

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, APRIL 13, 2015 AT 6:30 P.M.

COUNCIL PRESENT: Mayor Bill Ufkin
Council Member Mary Johnson
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Jerry Teigland

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Keith Anderson, Robert Buysse, Ed DeVlaeminck, Sandy DeVlaeminck, Dean Champine, Byron Higgin, Robert Pazdernik, Duane Peterson, Carolyn Runholt, Erik Skogquist

ITEM 1: CALL TO ORDER

Acting Mayor Reisdorfer called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

Acting Mayor Reisdorfer called for agenda additions. The Administrator asked that the following items be added: \$3,405.92 additional bills register; Zoning Permit – Anderson, Keith – 507 E Lyon Street; Zoning Permit – Sumerfelt, Tim – 411 E Lyon Street; Duane Peterson – State Bank of Taunton; and that Item #13 be removed from the agenda due to Sussner Plumbing and Heating not submitting a quote.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Johnson, to adopt the agenda as amended with the additions and deletion as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: APPROVE MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments, Johnson motioned, seconded by Teigland to approve the March 9, 2015 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS AND UPDATES

(5a) - The Council reviewed the April 1, 2015 Police report as submitted by Chief Bolt; (5b) – the current financial reports for the City; (5c) – January 13, 2015 Library Board Minutes. (5d) - The Council discussed increasing the annual compost agreement fee with the City of Ghent and the City of Taunton. Johnson motioned, seconded by Reisdorfer to set the fee at \$200. KOPPIEN, JOHNSON, REISDORFER VOTED YES, TEIGLAND VOTED NO, MOTION PASSED. (5e) – The Administrator informed the Council that the annual city-wide cleanup was tentatively scheduled for May 6-7, 2015. Johnson motioned, seconded by Teigland to approve the city-wide cleanup for May 6-7, 2015. MOTION PASSED UNANIMOUSLY. (5f) – The Administrator showed the Council a layout of the community garden located in Eastwold Park. Last year there were 6 gardens and this year an additional 8 gardens were added. All 14 gardens have been reserved for the 2015 season.

Mayor Ufkin arrived to the meeting at 6:42 p.m.

ITEM 6: APPROVE DISBURSEMENTS

Koppien motioned, seconded by Reisdorfer, to approve the payment of \$62,283.70 (as listed on the check register summary), to approve the payment of \$17,919.23 (as listed on the payroll check register) and to approve the payment of \$3,405.92 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: PUBLIC HEARING – ANNUAL BOARD OF APPEALS & EQUALIZATION

Dean Champine, Lyon County Assessor, presented the Council with the City's line item sales report for the period of 10/1/13 – 9/30/14. Due to a small volume of sales, the City's ratio was considerably higher than the MN Department of Revenue's recommended level. Subsequently this year's property values needed to be lowered 12%-14%. Commercial values changed very little and Ag land values were down on the average 7%.

Edward DeVlaeminck asked the assessors to explain why the property value of his empty lot increased so much? The assessors reviewed the paperwork and agreed that an adjustment should be made. Teigland motioned, seconded by Reisdorfer to make the following adjustments to Edward and Sandra DeVlaeminck, 310 W 3rd Street properties: PRCL # 28-136001-0 increase from \$84,800 to \$89,100; PRCL # 28-136002-0 decrease from \$7,500 to \$3,800. MOTION PASSED UNANIMOUSLY

Assessor Erik Skogquist informed the Council that he had met with Bruce & Edna Gossen to discuss and review the value of their property. Erik performed an on-site appraisal and agreed that an adjustment should be made. Teigland motioned, seconded by Reisdorfer to make an adjustment to Bruce and Edna Gossen, 400 N Jackson Street property: PRCL # 28-110042-0 increase from \$111,900 to \$135,600. MOTION PASSED UNANIMOUSLY

Reisdorfer motioned, seconded by Teigland to recess the Public Hearing at 7:47 p.m. MOTION PASSED UNANIMOUSLY

ITEM 9: GOLF COURSE ROAD

Mayor Ufkin informed the Council that Rodney Stensrud, County Commissioner had contacted him about the City writing a letter to the Lyon County Commissioners in support of the County upgrading the Golf Course Road to a 10-ton road. Teigland motioned, seconded by Koppien to have a letter of support sent. MOTION PASSED UNANIMOUSLY

