

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, APRIL 11, 2022 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Nancy Reisdorfer
Council Member Amber Rodas

COUNCIL ABSENT: Council Member Tim Koppien

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Jeff Buysse, Tom Skorczewski

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$5,166.92 additional bills register

ITEM 3: ADOPT AGENDA

Reisdorfer motioned, seconded by Rodas to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Rodas to approve the March 14, 2022 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 3/4/22 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Library Grant

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Koppien to approve the payment of \$48,311.92 (as listed on the check register summary), to approve the payment of \$20,999.18 (as listed on the payroll check register) and to approve the payment of \$5,166.92 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: INDUSTRIAL PARK 2ND ADDITION

The Council reviewed drawings of 2 small sections of land in the Industrial Park 2nd Addition. The parcels are being considered for sale to Universal Forest Products and are legally described as 2.79 acres parcel GPT NW4 NE4 & NE4 NE4, ex .30 ac & ex 1.12 ac (platted minn indus park 2nd) & ex 0.08 ac golf course rd (33'x100') leased land 28-999007-0 and 2.87 acres PT NE4 NE4 & PT NW4NE4 - parcel H, ex .29 acres & ex1.19 ac PT NE4 NE4 (east 519.40') leased land 28-9990008-0. Reisdorfer motioned, seconded by Gillund to set the selling price for the land at \$125,000 along with a provision stating that no special assessments will be filed against the property for future utilities/road improvements. MOTION PASSED UNANIMOUSLY

ITEM 9: CIVIL DEFENSE

Reisdorfer motioned, seconded by Gillund to adopt Resolution 22-10 declaring (2) Federal 115 DB sirens and (3) controller boxes as surplus equipment. The City has agreed to donate one siren to the City of Lynd and the second siren to the City of Amiret and dispose of all 3 controller boxes as garbage. MOTION PASSED UNANIMOUSLY

ITEM 10: POLICE DEPARTMENT

Gillund motioned, seconded by Reisdorfer to adopt Resolution 22-09 approving the State of MN Joint Powers Agreement between the City of Minneota and the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension and authorize John Rolbiecki as Mayor and Shirley Teigland as Administrator to sign all paperwork relating to this agreement as registered agents for the City of Minneota MOTION PASSED UNANIMOUSLY

ITEM 11: LIBRARY

Gillund motioned, seconded by Rodas to reject a bid from Restoration Systems, Inc. in the amount of \$333,804.00 for the O. G. Anderson and Company Store Façade Restoration Project. MOTION PASSED UNANIMOUSLY

ITEM 12: RIVERSIDE PARK

Reisdorfer motioned, seconded by Rodas approve an updated lease agreement between the City of Minneota and the Minneota Public School to lease an area of Riverside Park commonly referred to as “Komp Field” for a period of 50 years. MOTION PASSED UNANIMOUSLY

ITEM 13: ZONING PERMITS

Gillund motioned, seconded by Rodas to approve the following Zoning Permits as listed below. MOTION PASSED UNANIMOUSLY

- a) Coequyt, Matthew – 306 N Madison Street – 6’ x 13’6” x 9’ House Addition
- b) Boettger, Melinda – 307 N Monroe Street – 10’ x 25’ x 4” Cement Pad

ITEM 14: RESOLUTION 22-11

Rodas motioned, seconded by Reisdorfer to adopt Resolution 22-11 approving the destruction of public records as listed on Exhibit A in accordance with the General Retention Schedule in compliance with Minnesota Statutes 138.17. MOTION PASSED UNANIMOUSLY

ITEM 15: CITY CODE BOOK

Koppien motioned, seconded by Reisdorfer to table action in approving the following City Code chapters – Title I: General Provisions, Title III: Administration, Title V: Public Works and Title VII: Traffic Code until the next scheduled regular council meeting. MOTION PASSED UNANIMOUSLY

ITEM 16: ADJOURNMENT

Rodas motioned, seconded by Gillund, to adjourn the meeting at 7:00 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for May 9, 2022 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor