

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, DECEMBER 14, 2015 AT 6:30 P.M.

COUNCIL PRESENT: Mayor Bill Ufkin
Council Member Mary Johnson
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Jerry Teigland

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Josh Anderson, Jim Fink, Byron Higgin

ITEM 1: CALL TO ORDER

Mayor Ufkin called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

Mayor Ufkin called for agenda additions. The Administrator asked that the following items be added: \$5,581.25 additional bills register and April 2, 1984 Agreement with ISD #414.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Reisdorfer, to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: APPROVE MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments, Johnson motioned, seconded by Reisdorfer to approve the November 9, 2015 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS AND UPDATES

(5a) - The Council reviewed the December 8, 2015 Police report as submitted by Chief Bolt; and (5b) – the current Financial Report as submitted by Administrator Teigland; (5c) – The Council read an email from City Engineer Trent Bruce confirming that the curb & gutter installed at 110 Elm Place does not meet the City’s standards and storm water drainage requirements. The property owner has been notified that in order to meet the City’s required standards, the curb and gutter will need to be removed and replaced at the property owner’s expense. (5d) – The Administrator discussed with the Council the need to upgrade and replace the main office’s Server and Sonic Wall due to software issues and data security. Koppien motioned, seconded by Johnson to purchase an HP ProLiant ML150 G9 5U Tower Server and a Sonic Wall SOHO TZ Network Security/Firewall Appliance from The Computer Man, Inc. MOTION PASSED UNANIMOUSLY. (5e) - The Administrator summarized the findings of an on-site inspection of the City’s Public Water System by the MN Dept. of Health and reported that no major deficiencies were noted in the report and appropriate action has been taken to address all recommendations identified within the report.

ITEM 6: APPROVE DISBURSEMENTS

Johnson motioned, seconded by Reisdorfer, to approve the payment of \$43,747.87 (as listed on the check register summary), to approve the payment of \$48,345.43 (as listed on the payroll check register) and to

approve the payment of \$5,581.25 in additional bills (as listed on the second check register summary).
MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: TRUTH & TAXATION PUBLIC MEETING – 7:00 p.m.

Mayor Ufkin opened the public meeting at 7:00 p.m. The Council reviewed the 2016 Final Budget as presented by Administrator Teigland. The discussion included changes made to the budget to lower the proposed 7.29% levy to 3.46%; along with reviewing a 2015 vs 2016 Expense/Revenue comparison report. The Council also viewed a chart illustrating department percentages of the total budget. The public was invited to speak and ask questions regarding the budget and levy. No public participation was noted. The Council agreed that with the 2016 Adams Street project, the required improvements for the levee certification and the purchase of a new civil defense siren, a 3.46% levy was reasonable and necessary to cover the additional expenses. Johnson motioned, seconded by Reisdorfer to close the Truth & Taxation Public Meeting at 7:28 p.m. MOTION PASSED UNANIMOUSLY

Reisdorfer motioned, seconded by Johnson to adopt Resolution 15-23 approving the following sums of money to be levied for the current year, collectible in 2016 upon the taxable property in the City of Minneota for the following purposes: General Fund: \$370,749, Fire Fund: \$58,610, the 2010 Refunding Bond Fund: \$15,400, the 2012 LPRW 2005 Sewer Fund Imp Bond Fund: \$44,707, and Total Levy of \$489,466; with instructions to the City Administrator to transmit a certified copy of Resolution 15-23 to the County Auditor of Lyon County, Minnesota. MOTION PASSED UNANIMOUSLY

ITEM 9: FIRE DEPARTMENT – NEW HIRES

Teigland motioned, seconded by Reisdorfer to approve the hiring of Ben Bossuyt, Scott Harlow, and John Winters as volunteer firefighters for the City of Minneota. KOPPIEN, REISDORFER, TEIGLAND AND UFKIN VOTED AYE, WITH JOHNSON ABSTAINING. MOTION PASSED

