ acres located near the Lyon Street Lift Station at \$150 per acre. MOTION PASSED UNANIMOUSLY

ITEM 14: JANITOR

Reisdorfer motioned, seconded by Rodas to give the Administrator permission to review applications for a part-time janitor and hire a candidate. MOTION PASSED UNANIMOUSLY

ITEM 15: INTRASTRUCTURE PROJECT

The Council reviewed an “Information Only” memo regarding a Feasibility Report for the Phase 1 Street & Utility Improvements Project.

ITEM 15: ADJOURNMENT

Koppien motioned, seconded by Gillund to adjourn the meeting at 7:35 p.m. MOTION PASSED UNANIMOUSLY

The next Regular Council Meeting is scheduled for May 13, 2024 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor