

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, DECEMBER 8, 2014 AT 6:30 P.M.

COUNCIL PRESENT: Mayor Bill Ufkin
Council Member Mary Johnson
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Jerry Teigland

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Byron Higgin

ITEM 1: CALL TO ORDER

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

Mayor Ufkin called for agenda additions. The Administrator asked that the following items be added: \$5,845.74 additional bills register; Main Lift Station Valve Replacement

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Johnson, to adopt the agenda as amended with the additions listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: APPROVE MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments, Johnson motioned, seconded by Koppien to approve the November 10, 2014 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS AND UPDATES

(5a) - The Council reviewed the December 1, 2014 Police report as submitted by Chief Bolt; (5b) – the current financial reports for the City; and (5c) – Main Lift Station Valve Replacement - The Administrator informed the Council that 3 check valves in the main lift station will need to be replaced due to recent failure. The projected cost to replace the valves is \$17,280 and the project is scheduled to be completed in January.

ITEM 6: APPROVE DISBURSEMENTS

Teigland motioned, seconded by Johnson, to approve the payment of \$46,103.05 (as listed on the check register summary), to approve the payment of \$35,388.23 (as listed on the payroll check register) and to approve the payment of \$5,845.74 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: TRUTH & TAXATION PUBLIC MEETING – 7:00 p.m.

Mayor Ufkin opened the public meeting at 7:00 p.m. The Council reviewed the proposed 2015 Final Budget as presented by the Budget Committee and Administrator. The Administrator discussed the changes that had been made to the budget to lower the proposed 5.99% levy to 3%. The public was invited to speak and ask questions regarding the budget and levy. No public participation was noted. The Council agreed that with a potential infrastructure project and the improvements required for the levee certification a 3% levy would be necessary to cover these additional expenses. Teigland motioned, seconded by Koppien to close the Truth & Taxation Public Meeting at 7:30 p.m. MOTION PASSED UNANIMOUSLY

ITEM 9: RESOLUTION 14-22 – 2014 FINAL TAX LEVY

Teigland motioned, seconded by Johnson to adopt Resolution 14-22 adopting the final 2014 tax levy with the following sums of money levied for the current year, collectible in 2015, upon the taxable property in the City of Minneota for the following purposes: General Fund - \$361,213; Fire Fund - \$66,615; 2010A (2004A Portion) Refunding Bond Fund - \$15,400; 2012 LPRW 2005 Sewer Imp Bond Fund - \$45,050. The City Administrator was also hereby instructed to transmit a certified copy of Resolution 14-22 to the County Auditor of Lyon County, Minnesota. MOTION PASSED UNANIMOUSLY.

ITEM 10: RESOLUTION 14-23 – SEWER BACK-UP COVERAGE

The Council reviewed a memo from the League of MN Cities explaining coverage changes to LMCIT's Optional No-Fault Sewer Back-up Coverage. For 2015, there are important changes to the NFSB coverage that will effectively narrow the coverage. There will also now be a broader range of events that will be excluded under the NFSB coverage. Because of the coverage changes taking place, NFSB members need to pass a new resolution so the contractual obligation to provide NFSB costs to water and sewer customers align with the coverage the City is purchasing with LMCIT to provide these benefits. Koppien motioned, seconded by Reisdorfer to adopt Resolution 14-23 establishing limited clean up and property damage protection for sewer back-ups and water main breaks for water and sewer customers. MOTION PASSED UNANIMOUSLY

ITEM 11: 2015 LIQUOR LICENSES

The Council reviewed the following 2015 liquor license applications:

- a) American Legion Post 199 – On-Sale Beer, Dance Permit, Set-up License
- b) Bubba's Bar – Off-Sale Beer License, On-Sale Beer License, Combination Liquor License, Combination 3.2 On & Off Sale license, Sunday Liquor License
- c) CJ's Bar & Grill – Off-Sale Beer License, On-Sale Beer License, Combination Liquor License, Sunday Liquor License
- d) Countryside Golf Club – On-Sale Beer License, On-Sale Liquor License, Sunday Liquor License, Dance Permit
- e) Dalager's Grocery & Gas – Off-Sale Beer License.

Teigland motioned, seconded by Johnson to approve all license applications as listed above. MOTION PASSED UNANIMOUSLY

ITEM 12: 2015 FIRE AGREEMENT RATES

The Council reviewed a request by Fire Chief Jeff Sussner to increase the fire contract per section rate by 3%. Koppien motioned, seconded by Reisdorfer to set the 2015 fire contract per section rate to \$171.60. MOTION PASSED UNANIMOUSLY.

ITEM 13: 2015 AMBULANCE AGREEMENT RATES

The Administrator informed the Council that due to increases from North Memorial it would be necessary to increase the per capita rate to cover the increases. Reisdorfer motioned, seconded by Johnson to set the 2015 ambulance contract per capita rate to \$4.50. MOTION PASSED UNANIMOUSLY.

ITEM 14: VFW GAMBLING PERMIT

Teigland motioned, seconded by Reisdorfer to approve the Minneota-Taunton VFW Post 5334 Raffle Permit. MOTION PASSED UNANIMOUSLY

ITEM 15: CONTINUING DISCLOSURE REPORT

The Council reviewed the Continuing Disclosure Report that is filed annually by David Drown & Associates on behalf of the City. The document is a disclosure made available by the City that contains terms of bond and other details such as credit ratings and financial information about the local government. Ongoing disclosures are released throughout the life of a bond that provide information such as the City's financial statements, as well as changes in financial conditions and other events that could affect the value of a bond.

ITEM 16: CITY CLERK

The Administrator informed the Council that Alexis Ramirez has successfully completed the probationary period and is eligible to move to step 1 on the Clerk wage step scale. Reisdorfer motioned, seconded by Teigland to approve Alexis Ramirez moving to step 1 on the Clerk wage step scale. MOTION PASSED UNANIMOUSLY

ITEM 17: CITY ADMINISTRATOR

The Council discussed the Administrator's December employment anniversary and subsequent eligibility to move to the next step on the wage step scale. Reisdorfer motioned, seconded by Johnson to move Shirley Teigland to step 3 on the Administrator wage step scale. KOPPIEN, JOHNSON, REISDORFER AND UFKIN VOTED AYE WITH TEIGLAND ABSTAINING. MOTION PASSED

ADJOURNMENT

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 7:45 p.m. MOTION PASSED UNANIMOUSLY.

The next Regular Council Meeting is scheduled for January 12, 2015 at 6:30 p.m.

ATTEST:

Bill Ufkin, Mayor

Shirley Teigland, City Administrator

Council Approved January 12, 2015