

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JULY 13, 2015 AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor Bill Ufkin  
Council Member Mary Johnson  
Council Member Tim Koppien  
Council Member Nancy Reisdorfer  
Council Member Jerry Teigland

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Byron Higgin

### **ITEM 1: CALL TO ORDER**

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

### **ITEM 2: CALL FOR AGENDA ADDITIONS**

Mayor Ufkin called for agenda additions. The Administrator asked that the following items be added: \$55,598.79 additional bills register; On-Sale Liquor License Application.

### **ITEM 3: ADOPT AGENDA**

Koppien motioned, seconded by Johnson, to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

### **ITEM 4: APPROVE MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments, Johnson motioned, seconded by Reisdorfer to approve the June 8, 2015 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

### **ITEM 5: REPORTS AND UPDATES**

(5a) - The Council reviewed the July 6, 2015 Police report as submitted by Chief Bolt; (5b) – the current financial reports for the City; (5c) – Rural Development USDA – application update.

### **ITEM 6: APPROVE DISBURSEMENTS**

Johnson motioned, seconded by Koppien, to approve the payment of \$142,700.86 (as listed on the check register summary), to approve the payment of \$21,849.55 (as listed on the payroll check register) and to approve the payment of \$55,598.79 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

### **ITEM 7: CONCERNED CITIZENS**

No comments or requests were received either in person or in writing.

### **ITEM 8: PUBLIC HEARING 1 & 2 – 7:00 P.M.**

Mayor Ufkin opened public hearings 1 & 2 at 7:00 p.m. to seek public comment on a preliminary plat for the proposed subdivision of a part of Outlot O, Eighth Railway Addition to the City of Minneota, MN, to be known as the Wyffels-Novotny Addition and secondly to consider the vacation of the alley lying west

of Block 34, Fifth Railway Addition to the City of Minneota, lying between Sixth Street on the South and Seventh Street on the North.

The Council reviewed the preliminary and final plats of part of Outlot O of Eighth Railway Addition and a part of vacated Federal Street as shown on the Plat of Seventh Railway Addition as filed and recorded in the office of said County Recorder to the City of Minneota to become a subdivision known as the Wyffels-Novotny Addition. With no questions or additional comments from the public, Teigland motioned, seconded by Koppien to adopt Resolution 15-10 approving and adopting the Final Plat of the Wyffels-Novotny Addition to the City of Minneota along with all conditions, easements and dedications, if any, contained in that Plat. MOTION PASSED UNANIMOUSLY

Koppien motioned, seconded by Reisdorfer to adopt Resolution 15-09 vacating all that part of the alley lying west of Block 34, Fifth Railway Addition to the City of Minneota, lying between Sixth Street on the South and Seventh Street on the North. MOTION PASSED UNANIMOUSLY

Koppien motioned, seconded by Reisdorfer to close Public Hearing 1 and 2 at 7:19 p.m. MOTION PASSED UNANIMOUSLY

**ITEM 9: POOL – WATER LOSS & LEAK DETECTION**

The Administrator reviewed a brochure with the Council from a company that specializes in leak detection in swimming pools. American Leak Detection located in Plymouth, MN has an initial charge of \$1,500 for up to 8 hours. If additional hours are needed the City would be charged an hourly rate of \$150 per hour. Johnson motioned, seconded by Reisdorfer to hire American Leak Detection to test the municipal pool to locate and identify what is causing the pool to lose on average 7,000 gallons per day. MOTION PASSED UNANIMOUSLY

**ITEM 10: CONTRACT FOR DEED**

Reisdorfer motioned, seconded by Johnson to authorize Mayor Ufkin and Administrator Teigland to sign a contract for deed on behalf of the City of Minneota selling real property to Area Development of Minneota described as follows: The Southwesterly 60 feet of Lot 14, Block 3, Original Plat of the City of Minneota. MOTION PASSED UNANIMOUSLY

**ITEM 11: SENIOR CITIZENS - ALLOWANCE**

Teigland motioned, seconded by Koppien to approve payment of the 2015 - 2<sup>nd</sup> half allowance in the amount of \$7,500 to the Senior Citizen Center. MOTION PASSED UNANIMOUSLY

**ITEM 12: ONE DAY LIQUOR LICENSE AND GAMBLING PERMIT**

Teigland motioned, seconded by Koppien to approve the September 20, 2015 1-Day Temporary On-Sale Liquor License issued to St. Edward Church. MOTION PASSED UNANIMOUSLY. Teigland motioned, seconded by Koppien to approve the application for a charitable gambling event and raffle being held September 20, 2015 at St. Edward School, 201 W 4<sup>th</sup> Street, Minneota, MN. MOTION PASSED UNANIMOUSLY

**ITEM 13: ZONING PERMITS**

- a) UFP Minneota, LLC – Install 300' chain-link fence

Johnson motioned, seconded by Reisdorfer to approve the zoning permit as listed above. MOTION PASSED UNANIMOUSLY

**ITEM 14: RESOLUTION 15-08**

Reisdorfer motioned, seconded by Koppien to adopt Resolution 15-08 accepting a \$782 donation from the Christmas Decoration Fundraiser. MOTION PASSED UNANIMOUSLY

**ITEM 15: ON-SALE LIQUOR LICENSE**

The Council reviewed an On-Sale Liquor License Application from Highway 68 Liquor which also included a request for permission to sell liquor off their premises during Boxelder Bug Days. All paperwork presented to the Council satisfied the City of Minneota liquor license requirements along with MN State Statute 304A.404, Subd.4. Johnson motioned seconded by Reisdorfer to approve Highway 68 Liquor, Inc.'s On-Sale Liquor License valid through December 31, 2015 with the entire annual fee due at the time of approval. JOHNSON, REISDORFER, TEIGLAND AND UFKIN VOTED AYE, WITH KOPPIEN ABSTAINING. MOTION PASSED. Reisdorfer motioned, seconded by Johnson to grant Highway 68 Liquor, Inc. permission to dispense intoxicating liquor off premises during Boxelder Bug Days, a community festival being held September 11 – 13, 2015 in an area specified as Blk 2, Original Plat of the City of Minneota and referred to as Boxelder Bug Square. JOHNSON, REISDORFER, TEIGLAND AND UFKIN VOTED AYE, WITH KOPPIEN ABSTAINING. MOTION PASSED

Council Member Mary Johnson left the meeting at 7:12 p.m.

**ADJOURNMENT**

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 7:20 p.m. MOTION PASSED UNANIMOUSLY.

*The next scheduled Regular Council Meeting is scheduled for August 10, 2015 at 6:30 p.m.*

ATTEST:

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Bill Ufkin, Mayor

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Shirley Teigland, City Administrator

Council Approved August 10, 2015