

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, NOVEMBER 10, 2014 AT 6:30 P.M.

COUNCIL PRESENT: Mayor Bill Ufkin
Council Member Mary Johnson
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Jerry Teigland

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Judy Hagen, Byron Higgin, Nels Myhre, Pat Myhre, Wendy Sarazyn

ITEM 1: CALL TO ORDER

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

Mayor Ufkin called for agenda additions. The Administrator asked that the following items be added: \$20,241.10 additional bills register; 108 Elm Place – Nels Myhre; and Warranty Deed & Deed Convey – Larry & Patricia Teigland.

ITEM 3: ADOPT AGENDA

Johnson motioned, seconded by Reisdorfer, to adopt the agenda as amended with the additions listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: APPROVE MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments, Johnson motioned, seconded by Reisdorfer to approve the October 13, 2014 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS AND UPDATES

(5a) - The Council reviewed the November 4, 2014 Police report as submitted by Chief Bolt; (5b) – the current financial reports for the City as submitted by the Administrator.

ITEM 6: APPROVE DISBURSEMENTS

Teigland motioned, seconded by Johnson, to approve the payment of \$99,206.52 (as listed on the check register summary), to approve the payment of \$19,083.44 (as listed on the payroll check register) and to approve the payment of \$20,241.10 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: LIBRARY 2015 BUDGET

The Council reviewed the October 23, 2014 special meeting minutes of the Library Board. The Board met to discuss concerns about heating and cooling costs at the Big Store location. The consensus of the Board is to first use maintenance money from the Lyon County's annual appropriation and then Friends of the

Library fund-raising money if needed to stay within the 2015 budget constraints. Johnson motioned, seconded by Teigland to accept the Library Board's budgetary options and approve the library moving from its current location to the O. G. Anderson building. MOTION PASSED UNANIMOUSLY

ITEM 9: MINNEOTA VFW DONATION

The Administrator informed the Council that the City had received a check from the Minneota VFW in the amount of \$300.00 to be used to help purchase 4 evergreen trees being planted in Memorial Park. Teigland motioned, seconded by Reisdorfer to accept the donation and use the money to offset the tree cost. The Council also requested that the Administrator send the Minneota VFW a thank you note on their behalf. MOTION PASSED UNANIMOUSLY

ITEM 10: RESOLUTION 14-17 – 2014 GENERAL ELECTION

Reisdorfer motioned, seconded by Koppien to adopt Resolution 14-17 certifying the results of the 2014 General Election. MOTION PASSED UNANIMOUSLY

ITEM 11: RESOLUTION 14-18 – UTILITIES ASSESSMENTS

The Council reviewed a list of delinquent utility accounts as prepared by the City Clerk for collection with the payable real estate taxes in 2015. Johnson motioned, seconded by Reisdorfer to adopt Resolution 14-18 and directed the City Clerk to certify said special assessments to the Lyon County Auditor for collection. MOTION PASSED UNANIMOUSLY

ITEM 12: RESOLUTION 14-19 – RESPONSIBLE AUTHORITY

Koppien motioned, seconded by Reisdorfer to adopt Resolution 14-19 appointing Shirley Teigland, City Administrator as the Responsible Authority to administer the requirements for collection, storage, use and dissemination of data on individuals with the City. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Johnson to adopt Resolution 14-20 adopting the November 2014 Data Practice Policies for Data Subjects and Members of the Public. MOTION PASSED UNANIMOUSLY

ITEM 13: WATER, SEWER, GARBAGE RATES

The Council reviewed information on the current water, sewer and garbage rates along with revenues and expenses for each fund. The Administrator reminded the Council that Lincoln-Pipestone Rural Water will be increasing the City's cost by 5% in 2015 and that sewer and garbage rates have not been changed since 2008. Based on revenue and expense information for each fund, the committee members Mary Johnson and Nancy Reisdorfer recommended to the council that there be a 10% increase in all 3 rates. Councilman Koppien voiced the opinion that a 10% increase was too much. After additional discussion, Koppien motioned, seconded by Reisdorfer to increase the water, sewer and garbage rates by 5% beginning January 1, 2015 and review the rates again next year. JOHNSON, KOPPIEN, REISDORFER AND UFKIN VOTED AYE WITH TEIGLAND VOTING NAY. MOTION PASSED.

ITEM 14: WAGE STEP SCALE

The Council approved a 2% increase per year under the current AFSCME union contract and to remain compliant in pay equity the council will need to consider increasing the 2012 wage step scale. Ufkin motioned, seconded by Johnson to increase the 2012 wage step scale by 2% to remain pay equity compliant. JOHNSON, REISDORFER AND UFKIN VOTED AYE WITH KOPPIEN VOTING NAY AND TEIGLAND ABSTAINING. MOTION PASSED.

ITEM 15: 2015 PROPOSED LEVY – DRAFT #2

The Council reviewed the 2nd draft of the 2015 Proposed Levy and agreed to keeping the levy in the area of 3%. The Administrator will continue to make adjustments where possible and have a final draft for the December 8, 2014 regular council meeting for final levy approval.

ITEM 16: HWY 68 COALITION REPORT

The Council reviewed the August 28, 2014 Highway 68 Corridor – Public Input on Safety and Transit report prepared for the Highway 68 Corridor Coalition. The report is also available at the City Administrative Office for public review.

ITEM 17: 401 N MONROE

- a) Warranty Deed – Reisdorfer motioned, seconded by Johnson to convey and warrant to Larry and Patricia Teigland, husband and wife, as joint tenants, real property in Lyon County, Minnesota, legally described as follows: Lot 1, Block 21, 4th Railroad addition to the City of Minneota according to the recorded plat thereof together with all hereditaments and appurtenances belonging thereto. JOHNSON, KOPPIEN, REISDORFER AND UFKIN VOTED AYE WITH TEIGLAND ABSTAINING. MOTION PASSED
- b) Deed Convey – Resolution 14-21 – Johnson motioned, seconded by Reisdorfer to adopt Resolution 14-21 authorizing Bill Ufkin as Mayor and Shirley Teigland as City Administrator to execute a deed to convey real estate from the City of Minneota to Larry and Patricia Teigland. JOHNSON, KOPPIEN, REISDORFER AND UFKIN VOTED AYE WITH TEIGLAND ABSTAINING. MOTION PASSED

ITEM 18: 108 ELM PLACE

Nels Myhre met with the Council to discuss building restrictions for the lot located at 108 Elm Place. The Council informed Mr. Myhre that there were no restrictions other than those stated in City Ordinance 1000 Zoning and Land Use. Mr. Myhre will need to fill out a Zoning Permit for approval by the Council prior to any construction.

ADJOURNMENT

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 7:37 p.m. MOTION PASSED UNANIMOUSLY.

The next Regular Council Meeting is scheduled for December 8, 2014 at 6:30 p.m.

ATTEST:

Bill Ufkin, Mayor

Shirley Teigland, City Administrator

Council Approved December 8, 2014