

MINUTES OF THE MINNEOTA CITY SPECIAL COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN SPECIAL SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, MAY 23, 2016 AT 6:30 P.M.

COUNCIL PRESENT: Council Member Mary Johnson
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Jerry Teigland

COUNCIL ABSENT: Mayor Bill Ufkin

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Trent Bruce, Byron Higgin

ITEM 1: CALL TO ORDER

Acting Mayor Johnson called the special council meeting to order at 6:30 p.m.

ITEM 2: ADOPT AGENDA

Teigland motioned, seconded by Koppien to adopt the agenda. MOTION PASSED UNANIMOUSLY.

ITEM 3 A-B: BID SUMMARY & TABULATION

Trent Bruce, DGR Engineering, reviewed the Adams Street Improvements Project Bid Tabulation with the Council. Bids were opened May 18, 2016 at 3:00 p.m. There were a total of 5 sealed bids received by the City of Minneota on the project: Duininck, Inc. - 408 6th Street – Prinsburg, MN - \$1,998,112.90; Hjerpe Contracting, Inc. – 16246 Hwy 15 South – Hutchinson, MN - \$2,123,662.90; Hulstein Excavating – 147 175th Avenue – Edgerton, MN - \$2,207,759.60; R & R Excavating, Inc. – 1149 Hwy 22 South – Hutchinson, MN - \$2,041,227.68; Quam 4411 1st Avenue West – Willmar, MN - \$3,825,349.50. The bid submitted by Duininck, Inc. in the amount of \$1,998,112.90 was the low bid for the project and was less than 1% over the Engineer's estimate.

ITEM 3C: NOTICE OF AWARD LETTER

After careful review of each of the bids, DGR Engineering recommends that the City of Minneota consider awarding the project to the low bidder, Duininck, Inc. Koppien motioned, seconded by Johnson to authorize Administrator Teigland to sign the Notice of Award on behalf of the City, notifying Duininck, Inc. that the City of Minneota has accepted their Bid dated May 18, 2016 and as the Successful Bidder is awarded a Contract for Adams Street Improvements Project. MOTION PASSED UNANIMOUSLY

ITEM 3D: RESOLUTION 16-09

Koppien motioned, seconded by Teigland to adopt Resolution 16-09 a resolution to enter into contract with Duininck, Inc. of Prinsburg, MN for the Adams Street Improvement Project. MOTION PASSED UNANIMOUSLY

Council Member Nancy Reisdorfer arrived at 6:45 p.m.

ITEM 3E: LYON COUNTY COOPERATIVE AGREEMENT

Koppien motioned, seconded by Johnson to authorize Bill Ufkin as Mayor and Shirley Teigland as Administrator to sign a Cooperative Construction Agreement between the City of Minneota and Lyon County for design and construction of CSAH #3 from Jefferson Street to Washington Street and improvements to CSAH #3 from Washington Street to 1,360' West of Washington Street. MOTION PASSED UNANIMOUSLY

ITEM 4: ON-SALE LIQUOR LICENSE

Teigland motioned, seconded by Koppien to approve the On-Sale Liquor License for the Minneota Amateur Baseball Association, Minneota Mudhens. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 6:50 p.m. MOTION PASSED UNANIMOUSLY.

The next regular council meeting is scheduled for June 13, 2016 at 6:30 p.m.

ATTEST:

Bill Ufkin, Mayor

Shirley Teigland, City Administrator

Council Approved June 13, 2016