ITEM 10: 2014 DRAFT FINANCIAL AUDIT – BUDGET TRANSFERS

Johnson motioned, seconded by Teigland to make the following budget transfers to complete the 2014 financial audit: Transfer \$21,415.73 from General Fund to Capital Outlay; \$17,568.98 to Flood Levee Imp Fund; \$1,000.00 to 2012A Bond Fund; Budget Transfers as per the 2014 Budget: Transfer from Capital Outlay Fund \$78,519 to General Fund; Transfer to Library Fund \$40,775; Transfer to the Capital Outlay Fund from General Fund: \$7,500 – Police; \$21,500 – Street Equipment; \$21,500 – Street Projects; \$5,000 – Capital Improvement; \$6,250 – EDA; Transfer \$2,000 from Rehab Money Market to Rehab Fund checking; Transfer \$10,694.51 from TIF Money Market to 2010 GO Refund Bond; Transfer \$17,568.98 from General Fund to Flood Levee Improvement Fund; Transfer \$19,000 to 2012A Bond Fund; Transfer \$5,200 from Water Fund to 2010 Bond (2004A Portion) Fund; Transfer \$22,800 from Sewer fund to 2010 Bond (2004A Portion) Fund; Transfer \$20,000 from Water Fund to 2012A Bond Fund; Transfer \$27,219 from Sewer Fund to 2012A Bond Fund; Transfer \$19,000 from Garbage Fund to 2012A Bond Fund; Transfer \$1,000 from General Fund to 2012A Bond Fund; Transfer \$49,967.50 from Sewer Fund to PFA Debt Service Fund. MOTION PASSED UNANIMOUSLY

ITEM 11: FEDERAL STREET LOTS

The Council discussed the recently purchased lots on Federal Street and the preliminary plat completed by Daniel L. Bueltel, Bueltel-Moseng Land Surveying, Inc. Reisdorfer motioned, seconded by Teigland to accept the preliminary plat, naming the addition Wyffels-Novotny. MOTION PASSED UNANIMOUSLY. Koppien motioned seconded by Reisdorfer to sell Outlot A, B and C to the adjacent property owners: Douglas J. DeVlaeminck, Jerome M and Robin C Traen, and Michael J Gilbertson per the Infrastructure Committee's recommendation and based on the City's cost to develop Lots 1, 2 and 3. MOTION PASSED UNANIMOUSLY. Johnson motioned, seconded by Teigland to set the price of Lots 1 & 2 at \$33,000 and Lot 3 at \$45,000. The purchase of lots 1, 2, and 3 will be subject to a protective covenant and will be eligible for a \$10,000 rebate dependent upon completion of the interior and exterior of a new home within 12 months of purchasing lot. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Johnson to allow Greg Moore to plant oats on lots 1, 2 and 3 with a no rent option. MOTION PASSED UNANIMOUSLY.

ITEM 12: STORM SEWER PROJECT

The Council reviewed quotes from D & G Excavating and Thompson Excavating for the storm sewer replacement and relocation project located at 226 W 1st Street. Johnson motioned, seconded by Teigland to accept Thompson Excavating's quote of \$65,704 and move forward with the project as soon as possible. MOTION PASSED UNANIMOUSLY

ITEM 13: GENERATOR SWITH – E LYON LIFT STATION

Item was removed from the agenda due not receiving a quote from Sussner Plumbing and Heating.

ITEM 14: 326 MARKET STREET – SEWER

The Administrator informed the Council that the sewer connection expenses at 326 Market Street are eligible for a loan of rehab money as per Steve Haugen, Auditor. Teigland motioned, seconded by Johnson to offer Jonathan and Paula Pesch a loan for covered expenses with an interest rate of 5% and a repayment option of up to 10 years authorizing Mayor Ufkin and Administrator Teigland to sign the necessary paperwork. MOTION PASSED UNANIMOUSLY

ITEM 15: ZONING PERMITS

- a) Hasert, Donald – 403 E 3rd Street – 12' x 12' Deck Addition
- b) Johnson, Bette – 402 E 3rd Street – 10' x 18' Paver Patio
- c) Anderson, Keith – 507 E Lyon Street – 20' x 24' House Addition
- d) Sumerfelt, Tim – 411 E Lyon Street – 26' x 8' Garage Addition

Johnson motioned, seconded by Teigland to approve all zoning permits as listed above. MOTION PASSED UNANIMOUSLY

ITEM 16: RESOLUTION 15-06

Koppien motioned, seconded by Reisdorfer to adopt Resolution 15-06 accepting \$1,480 donation from the Christmas Decoration Fundraiser. MOTION PASSED UNANIMOUSLY

ITEM 17: ARBOR DAY PROCLAMATION

Mayor Ufkin signed the Arbor Day Proclamation proclaiming April 24, 2015 as Arbor Day and the month of May, 2015 as Arbor month.

ITEM 18: STATE BANK OF TAUNTON

Duane Peterson, President, State Bank of Taunton and Keith Anderson met with the Council to inform them that CJ's Bar & Grill had been deeded back to the State Bank of Taunton and answer any questions that the Council might have. It is the bank's intention to sell, contract for deed or lease the building and equipment to an interested party. The Council thanked Mr. Peterson for taking the time to update the City

on the condition of the building and equipment along with the bank's future plans in regards to the building. City Staff will direct any interested parties to the State Bank of Taunton for additional details or questions. The Council also wished Mr. Peterson the best in the bank's ongoing endeavor to keep a restaurant in the City of Minneota.

ADJOURNMENT

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 8:10 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for May 11, 2015 at 6:30 p.m.

ATTEST:

Bill Ufkin, Mayor

Shirley Teigland, City Administrator

Council Approved May 11, 2015