

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON TUESDAY, FEBRUARY 16, 2016 AT 6:30 P.M.

COUNCIL PRESENT: Mayor Bill Ufkin
Council Member Mary Johnson
Council Member Nancy Reisdorfer
Council Member Jerry Teigland

COUNCIL ABSENT: Council Member Tim Koppien

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Byron Higgin, Jason Olson, John Rolbiecki

ITEM 1: CALL TO ORDER

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator stated that there were no items to add to the agenda.

ITEM 3: ADOPT AGENDA

Teigland motioned, seconded by Johnson, to adopt the agenda as presented. MOTION PASSED UNANIMOUSLY

ITEM 4: APPROVE MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments, Johnson motioned, seconded by Teigland to approve the January 11, 2016 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS AND UPDATES

(5a) - The Council reviewed the February 2, 2016 Police report as submitted by Chief Bolt; (5b) – a letter from Nathan R. Grove, Executive Director of the MN Board of Peace Officer Standards and Training stating that the City’s Police Department has successfully passed the compliance review conducted on November 30, 2015; (5c) – the current Financial Report as submitted by Administrator Teigland; and (5d) – a letter from Christine Stack, Director, Mitigation Division FEMA Region V stating that the documentation and data have been reviewed for completeness and based on receipt of this information, the minimum certification criteria outlined in 44 CFR Section 65.10 has been met for the Minneota Levee and FEMA Region V plans to fully accredit Minneota’s levee system.

ITEM 6: APPROVE DISBURSEMENTS

Johnson motioned, seconded by Teigland, to approve the payment of \$52,915.33 (as listed on the check register summary), to approve the payment of \$18,277.05 (as listed on the payroll check register) and to approve the payment of \$13,078.85 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: FIREMEN'S RELIEF PENSION

The Council reviewed the Firemen Relief Association's assets, liabilities, surplus and funding ratio as presented by John Rolbiecki. Due to the State of MN Fire Aid levels, current funding ratios and frequency of payouts the Relief Association's Board asked that the Council approve an increase in the annual pension benefit from \$1,100 to \$1,200 per year of service. Reisdorfer motioned, seconded by Teigland to approve increasing the Firemen Relief Association's annual pension benefit to \$1.200 per year of service effective 2/16/16. MOTION PASSED UNANIMOUSLY

ITEM 9: GARBAGE CONTRACT

Jason Olson was present to answer any questions the Council might have about Olson Sanitation, Inc.'s contract proposal. Landfill fees will be based on Lyon County's per ton fee currently at \$50/ton. Hauling rates will increase 1% in 2016, 2% in 2017 and 2% in 2018. Johnson motioned, seconded by Reisdorfer to accept Olson Sanitation, Inc.'s contract proposal and grant authority to Administrator Teigland to sign the contract on behalf of the City. MOTION PASSED UNANIMOUSLY

ITEM 10: MN SHADE TREE SHORT COURSE

Johnson motioned, seconded by Teigland to approve registration for Scott Holien to attend the MN Shade Tree Short Course March 15-16, 2016 at Bethel University, Arden Hills. MOTION PASSED UNANIMOUSLY

ITEM 11: ELECTRONIC COUNCIL PACKETS

The Administrator gave a short demonstration to the Council of the new electronic delivery meeting packets the administration will begin using in March. Each Council Member will need to get email set up on their Surface tablets prior to the March 9, 2016 special council meeting and staff will be available for additional training as needed.

ITEM 12: EMPLOYEE REVIEWS

The Council rescheduled the annual employee reviews to be held February 23, 2016 beginning at 6:00 p.m.

ITEM 13: LAND PURCHASE

Reisdorfer motioned, seconded by Johnson to close the meeting at 7:05 p.m. to consider an offer for the purchase of real property. MOTION PASSED UNANIMOUSLY. Johnson motioned, seconded by Reisdorfer to open the closed meeting at 7:20 p.m. MOTION PASSED UNANIMOUSLY

Johnson motioned, seconded by Teigland to accept Dean and Susanne Gorecki's offer to sell the City of Minneota Parcel No. 28-1160114-6, Outlot T, U, V in the City of Minneota for a purchase price of \$70,000. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Reisdorfer motioned, seconded by Johnson, to adjourn the meeting at 7:25 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for March 14, 2016 at 6:30 p.m.

ATTEST:

Bill Ufkin, Mayor

Shirley Teigland, City Administrator

Council Approved March 14, 2016