

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JANUARY 13, 2014 AT 6:30 P.M.

COUNCIL PRESENT: Mayor Bill Ufkin
Council Member Mary Johnson
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Jerry Teigland

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Byron Higgin, Bruce Novotny, Cindy Novotny

ITEM 1: CALL TO ORDER

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

Mayor Ufkin called for agenda additions. The Administrator asked that the following items be added: \$611.50 Additional Bills Register; customer's water bill concern.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Johnson, to adopt the agenda as amended with the additions listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: FEDERAL STREET VACATION PUBLIC MEETING – 7:00 p.m.

At 7:00 p.m. Mayor Ufkin opened the public hearing to all persons interested in being heard concerning a resolution vacating a portion of Federal Street in the City of Minneota. The Council reviewed Resolution 14-01 – “The Minneota City Council does resolve as follows: That all that part of Federal Street lying east of the northerly extension of the east line of Eisenhower Street is vacated.” No other comments were received either in person or in writing. Koppien motioned, seconded by Reisdorfer to close the public meeting at 7:30 p.m. MOTION PASSED UNANIMOUSLY

Johnson motioned, seconded by Teigland to adopt Resolution 14-01. MOTION PASSED UNANIMOUSLY

ITEM 5: APPROVE MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments, Johnson motioned, seconded by Reisdorfer to approve the December 9, 2013 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 6: REPORTS AND UPDATES

The Council reviewed the December, 2013 Police Report, the Current Financial Report and the Property and Casualty Dividend of \$7,133.00 received in mid-December. The administrator informed the Council that the City would need to purchase an additional 200 remote water meters in order to complete the meter system upgrade at a cost of \$50,500.00. The administrator also discussed the Surface2 tablets that have been ordered for the Council's use and confirmed that they would be shipped to the City next week.

ITEM 7: APPROVE DISBURSEMENTS

Teigland motioned, seconded by Koppien, to approve the payment of \$270,889.02 (as listed on the check register summary), to approve the payment of \$17,663.92 (as listed on the payroll check register) and to approve the payment of \$611.50 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 8: SEALED BIDS – 1999 JOHN DEERE 444H PAYLOADER

The administrator opened the following sealed bids for the 1999 John Deere 44H pay loader: Ben and Mark Pohlen - \$51,751.00; Steve, Pat and Andy Hennen - \$54,045.00; and Canby Farmers Grain Co. - \$35,500.00. Johnson motioned, seconded by Koppien to accept the bid in the amount of \$54,045.00 from Steve, Pat and Andy Hennen. MOTION PASSED UNANIMOUSLY

ITEM 9: 2013 BRIDGE INSPECTION REPORT

The Council reviewed a letter and inspection report submitted by Chad Magnussen, Bridge Inspection Team Leader with the Lyon County Public Works. The report covered the October 9, 2013 inspection of bridge L4650 located at the entrance of K.P. Kompelien Field. The inspection did not indicate any deficiencies in need of correction at this time. The administrator confirmed that the city crew will continue with routine maintenance where there is typical cracking along the joint and replace grout where needed.

ITEM 10: MN HISTORICAL GRANT

The Council discussed the recently awarded MN Historical Society grant for the O.G. Anderson & Co. Store Restoration Phase V Library Project. The Council decided that prior to signing the State Capital Projects Grants-in-Aid Agreement they would like to meet with Nancy Dilley and Wendy Sarazyn to review the status of the project and the Friends of the Library's most recent financial reports.

ITEM 11: OTTERTAIL POWER COMPANY – ELECTRIC LINE EASEMENTS

The Council reviewed documents from Ottertail Power Company requesting that the City sign an easement in order for an overhead transmission line to be moved away from the dike area located on the west side of Market Street. Koppien motioned, seconded by Reisdorfer to give the Mayor and Administrator the authority to sign the easement agreement. MOTION PASSED WITH TEIGLAND ABSTAINING

ITEM 12: AUDITOR'S AGREEMENT

Reisdorfer motioned, seconded by Teigland to authorize the Administrator to sign an agreement with Gerber & Haugen, P.L.L.P. to provide the City of Minnesota with audit services for the year ending December 31, 2013. MOTION PASSED UNANIMOUSLY

ITEM 13: EMPLOYEE ANNUAL REVIEWS

The Council discussed annual reviews and decided that the Administrator would perform the individual reviews with the Council also meeting with each employee on Monday, January 27, 2014 beginning at 6:00 p.m.

ITEM 14: UNION NEGOTIATIONS

Koppien motioned, seconded by Johnson to close the regular council meeting at 7:30 p.m. to consider strategies for union negotiation. MOTION PASSED UNANIMOUSLY. Present were five council members and the city administrator. Various options were discussed and a response from AFSCME dated 11/18/13 and MAPE dated 12/5/13 were reviewed. At 8:19 p.m. Koppien motioned, seconded by Johnson to close the closed session. MOTION PASSED UNANIMOUSLY

ITEM 15: CUSTOMER'S WATER BILL

The administrator informed the Council of a customer's concern over a high usage water bill. No action was taken and the Council asked the administrator to invite the individual to the next meeting to discuss the issue and answer any questions the Council might have.

ADJOURNMENT

Johnson motioned, seconded by Reisdorfer, to adjourn the meeting at 8:20 p.m. MOTION PASSED UNANIMOUSLY.

The next Regular Council Meeting is scheduled for February 10, 2014 at 6:30 p.m.

ATTEST:

Bill Ufkin, Mayor

Shirley Teigland, City Administrator

Council Approved February 10, 2014