ITEM 10: SNOWMOBILE CLUB

Josh Anderson, representing the Southwest Ridgerunners Snowmobile Club, met with the Council to discuss the possibility of the club holding its annual snowmobile drags in the City of Minneota's Industrial Park. The race takes place in February and is a great event to bring snowmobilers together to promote the sport. Mr. Anderson also answered questions from the Council and discussed additional details such as liability and liquor insurance coverage, food vendors, alcohol licensing, and a crop damage/renters agreement. Johnson motioned, seconded by Teigland to accept the preliminary proposal and move forward with allowing the Southwest Ridgerunners Snowmobile Club to use the available land in Industrial Park with final details being worked out prior to scheduling an event. MOTION PASSED UNANIMOUSLY

ITEM 11: MINNEOTA VETERANS MEMORIAL PROJECT

Jim Fink met with the Council to discuss the "Memorial Park Project", a project to honor our community's military men and women who have served their country by displaying each person's name, rank, era they served, and branch of service on a single brick paver. Currently there are 318 pavers located in the park. Mr. Fink also showed the Council concept plans of what the memorial park would look like when completed. Reisdorfer motioned, seconded by Koppian to grant permission to the VFW, American Legion and DAV to move forward with the project, remove two trees, relocate the flag pole as needed and rename Memorial Park to Veterans Park. MOTION PASSED UNANIMOUSLY

ITEM 12: ORDINANCE 15-05

Reisdorfer motioned, seconded by Johnson to adopt Ordinance 15-05, an ordinance amending the Minneota City Code, Ordinance 01/07/08-A regulating motorized golf carts and all-terrain vehicles, adding a new section 3.b.11. MOTION PASSED UNANIMOUSLY

ITEM 13: 2016 LIQUOR LICENSES

- 1) American Legion Post 199: On-Sale Beer License, Set-up and Display License
- 2) Bubba's Bar: Combination Liquor & Beer License, Sunday Liquor License
- 3) Countryside Golf Course: On-Sale Liquor & Beer License, Sunday Liquor License
- 4) Dalager's Grocery & Gas: Off-Sale Beer License
- 5) Hwy 68 Liquor, Inc.: Off-Sale Liquor & Beer License

Reisdorfer motioned, seconded by Teigland to approve the 2016 Liquor Licenses as listed above. MOTION PASSED UNANIMOUSLY

ITEM 14: LAND RENTAL AGREEMENT

Johnson motioned, seconded by Teigland to authorize Bill Ufkin as Mayor and Shirley Teigland as City Administrator to sign a Land Rental Agreement with Thomas Abraham and Rodney Abraham as lessees of all that part of the North Half of the Southwest Quarter (N1/2SW1/4), Section 24, Township 113, Range 43 West of the Fifth Principal Meridian, that is tillable farm land and not occupied by a lagoon, lagoon bank and roads. MOTION PASSED UNANIMOUSLY

ITEM 15: AUDITOR AGREEMENT

Teigland motioned, seconded by Johnson to authorize Shirley Teigland as City Administrator to sign the engagement letter with Gerber & Haugen, P.L.L.P. for auditing services for the year ending December 31, 2015.

ITEM 16: MN LAWFUL GAMBLING PERMIT

Teigland motioned, seconded by Reisdorfer to approve Minneota-Taunton VFW's September 11, 2016 Raffle Permit. MOTION PASSED UNANIMOUSLY

ITEM 17: AGREEMENT TERMINATION

Teigland motioned, seconded by Reisdorfer authorizing Administrator Teigland to send a letter terminating the April 2, 1984 agreement between the City of Minneota and Minneota ISD #414 prior to January 1, 2016. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Johnson, to adjourn the meeting at 7:30 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for January 11, 2016 at 6:30 p.m.

ATTEST:

Bill Ufkin, Mayor

Shirley Teigland, City Administrator

Council Approved January 11, 2016