

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, DECEMBER 11, 2017 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Jerry Teigland

COUNCIL ABSENT: Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: John Engels, Byron Higgin

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$12,815.42 additional bills register.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Teigland, to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: COUNCIL MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Teigland motioned, seconded by Koppien to approve the November 13, 2017 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports: (5a) - the December 6, 2017 Police report as submitted by Chief Bolt; (5b) the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget Status Report; (5d) – Year Ending December 31, 2016 Continuing Disclosure Report; and (5e) MN Department of Health Lead/Copper Tap Water Monitoring Report.

ITEM 6: APPROVE DISBURSEMENTS

Koppien motioned, seconded by Teigland to approve the payment of \$39,578.62 (as listed on the check register summary), to approve the payment of \$18,587.54 (as listed on the payroll check register) and to approve the payment of \$12,815.42 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: MOSQUITO SPRAYING

The Council reviewed quotes from Univar Environmental Sciences and Clarke Mosquito Control for equipment and spray products. Teigland motioned, seconded by Gillund to purchase a MasterLine Univar 19 HP Mosquito Sprayer at a cost of \$7,735 along with the spray concentrate needed for mosquito control. John Scott, Univar will also conduct a mosquito control and equipment training session with City personnel. Beginning next year, the City will not contract outside services for mosquito spraying. MOTION PASSED UNANIMOUSLY

ITEM 9: HOUSING DEVELOPMENT

The Council reviewed a memo from Trent Bruce, DGR Engineering along with Site Layout Concept Plans and projected costs for a potential housing development in the Gorecki Addition. The options are not a final solution but will allow the Council to consider multiple options and comparisons prior to making any final decision. Lot layouts and cul-de-sac configurations/lengths, etc. can all be changed should the Council decide to move forward with a project. The Council will also review and discuss the options at the January 8, 2018 Regular Council Meeting.

ITEM 10: ORDINANCE 17-02

Teigland motioned, seconded by Rolbiecki to adopt Ordinance 17-02 establishing fees and charges for water, sewer and garbage services based on a 5% increase effective January 1, 2018. MOTION PASSED UNANIMOUSLY

ITEM 11: EMPLOYEE COMPENSATION

The Council reviewed the most recent Consumer Price Index indicating an all items index increase of 2%. Gillund motioned, seconded by Koppien to approve a 2% COLA wage increase for all regular and full-time employees beginning January 1, 2018. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Rolbiecki to approve the part-time snow removal hourly rate at \$15.00 per hour, effective immediately. MOTION PASSED UNANIMOUSLY

ITEM 12: RESOLUTION 17-22

The City Council held a public hearing on November 13, 2017 for a proposed tax abatement, pursuant to Minnesota Statutes, Sections 469.1812 through and including 469.1815 (2016), to assist with the renewal and expansion of a business on Main Street to improve the quality of life in Minneota, renovate blighted property, preserve the tax base, encourage development, and enhance employment opportunities in the City of Minneota. Koppien motioned, seconded by Rolbiecki to adopt Resolution 17-22 authorizing a tax abatement on property within the City of Minneota for City Hall Bar & Grill, LLC and hereby authorizing the abatement of the full amount of the City's share of property taxes for which are payable in 2020 and 2021. KOPPIEN, ROLBIECKI AND TEIGLAND VOTED YES, WITH GILLUND ABSTAINING. MOTION PASSED

ITEM 13: LIQUOR LICENSES

Teigland motioned, seconded by Rolbiecki to approve the following 2018 Liquor Licenses: American Legion Post 199 – On-Sale Beer License, Set-up License; City Hall Bar & Grill, LLC – Combination Liquor License, Sunday Liquor License; Countryside Golf Club – Combination Liquor License, Sunday Liquor License; Dalager's Convenience Store, LLC – Off-Sale Beer License; and Highway 68 Liquor, Inc. – Off-Sale Liquor License, Sunday Liquor License. MOTION PASSED UNANIMOUSLY

ITEM 14: AUDITOR'S AGREEMENT

Koppien motioned, seconded by Rolbiecki to authorize Shirley Teigland as Administrator to sign the 2018 Auditor's Agreement with Berg & Eisfeld Accounting, PLLP to provide auditing services to the City of Minneota for the year ended December 31, 2017. MOTION PASSED UNANIMOUSLY

ITEM 15: MORTGAGE SATISFACTION

Koppien motioned, seconded by Gillund to authorize John Rolbiecki as Mayor and Shirley Teigland as City Administrator to sign on behalf of the City, a satisfaction for the Combination Mortgage and Deferred Loan Agreement with Terrence Pearson and Jessica Pearson. MOTION PASSED UNANIMOUSLY

ITEM 16: GAMBLING PERMIT

Teigland motioned, seconded by Koppien to approve a Gambling Permit for the VFW Post 5334 raffle event to be held September 17, 2018. MOTION PASSED UNANIMOUSLY

ITEM 17: ZONING PERMIT

Koppien motioned, seconded by Gillund to approve the following zoning permit: Marlene Gottskalkson – 104 W 5th Street – 12’ x 24’ x 8’ Utility Shed. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Gillund, to adjourn the meeting at 7:35 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for January 8, 2018 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved January 8, 2018