

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON TUESDAY, MARCH 14, 2016 AT 6:30 P.M.

COUNCIL PRESENT: Mayor Bill Ufkin
Council Member Mary Johnson
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Jerry Teigland

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Leonard Drietz, Keith Hennen, Byron Higgin, Dan Larson, Brad Minnehan, Brian Pitzl, Jeff Sussner, Jim Vlaminck

ITEM 1: CALL TO ORDER

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$74,425.60 additional bills register and Adams Street Project assessments.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Johnson, to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: APPROVE MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Johnson motioned, seconded by Teigland to approve the February 16, 2016 Regular Council meeting minutes and the February 23, 2016 Special Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS AND UPDATES

(5a) - The Council reviewed the March 9, 2016 Police report as submitted by Chief Bolt; (5b) – the current Financial Report as submitted by Administrator Teigland; and (5c) – a letter and report from Dominic Santanna, National Processing Center Manager, stating that the Public Protection Classification Survey and analysis of the structural fire suppression delivery system provided in our community has been completed.

ITEM 6: APPROVE DISBURSEMENTS

Koppien motioned, seconded by Johnson to approve the payment of \$82,010.41 (as listed on the check register summary), to approve the payment of \$18,486.64 (as listed on the payroll check register) and to approve the payment of \$74,425.60 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

Council Member Nancy Reisdorfer arrived at 7:05 p.m.

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: FIRE CONTRACTS

Mike Vlaminck, Swede Prairie Township, approached the council with a question about a noticeable drop in the City's property tax levy for the Fire Department. Mr. Vlaminck questioned whether the increase in the township rates caused the townships to pay a larger portion of the budget? After additional review, it was noted that the fire department budget has also increased each year and the City continues to pay the expenses with additional monies from the General Fund with less being reimbursed to the City through property taxes.

ITEM 9: UTILITY RATES

Johnson motioned, seconded by Teigland to increase the Sewer Maintenance Fee to \$25.00 per quarter beginning with the 1st quarter billing in 2016. MOTION PASSED UNANIMOUSLY

ITEM 10: PAYLOADER – EXTENDED WARRANTY

Johnson motioned, seconded by Koppien to purchase a 3 year extended warranty plan for the City's 2014 621F Case Wheel Loader at a cost of \$2,321.00. MOTION PASSED UNANIMOUSLY

ITEM 11: LAND PURCHASE

Johnson motioned, seconded by Teigland to authorize Bill Ufkin as Mayor and Shirley Teigland as Administrator to sign a purchase agreement and all other necessary paperwork on behalf of the City for the purchase of property from Dean D. Gorecki and Susanne I. Gorecki. MOTION PASSED UNANIMOUSLY

ITEM 12: RESIGNATION – ZAC CORBIN

Reisdorfer motioned, seconded by Koppien to accept Zac Corbin's resignation letter. MOTION PASSED UNANIMOUSLY

ITEM 13: DONATION TO FIRE DEPARTMENT

Johnson motioned, seconded by Koppien to accept the Porter Firemen's Relief Association donation of \$250.00. MOTION PASSED UNANIMOUSLY

ITEM 14: NUISANCE COMMITTEE

A committee meeting was scheduled for Tuesday, March 15, 2016 at 4:30 p.m. to review the City's current Nuisance Ordinance 11/02/09-B and requirements.

ITEM 15: RESOLUTION 16-03

Koppien motioned, seconded by Reisdorfer to adopt Resolution 16-03 referring the proposed improvement called Adams Street Improvements Project to DGR Engineering for study to advise the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective and feasible. A public hearing will be held March 30, 2016 in the council chambers. MOTION PASSED UNANIMOUSLY

ITEM 16: SPECIAL ASSESSMENTS

Teigland motioned, seconded by Reisdorfer to not to exceed a \$47/ft. assessment on abutting property for the proposed improvements on Adams, 4th, 3rd, 2nd, Madison, Lyon and Jackson Streets. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Johnson, to adjourn the meeting at 7:42 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for April 11, 2016 at 6:30 p.m.

ATTEST:

Bill Ufkin, Mayor

Shirley Teigland, City Administrator

Council Approved April 11, 2016