

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, NOVEMBER 9, 2015 AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor Bill Ufkin  
Council Member Mary Johnson  
Council Member Nancy Reisdorfer  
Council Member Jerry Teigland

**COUNCIL ABSENT:** Council Member Tim Koppien

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** John Engels, Byron Higgin

### **ITEM 1: CALL TO ORDER**

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

### **ITEM 2: CALL FOR AGENDA ADDITIONS**

Mayor Ufkin called for agenda additions. The Administrator asked that the following items be added: \$9,454.17 additional bills register and General Issues to be discussed with John Engels, City Attorney.

### **ITEM 3: ADOPT AGENDA**

Teigland motioned, seconded by Johnson, to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

### **ITEM 4: APPROVE MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments, Johnson motioned, seconded by Reisdorfer to approve the October 12, 2015 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

### **ITEM 5: REPORTS AND UPDATES**

(5a) - The Council reviewed the November 2, 2015 Police report as submitted by Chief Bolt and a letter from the Murray County Sheriff's Office concerning the recent K9 Visit to the Minneota Public School; (5b) – Current Financial Report; (5c) – Potential burn site move; (5d) – John Engels discussed a request to split Parcel No. 28-108060-0 into 2 lots. Mr. Engels confirmed that such a split would meet all requirements of the city's zoning ordinance and the Council agreed that the owners may move forward with having the lot surveyed; Mr. Engels advised the Council of small changes that should be made to Ordinance 12-02, an ordinance regulating the use of golf carts and all-terrain vehicles. The Council will review an updated ordinance at the December meeting; Johnson motioned, seconded by Reisdorfer to adopt Resolution 15-22 authorizing Bill Ufkin as Mayor and Shirley Teigland as City Administrator to execute a deed to convey real estate to Area Development of Minneota, Inc. MOTION PASSED UNANIMOUSLY.

### **ITEM 6: APPROVE DISBURSEMENTS**

Johnson motioned, seconded by Teigland, to approve the payment of \$52,623.30 (as listed on the check register summary), to approve the payment of \$19,724.14 (as listed on the payroll check register) and to approve the payment of \$9,454.17 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

**ITEM 7: CONCERNED CITIZENS**

No comments or requests were received either in person or in writing.

**ITEM 8: 2016 PRELIMINARY BUDGET #2**

The Administrator discussed the 2<sup>nd</sup> draft of the 2016 Preliminary Budget with the Council and explained what changes were made to decrease the proposed levy from 7.27% to 4%. Administrator Teigland will further review the budget and make additional adjustments prior to the next meeting. The 2016 final budget and levy will be discussed and certified at the December 14, 2015 Truth and Taxation Public Hearing.

**ITEM 9: ORDINANCE 15-04**

The Council reviewed Ordinance 15-04, an ordinance amending Ordinance No. 11/17/08-B Liquor License Fees. Teigland motioned, seconded by Johnson to amend Ordinance 15-04 by removing the \$10.00 Dance Permit Fee. MOTION PASSED UNANIMOUSLY. Johnson motioned, seconded by Reisdorfer to adopt Ordinance 15-04 as amended and establish the following liquor license fees: On-Sale 3.2 Beer – 25.00, Off-Sale 3.2 Beer – 25.00, Combination On-Off Sale 3.2 Beer – 40.00, 1 Day Special Event – 20.00, Consumption & Display – 75.00, Sunday Liquor – 25.00, Combination On-Off Sale Liquor – 720.00, On-Sale Liquor – 500.00, Off-Sale Liquor – 240.00. MOTION PASSED UNANIMOUSLY

**ITEM 10: ORDINANCE 15-03**

Johnson motioned, seconded by Reisdorfer to adopt Ordinance 15-03, an ordinance establishing fees and charges for water, sewer and garbage services for the City of Minneota commencing January 1, 2016. Garbage: \$39.85/Quarter for weekly pickup, Commercial – 8.80/Cubic Yard Dumpster. Water and Sewer Rate Calculations are per 1,000 gallons. Water: Residential Tier I Base Charge is \$29.65 and Residential Tier I Rates – .005929 (0-10,000), .006048 (10,001-20,000), .006168 (20,001-999,999); Residential Tier II Base Charge is \$29.65 and Residential Tier II Rates – .005929 (0-200,000), .006048 (200,001-300,000), .006168 (300,001-999,999); Commercial Base Charge is \$29.00 and Commercial Tier Rates - .005797 (0-10,000), .005929 (10,001-20,000), .006031 (20,001-999,999); High Volume Tier Rates - .005400 (0-200,000), .005508 (200,001-300,000), .005618 (300,001-999,999); Lawn Tier Rates - .005926 (0-65,000), .006065 (65,001-125,000), .006187 (125,001-999,999). Sewer: Sewer Base Charge is \$3.65 plus Residential and Commercial Rates - .004733/1,000 gallons. MOTION PASSED UNANIMOUSLY

**ITEM 11: RESOLUTION 15-11**

Reisdorfer motioned, seconded by Johnson to adopt Resolution 15-11 to certify the assessments of delinquent utility accounts to the Lyon County Auditor for collection with the payable real estate taxes in 2016. MOTION PASSED UNANIMOUSLY

**ITEM 12: LAND RENTAL AGREEMENT**

Johnson motioned, seconded by Reisdorfer to authorize Bill Ufkin as Mayor and Shirley Teigland as City Administrator to sign a farm lease agreement with Tom and Rod Abraham for tillable farm land owned by the City and not occupied located near the lagoon, lagoon banks and roads for a period of 2 years. MOTION PASSED UNANIMOUSLY

**ITEM 13: ZONING PERMITS**

- a) Josephson, Scott – 408 E. Lyon Street – Demolish House
- b) Minneota Vet Clinic – 714 E 1<sup>st</sup> Street – 48’ x 25’ x 8’ Addition

Johnson motioned, seconded by Reisdorfer to approve the zoning permits as listed above. MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Johnson motioned, seconded by Reisdorfer, to adjourn the meeting at 7:15 p.m. MOTION PASSED UNANIMOUSLY.

*The next scheduled Regular Council Meeting is scheduled for December 14, 2015 at 6:30 p.m.*

ATTEST:

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Bill Ufkin, Mayor

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Shirley Teigland, City Administrator

Council Approved December 14, 2015